



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES FEBRUARY 4, 2025

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER - Chair Bryan Holloway called the meeting to order at 6:03 pm.

Committee Members: Councilmembers Bryan Holloway, Cara Christensen (remote), and Jo Johnson were present.

City Staff:

Dena Burke, City Attorney (remote); Mike Chambless, City Administrator; Drew Bouta, Finance Director; Fletcher Lacroix, IT Director; Emily Arteche, Community Development Director (remote); Jeff Hamlin, Parks & Public Works Director; Deana Dean, City Clerk; Jen Hughes, Deputy Finance Director; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL - The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES - The minutes from January 22, 2025, were approved as presented.

APPROVAL OF WARRANTS / CLAIMS – The claims report dated February 10, 2025, was approved to move forward at the February 10, 2025, City Council meeting on the consent agenda.

AGENDA BILLS

3. **AB25-025:** City Hall Hours. This item was introduced by City Administrator Mike Chambless. Discussion followed. This item is approved to move forward at the February 10, 2025, City Council meeting for first reading of the ordinance.

DISCUSSION

4. Upcoming Agenda Items. This item was informational only, no discussion.

CITY COUNCIL MEETING AGENDA REVIEW

5. Review Draft City Council Agenda dated February 10, 2025. The agenda was approved as amended.

ADJOURNMENT

The meeting was adjourned at 6:28 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the March 4, 2025, Finance & Administration Committee Meeting.