



FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES OCTOBER 4, 2022

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Committee Chair Mayhew called the meeting to order 6:43pm

Committee Members: Chair James Mayhew, Councilmember Cara Christensen (remote), Councilmember Holloway. Also, present were Mayor Ross, and Councilmember Johnson (remote).

City Staff:

Mike Sauerwein, City Administrator
Bob Sterbank, City Attorney
Mike Chambless, Parks & Public Works Director
Emily Arteche, Community Development Director (remote)
Carson Hornsby, Management Analyst/Acting City Clerk
Chris Miller, Interim IT Director
Jimmie Betts, IT Systems Support

EXECUTIVE SESSION: Committee added and moved to executive session to discuss litigation and potential litigation pursuant to RCW 42.30.110(1)(i)(i) and (ii). Session attendees included councilmembers in attendance, Mayor Ross, City Administrator Sauerwein, City Attorney Sterbank, and Parks and Public Works Director Chambless. The executive session lasted until 7:05pm.

AGENDA APPROVAL: Committee amended the agenda to remove item 3) AB22-140: 2023-2024 Human Services Funding Recommendations, referring it to the Community Development Committee. Agenda was approved as amended.

PUBLIC COMMENTS - There were no public comments.

MINUTES

1. Committee approved the minutes from the September 20, 2022, Finance and Administration Committee meeting.

APPROVAL OF WARRANTS / CLAIMS

2. Claims Approval Report dated October 10, 2022, was approved for the October 10 City Council Consent agenda.

CITY COUNCIL AGENDA REVIEW

AGENDA BILLS

3. **AB22-074:** Financial Management Policy – Moved to the October 10, 2022, council meeting agenda with recommendation for adoption.
4. **AB22-076:** 2023-2024 Biennial Budget – The following departments provided an overview of their proposed biennial budgets: Information Technology, Human Resources, Finance, and Legal.

CITY COUNCIL MEETING AGENDA REVIEW

5. **October 10, 2022:** Roundtable and Regular Meeting – add Council Committee and Liaison Appointment item; remove AB22-140; remove AB22-138; move AB22-128 to consent agenda; add Legislative Priorities item; move PSRC Presentation to future meeting. **Committee approved agenda as amended.**

6. **October 11, 2022:** Special Meeting – **Committee approved agenda as presented.**

ADJOURNMENT

Committee Chair Mayhew adjourned the meeting at 8:30pm.

Attest:

James Mayhew, Committee Chair

Carson Hornsby, Acting City Clerk