



PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES OCTOBER 22, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER

The meeting was called to order at 4:30 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway and Catherine Cotton were present.

City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk (remote); Jeff Hamlin, Parks & Public Works Director; Andrew Vining, Project Engineer; Drew Bouta, Finance Director; Patrick Fry, Project Engineer; Hind Ahmed, Project Engineer; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL

The agenda was approved as amended.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes from October 8, 2024, were approved as presented.

DISCUSSION (OUT OF ORDER)

2. **Utility Rate Study.** Introduction by Finance Director Drew Bouta. Presentation by Sergey Tarasov and Paul Quinn from FCS Group. Topics included background, overview of rate setting process, rate study results including revenue requirement and cost of service, questions, and next steps. Committee questions and comments followed. Additional information provided by Finance Director Drew Bouta and Parks & Public Works Director Jeff Hamlin. This matter will be brought back at a future Committee meeting.

AGENDA BILLS (OUT OF ORDER)

3. **AB24-116: Reclaimed Water Reservoir Public Comment Period.** Introduction by Project Engineer Andrew Vining. Barney Santiago from RH2 present remotely. Presentation will be heard at the October 28, 2024, City Council meeting.

4. **AB24-112: Reclaimed Water Reservoir Amendment to RH2 Professional Services Agreement (PSA).** Introduction by Project Engineer Andrew Vining. Committee questions and comments followed. Additional information provided by Parks & Public Works Director Jeff Hamlin. This item will be heard at the October 28, 2024, City Council meeting.
5. **AB24-117: Stormwater Comprehensive Plan Professional Services Agreement (PSA).** Introduction and presentation provided by Project Engineer Patrick Fry. Topics for the system plan included background, existing system plan chapters, 2024 scope of work, and budget. Committee questions and comments followed. This item is approved to move forward at the October 28, 2024, City Council meeting on the non-consent agenda.
6. **AB24-113: Police Station Security Improvements.** This item was moved forward to the October 28, 2024, City Council meeting on the consent agenda.

DISCUSSION (OUT OF ORDER)

7. **Kimball Creek Bridges Restoration Project Update.** Introduction and presentation provided by Project Engineer Hind Ahmed and included an update on project scope, schedule, cost, current progress, and changes affecting construction cost.
8. **Director Reports.** Due to time limitations, this matter was not heard.

ADJOURNMENT

The meeting was adjourned at 5:59 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the November 5, 2024, Parks & Public Works Committee Meeting.