



PARKS & EVENTS COMMISSION MEETING MINUTES MARCH 20, 2023

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Commission Chair Sweum called the meeting to order at 7:00 pm.

Commission Members: Chair Paul Sweum, Co-Chair Heather Palmerini (remote), and Ryan Pryor.

Commissioner Scott Vermeulen requested an excused absence which was approved.

Councilmember Ethan Benson was also present.

City Staff:

Mike Chambless, Parks & Public Works Director; Nicole Wiebe, Community Liaison (remote); and Deana Dean, City Clerk.

AGENDA APPROVAL: Commissioner Pryor moved and Co-Chair Palmerini seconded the motion to approve the agenda which passed unanimously.

PUBLIC COMMENTS - There were no public comments.

COUNCIL LIAISON REPORT -

Councilmember Benson noted council approved the agenda bill for the all-inclusive park equipment ahead of the project which looks to be a cost and time savings. He also noted that progress at Riverview Park is coming along and there are great things happening with our parks.

MINUTES – Co-Chair Palmerini moved and Commissioner Pryor seconded the motion to approve the minutes from the February 21, 2023, meeting which passed unanimously.

REGULAR BUSINESS

1. Facility Use Fees Discussion: Brief discussion on when fees were last set and past practice. Presently they are trying to ensure the process is followed and revenues are collected but the finance department will be working on a project this year to update the fees and will be bringing in a consultant to help determine actual costs. Brief discussion on fields including maintenance on dirt infields.
2. Online Reservation System: Parks and Public Works Director Mike Chambless spoke regarding the finance department transition from Springbrook to Munis and noted the parks department was looking at an online reservation system this summer but will wait until Munis goes live which will be in

approximately one year. They are preparing now in anticipation of the Munis implementation. Brief discussion followed on the current process.

3. Bylaws: Chair Sweum provided a proposed draft. Discussion followed.

SPECIAL EVENTS UPDATE

Community Liaison Nicole Wiebe spoke to the upcoming events including the April egg hunts including the Friday night flashlight hunt for teens, the Saturday hunt for little kids, and the Saturday downtown merchants hunt for kids. Phil will be doing an Arbor Day activity at Riverview Park. Information will be out this week regarding the volunteer recognition event which will be held on Thursday April 20, 2023 at Snoqualmie Inn which happens to be National Volunteer Day during National Volunteer Week. Commission questions followed including a discussion regarding a trash outreach project.

ITEMS FOR FUTURE DISCUSSION

1. Commission Purpose and Direction: This item is approved for the April 17, 2023, meeting.
2. Update on Parks and Open Space Plan
3. Update on Playgrounds

ADJOURNMENT

The meeting was adjourned at 7:57 pm.

Minutes taken by Deana Dean, City Clerk

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the April 17, 2023, Parks & Events Commission Meeting.