



PARKS & PUBLIC WORKS COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES MARCH 21, 2023

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Councilmember Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Bryan Holloway and Jo Johnson (remote) were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Sauerwein, City Administrator; Bob Sterbank, City Attorney; Mike Chambless, Parks & Public Works Director; Dylan Gamble, CIP Project Manager; Patrick Fry, Project Engineer; Phil Bennett, Stormwater/Urban Forestry Supervisor; Hind Ahmed, Project Engineer; Deana Dean, City Clerk; Jimmie Betts, IT Systems Support.

PUBLIC COMMENTS - There were no public comments.

MINUTES

1. The minutes from the March 7, 2023, meeting were approved as presented.

AGENDA BILLS

2. **AB23-014:** Riverwalk Design Contract – Berger Partnership. Dylan Gamble, CIP Project Manager, spoke to this item for a proposed contract for design and architectural services for the Riverwalk Project – NW of Sandy Cove. Committee questions followed. This item was approved to move forward at the March 27, 2023, City Council meeting.
3. **AB23-038:** Awarding PSF Mechanical the Fire Station Mechanical Upgrades Project. Patrick Fry, Project Engineer, spoke to this item and provided an overview of the project. Brief discussion followed. This item was approved to move forward at the March 27, 2023, City Council meeting on the consent agenda.

DISCUSSION

4. Director Reports:
 - a. Staffing: Currently there are two vacancies in water, two in sewer, two in stormwater/urban forestry, one in street/maintenance is moving up to an acting parks supervisor, and one vacancy in parks within the next few weeks.

- b. Project status: The communications team has created a conceptual image of the community park. Brief discussion followed regarding the community center park. Riverview playground is coming along nicely with play structure being assembled. They are hoping for dry weather to get the fall protection surfacing in and hoping to get it wrapped up by the Arbor Day activities. Hind, transportation engineer, received a letter of funding availability from the state is expected next week for the parkway paving project. The order has been placed for Centennial playground equipment. Should be bidding the installation within the next month with the final plans and construction in mid to late summer. It will impact access to the park, citizens will need to walk around the construction site.
- 5. Winter Storm Discussion: There were two significant events with freezing rain, wind, and heavy wet snow. As a result, we lost about 69 trees and 38 sidewalk panels. Discussion followed.
- 6. Annual Forestry Report: Phil Bennett reviewed the annual report highlighting 2022 accomplishments, 215 of 219 requests resolved, Green Snoqualmie with partner funding, urban forest benefits, and Arbor Day, which is Saturday April 22, 2023 at Riverview Park, and Green Snoqualmie on October 21, 2023.
- 7. County Striping Letter: Hind Ahmed, Project Engineer, spoke to the striping project around the city in late summer. There is a mutual agreement with King County. We have sent the information to them, and they will contact us with pricing and scheduling which is yet to occur.

ADJOURNMENT - The meeting was adjourned at 6:01 pm.

Minutes taken by Deana Dean, City Clerk

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the April 4, 2023 Parks & Public Works Committee Meeting.