



PARKS & PUBLIC WORKS COMMITTEE MEETING MINUTES NOVEMBER 4, 2025

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER – Chair Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway, and Catherine Cotton were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Dena Burke, City Attorney; Jeff Hamlin, Parks & Public Works Director; Deana Dean, City Clerk; Patrick Fry, Project Engineer; Robert Thrall, Legal Assistant; Hind Ahmed, Project Engineer; Janna Walker, Budget Manager; Drew Bouta, Finance Director; Jen Hughes, Deputy Finance Director; Phil Bennett, Deputy Parks & Public Works Director; Gary Horejsi, Interim Police Chief; and Jimmie Betts, IT Support.

AGENDA APPROVAL – The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes dated October 21, 2025, were approved as presented.

AGENDA BILLS

2. AB25-099: Agreement for Consultant Services with Herrera for Community Based Social Marketing Campaign - National Pollutant Discharge Elimination System (NPDES). This item was introduced by Project Engineer Patrick Fry. Discussion followed and included a presentation covering permit language, guidance document, reduced scope option, cost options, and staff recommendation. Handout provided titled Western Washington Phase II Municipal Stormwater Permit. Committee questions followed. This item is approved to move forward at the November 10, 2025, City Council meeting on the non-consent agenda.
3. AB25-113: Awarding Contract for 2025 Sidewalk Repair & Replacement Project. This item was introduced by Project Engineer Patrick Fry. This item is approved to move forward at the November 10, 2025, City Council meeting on the consent agenda.
4. AB25-102: Application for Exemption from SMC 9.36.020 – WSDOT. This item was introduced by Project Engineer Hind Ahmed. Discussion followed. Additional information provided by Parks & Public Works Director Jeff Hamlin. Staff to contact Salish Lodge for possible special conditions. This item is approved to move forward at the November 10, 2025, City Council meeting on the non-consent agenda.

DISCUSSION

5. Snoqualmie Valley Health Lift Station Update provided by Project Engineer Fry. Data has been collected and analyzed. Pumps are adequately sized and functioning as expected. Force mains are adequately sized. Wet well needs sizing and placement determined. This item will be brought back in January for contract.

ADJOURNMENT - The meeting was adjourned at 5:45 pm.

Minutes prepared by Deana Dean, City Clerk.

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the November 18, 2025, Parks & Public Works Committee Meeting.