



PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES OCTOBER 7, 2025

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER – CM Cotton called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway (remote) and Catherine Cotton were present.

City Staff:

Mike Chambless, City Administrator; Dena Burke, City Attorney (remote); Jeff Hamlin, Parks & Public Works Director; Deana Dean, City Clerk; Patrick Fry, Project Engineer; Robert Thrall, Legal Assistant; Jen Hughes, Deputy Finance Director; Janna Walker, Budget Manager; Drew Bouta, Finance Director; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL – The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes dated September 16, 2025, were approved as presented.

AGENDA BILLS

2. **AB25-074:** Compost Use & Procurement Ordinance. Presentation by Project Engineer Patrick Fry. Topics covered included summary of ordinance contents, reasoning and purpose, and implementation. Committee comments and questions followed. Additional information provided by Parks & Public Works Director Jeff Hamlin and City Administrator Mike Chambless. This item is approved to move forward at the October 13, 2025, City Council meeting for first reading of Ordinance 1307.

DISCUSSION

3. Snoqualmie Valley Health Lift Station Update provided by Project Engineer Patrick Fry. The survey has been completed and the data loggers installed for the first of two weeks. Staff is waiting for data and working with consultant. Timeline is as expected.
4. Sidewalk Update provided by Project Engineer Patrick Fry. Handout provided – 2025 Sidewalk Grind and Replace locations map. It was noted this is a biannual project.

ADJOURNMENT - The meeting was adjourned at 5:24 pm.

Minutes prepared by Deana Dean, City Clerk.

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the October 21, 2025, Parks & Public Works Committee Meeting.