



# FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES MARCH 5, 2024

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*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.*

## CALL TO ORDER

Chair Bryan Holloway called the meeting to order at 6:00 pm.

**Committee Members:** Councilmembers Bryan Holloway, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

### **City Staff:**

Michael Chambless, City Administrator; Deana Dean, City Clerk; Jeff Hamlin, Interim Parks & Public Works Director; Drew Bouta, Finance Director; Patrick Fry, Project Engineer; Emily Arteche, Community Development Director (remote); and Andy Latham, IT Support.

**AGENDA APPROVAL:** The agenda was approved as presented.

**PUBLIC COMMENTS** – There were no public comments.

## MINUTES

1. The minutes from the February 21, 2024, meeting were approved as presented.

## APPROVAL OF WARRANTS / CLAIMS

2. The claims approval report dated March 11, 2024, was approved to move forward at the March 11, 2024, City Council meeting on the consent agenda.

## AGENDA BILLS

3. **AB24-035:** Human Services Advisory Committee Funding Update. Deana Dean, City Clerk, spoke to this item which was for informational purposes.

## DISCUSSION

4. Solid Waste Contract Discussion. Patrick Fry, Project Engineer, provided an update on the solid waste RFB process including timeline. Committee was provided a hard copy of the proposed draft contract and is encouraged to provide feedback to Patrick. This item will be brought back at a future City Council meeting for discussion and action.
5. Council Retreat Planning Discussion. Updates were made to the draft agenda. This item will be brought forward at the March 11, 2024, City Council meeting for Committee of the Whole discussion.

6. Upcoming Agenda Items. Information only.

**CITY COUNCIL MEETING AGENDA REVIEW:**

7. Review Draft City Council Agenda dated March 11, 2024. The agenda was approved as amended.

**ADJOURNMENT** - The meeting was adjourned at 6:33 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the March 19, 2024, Finance & Administration Committee Meeting.*