



PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES DECEMBER 3, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER - Chair Ethan Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway, and Catherine Cotton were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Dena Burke, City Attorney; Jeff Hamlin, Parks & Public Works Director; Phil Bennett, Deputy Parks & Public Works Director; Deana Dean, City Clerk; Andrew Vining, Project Engineer; Dylan Gamble, CIP Manager; Jen Hughes, Deputy Finance Director; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Fletcher Lacroix, IT Director; and Andy Latham, IT Support.

AGENDA APPROVAL - The agenda was approved as amended, with the addition of a Utility Rate Study Discussion as Item #4.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes from November 19, 2024, were approved as presented.

AGENDA BILLS

2. **AB24-126:** Amendment to Landscape Maintenance Agreements for Snoqualmie Parkway and Other ROW's, Mini-Parks, and Facilities. Introduction and review of proposed amendments provided by Project Engineer Andrew Vining. Committee comments and questions followed. This item is approved to move forward at the December 9, 2024, City Council meeting on the consent agenda.

DISCUSSION

3. **Presentation: November 19th Windstorm.** Introduction and presentation by Deputy Parks & Public Works Director Phil Bennett. Topics covered included details of the storm, photos, locations of tree failures, conclusions and next steps.
4. **ADD-ON: Utility Rate Study Update.** Introduction by CIP Manager Dylan Gamble. Presentation by Sergey Tarasov (remote) of FCS Group. Topics included background, background – revenue requirement, overview of rate setting process, overview of rate design, rate design goals, water rate design considerations, water rate design – residential & multifamily, water rate design – non-residential, water rate design – irrigation, sewer rate design considerations, sewer rate design, stormwater rate design, rate design impacts, and next steps. Committee comments and questions followed. This item is added to the December 9, 2024, City Council meeting under Committee Reports.

CM Holloway addressed Transportation Impact Fees.

ADD ON: Director Reports. Parks & Public Works Director Jeff Hamlin noted the Kimball Creek project is complete about one month ahead of the expected completion date and Meadowbrook Way has been re-opened. Discussion followed. All of sewer work is complete on 384th, stormwater additions are completed, asphalt patch is complete, and the sidewalk pour is nearly complete. Paving will be complete when weather improves in Spring 2025.

ADJOURNMENT

The meeting was adjourned at 5:53 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the January 7, 2025, Parks & Public Works Committee Meeting.