



PARKS & PUBLIC WORKS COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES JUNE 21, 2023

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Councilmember Ethan Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmember Bryan Holloway was present. Mayor Katherine Ross was also present.

It was moved by CM Holloway, seconded by CM Benson, to excuse CM Johnson from this evening's meeting.

City Staff:

Mike Chambless, Interim City Administrator; Jeff Hamlin, Interim Parks & Public Works Director; Drew Bouta, Budget Manager; Janna Walker, Budget Analyst; Deana Dean, City Clerk; Andrew Vining, Project Engineer; Dylan Gamble, CIP Project Manager; Jason Battles, Parks Maintenance Technician (remote); Patrick Fry, Project Engineer (remote); and Andy Latham, IT Support.

PUBLIC COMMENTS –

- Ms. Millie Benson and Ms. Franklin, both of Snoqualmie, spoke regarding ways to save the bees. Buttons were handed out.
- Lisa Hoyt, of Snoqualmie, spoke regarding landscaping on the Ridge and requested the city consider a landscape committee.
- Tricia Benson, of Snoqualmie, spoke regarding maintenance of gravel alleys in downtown.

AGENDA APPROVAL – The agenda was approved as presented.

MINUTES

1. The minutes from the June 6, 2023, meeting were approved as presented.

AGENDA BILLS

2. **AB23-076:** Six Year Transportation Improvement Program for the Period 2024-2029. Dylan Gamble, CIP Manager, spoke to this item which is a follow up from prior committee meetings. He noted there is a public hearing at the June 26, 2023, City Council Meeting. Brief discussion followed. This matter is approved to move forward at the June 26, 2023, City Council Meeting non-consent agenda.
3. **AB23-078:** Awarding Prospect Construction Inc. a Contract for the WRF Phase 3 Improvements. Andrew Vining, Project Engineer, spoke to this item indicating it is approximately 10% over the engineers estimate which was due to higher structural and electrical costs. Dan Mahlum, RH2

Engineering, spoke to the bid and options. Mayor Ross provided information regarding the project and funding. Drew Bouta, Budget Manager, provided information regarding the overage and impacts to the budget and other projects. Discussion followed. This matter is approved to move forward at the June 26, 2023, City Council Meeting non-consent agenda.

4. **AB23-083:** Awarding RRJ Company a Contract for 2023 Urban Forestry Improvements. Andrew Vining, Project Engineer, spoke to this item noting these are replacing 123 street trees that were damaged by recent storm activities. The bid was 25% below the engineer's estimate and there is sufficient appropriate available in the budget. The project is scheduled to occur this summer which will allow for tree planting to occur in the fall. Ellen Clark, of Snoqualmie, spoke regarding the trees along O'Neil Street. Brief discussion followed. Lisa Hoyt, of Pinnacle Place in Snoqualmie, questioned the tree replacement process. Brief discussion followed.
5. **AB23-088:** Awarding Contract for Installation and Site Preparation for Centennial Fields Inclusive Park. Dylan Gamble, CIP Manager, spoke to this item for Centennial Fields Inclusive Park installation. He noted the design work has been completed and equipment has already been purchased. Drew Bouta, Budget Manager, spoke to cash balance in that fund. Brief discussion followed. This matter is approved to move forward at the June 26, 2023, City Council Meeting non-consent agenda.
6. **AB23-089:** Awarding Contract for Planning Services for Parks, Recreation, Open Space and Trails Plan (PROST). Dylan Gamble, CIP Manager, spoke to this item which is the hiring of a consultant to do the planning work for the PROST plan. Discussion followed. This matter is approved to move forward at the June 26, 2023, City Council Meeting non-consent agenda.

DISCUSSION

7. Interim Parks & Public Works Director Jeff Hamlin provided updates on staffing and other projects noting there are six vacancies; two in parks, two in water, and two in wastewater and they are working to fill those vacancies. Project status updates were provided for the Snoqualmie Parkway Pavement Rehabilitation Project and the Street Re-Surfacing Program on Mill Pond.

ADJOURNMENT - The meeting was adjourned at 6:04 pm.

Minutes taken by Deana Dean, City Clerk

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the July 5, 2023, Parks & Public Works Committee Meeting.