



FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES JUNE 4, 2024

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER

Chair Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway, Jolyon Johnson, Cara Christensen were present.

Mayor Katherine Ross and Councilmember Ethan Benson were also present.

City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; Gretchen Garrett, Deputy City Clerk; Drew Bouta, Finance Director; Jeff Hamlin, Parks & Public Works Director; Dylan Gamble, CIP Manager; Janna Walker, Budget Manager; IT Director; Fletcher LaCroix; and Jimmie Betts, IT Support.

AGENDA APPROVAL

The agenda was approved as presented.

PUBLIC COMMENTS

There were no public comments.

MINUTES

1. The minutes from the May 21, 2024, meeting were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated June 10, 2024, was approved to move forward as a **consent** item on the June 10, 2024, City Council meeting agenda.

AGENDA BILLS

3. **AB24-074:** Resolution Updating the Financial Management Policy. Presentation by Drew Bouta, Finance Director.

Approved to move forward as a **non-consent** item on the June 10, 2024, City Council meeting agenda.

DISCUSSION

4. Deliberation and review of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities"). Introduced by Dylan Gamble, CIP Manager.

Mention of upcoming CIP Open House on June 6, 2024, and CIP Tour of projects on June 8, 2024.

Approved to move forward as a Committee of the Whole **non-consent** item on the June 10, 2024, City Council meeting agenda.

Review and deliberation on the Proposed 2025-2030 CIP ("Non-Utilities") will take place at the following meetings:

- June 10, 2024, Council Meeting
- June 18, 2024, Parks & Public Works Committee Meeting
- June 18, 2024, Finance and Administration Committee Meeting
- June 24, 2024, Council Meeting – Public Hearing

5. Upcoming Agenda Items. Informational Only.

CITY COUNCIL MEETING AGENDA REVIEW

6. Review Draft City Council Agenda dated June 10, 2024. The agenda was approved as amended.

ADJOURNMENT

The meeting was adjourned at 7:25 pm.

Minutes taken by Gretchen Garrett, Deputy City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the June 19, 2024, Finance & Administration Committee Meeting.