



## **PUBLIC SAFETY COMMITTEE REGULAR HYBRID MEETING MINUTES September 5, 2023**

*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.*

### **CALL TO ORDER & ROLL CALL**

Chair Cara Christensen called the meeting to order at 5:03 pm.

**Committee Members:** Councilmembers Cara Christensen, Rob Wotton, Ethan Benson.

**City Staff:**

Mike Chambless, Interim City Administrator; Mike Bailey, Interim Fire Chief; Brian Lynch, Interim Police Chief; Deana Dean, City Clerk; Michael Liebetrau, Police Evidence and Records Technician; and Andy Latham, IT Support.

**AGENDA APPROVAL:** The agenda was approved as presented.

**PUBLIC COMMENTS:** There were no public comments.

### **MINUTES**

1. Meeting minutes dated August 7, 2023, were approved as presented.

### **AGENDA BILLS**

### **DISCUSSION**

2. Fire Department 2023 Q2 Accreditation Report: Interim Chief Bailey reviewed the report and answered Committee questions. Topics reviewed included calls for service which are seeing a consistent increase, annual calls 2023 vs 2022, annual mutual aid given/received for 2023 vs 2022, turnout times, apparatus travel times, and property lost/saved. Discussion followed.
3. Fire Department Strategic Plan Update: Interim Chief Bailey provided some background on the fire department's strategic plan noting the extension is to help align the department's plan with the city's plan. It is suggested, and Interim Chief is recommending, Council hold a workshop before the end of the year to look at remaining goals, see if they are attainable, and see if there are new goals to be added. Then to create a new plan through 2025 which would be justifiable to the accreditation agency. This matter should be brought forward to Council for discussion.
4. Police Staffing Update: Interim Chief Lynch provided an update on police staffing including what is involved in becoming a police officer and the timeline from testing, oral board interview, chief's interview, polygraph exam, background investigation, conditional offer, psychological exam, physical exam, then final offer letter. He noted the waiting list for attendance at the police academy is 9-10 months. The process for new hires has been streamlined from 5-6 months to 32 days. The department has three vacancies with six currently in background. Discussion followed.

**NEW BUSINESS**

**ITEMS FOR FUTURE DISCUSSION**

**ADJOURNMENT** - The meeting was adjourned at 5:55 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the September 18, 2023, Public Safety Committee Meeting*