



## FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES OCTOBER 8, 2024

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

### CALL TO ORDER

Chair Holloway called the meeting to order at 6:00 pm.

**Committee Members:** Councilmembers Bryan Holloway, Jolyon Johnson, and Cara Christensen were present.

#### **City Staff:**

Mike Chambless, City Administrator; Deana Dean, City Clerk; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Emily Arteche, Community Development Director; Fletcher Lacroix, IT Director; Jen Hughes, Deputy Finance Director; and Andy Latham, IT Support.

**AGENDA APPROVAL** - The agenda was approved as amended, removing Executive Session.

### PUBLIC COMMENTS

- City Administrator noted the State Auditor Exit Conference was held today and the city received a clean audit.

**MINUTES** - The minutes from September 17, 2024, were approved as presented.

### APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated October 14, 2024, was approved to move forward at the October 14, 2024, Council meeting on the consent agenda.

### AGENDA BILLS

3. **AB24-086:** Network Infrastructure Modernization. This item was introduced by IT Director Fletcher Lacroix. Tyler Cook and Matt Cozzolino from IVOXY were present remotely. Presentation provided and included project goals, current infrastructure, new design, and next steps. Committee questions followed with Director Lacroix and Matt Cozzolino from IVOXY providing additional information. This item is approved to move forward at the October 14, 2024, Council meeting on the consent agenda.
4. **AB24-097:** Authorization for Continued Legal Services with Pacifica Law Group. This item was introduced by Community Director Emily Arteche to approve \$80,000 to continue the work Pacifica is performing on ongoing legal matters. Committee questions followed with City Administrator Chambless providing additional information. This item is approved to move forward at the October 14, 2024, Council meeting on the consent agenda.

## **DISCUSSION**

5. 2025 Legislative Priorities. CM Holloway introduced this item and noted it will be brought forward at the next Council meeting. Discussion followed.
6. Upcoming Agenda Items. This item was informational only.

## **CITY COUNCIL MEETING AGENDA REVIEW**

7. Review Draft City Council Agenda dated October 14, 2024. The agenda was approved as amended.

**EXECUTIVE SESSION** - This item was removed from the agenda.

## **ADJOURNMENT**

The meeting was adjourned at 6:32 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the October 22, 2024, Finance & Administration Committee Meeting.*