



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES JUNE 3, 2025

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER - Chair Bryan Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway, Cara Christensen, and Jo Johnson were present.

City Staff:

Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk; Drew Bouta, Finance Director; Jeff Hamlin, Parks & Public Works Director; Mona Davis, Community & Economic Development Director; Fletcher Lacroix, IT Director (remote); Jen Hughes, Deputy Finance Director (remote); and Andrew Jongekryg, IT Support.

AGENDA APPROVAL - The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES – The minutes dated May 20, 2025, were approved as presented.

APPROVAL OF WARRANTS / CLAIMS – The claims report dated June 9, 2025, was approved to move forward at the June 9, 2025, City Council meeting on the consent agenda. Additional information provided by Finance Director Drew Bouta regarding page 15 of the claims report.

AGENDA BILLS

3. **AB25-067:** Amended YMCA Operating Agreement for the Snoqualmie Community Center. This item was introduced by City Administrator Mike Chambless who reviewed sections of the proposed agreement. Committee questions and comments followed. This item is to be brought back at the next committee meeting.

DISCUSSION

4. Review of Council Work Plan. Directors Bouta, Chambless, Lacroix, and Burke reviewed the projects in the work plan related to their departments. The directors answered committee questions throughout the discussion.

CITY COUNCIL MEETING AGENDA REVIEW

5. Review Draft City Council Agenda dated June 9, 2025. The agenda was approved as amended.

ADJOURNMENT - The meeting was adjourned at 6:53 pm.

Minutes prepared by Deana Dean, City Clerk.

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the June 17, 2025, Finance & Administration Committee Meeting.