



## FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES NOVEMBER 19, 2024

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER** - Chair Bryan Holloway called the meeting to order at 6:00 pm.

**Committee Members:** Councilmembers Bryan Holloway, Cara Christensen, and Jolyon Johnson were present remotely.

Mayor Katherine Ross (remote) was also present.

**City Staff:**

Drew Bouta, Acting City Administrator/Finance Director; Fletcher Lacroix, IT Director (remote); Emily Arteche, Community Development Director (remote); Deana Dean, City Clerk; Janna Walker, Budget Manager (remote); and Mike Chambless (remote), City Administrator.

**AGENDA APPROVAL** - The agenda was approved as presented.

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES** - The minutes from November 5, 2024, were approved as presented.

**APPROVAL OF WARRANTS / CLAIMS**

2. The claims report dated November 25, 2024, was approved to move forward at the November 25, 2024, Council meeting on the consent agenda.

**AGENDA BILLS**

3. **AB24-121:** RiverTrail Property Acquisition. This item was introduced by Community Development Director Emily Arteche. Committee questions and comments followed. CM Holloway indicated staff to prepare a copy of the changes as well as a note of the changes made and a Council move to substitute. This item is approved to move forward at the November 25, 2024, City Council meeting on the non-consent agenda.
4. **AB24-107:** 2023-2024 Biennial Budget Amendment. This item was introduced by Budget Manager Janna Walker who reviewed each item on the proposed amendment request table. Additional information provided by Director Bouta and City Administrator Chambless. This item is on for first reading of the ordinance at the November 25, 2024, City Council meeting.

## **DISCUSSION**

5. Upcoming Agenda Items. This item was informational only.

## **CITY COUNCIL MEETING AGENDA REVIEW**

6. Review Draft City Council Agenda dated November 25, 2024. The agenda was approved as amended.

## **ADJOURNMENT**

The meeting was adjourned at 6:33 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the December 3, 2024, Finance & Administration Committee Meeting.*