



# **PARKS & PUBLIC WORKS COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES OCTOBER 17, 2023**

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*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom*

## **CALL TO ORDER**

Chair Ethan Benson called the meeting to order at 5:00 pm.

**Committee Members:** Councilmembers Ethan Benson, Bryan Holloway, and Jo Johnson (remote) were present.

Mayor Katherine Ross was also present.

### **City Staff:**

Mike Chambless, Interim City Administrator; Deana Dean, City Clerk; Andrew Vining, Project Engineer; Jeff Hamlin, Interim Parks & Public Works Director; Patrick Fry, Project Engineer (remote); Dylan Gamble Capital Projects Manager; Andrew Vining, Project Engineer (remote); Danna McCall, Communications Coordinator (remote); Janna Walker, Budget Analyst; and Jimmie Betts, IT Support.

**AGENDA APPROVAL** – The agenda was approved as amended.

**PUBLIC COMMENTS** – There was no public comment.

## **MINUTES**

1. The minutes from the October 2, 2023, meeting were approved as presented.

## **AGENDA BILLS**

2. **AB23-127:** Adoption of ADA Transition Plan. Project Engineer Patrick Fry introduced this item and answered committee questions. Discussion followed. This item is approved to move forward at the October 23, 2023, Council meeting on the consent agenda.

## **DISCUSSION**

3. **OUT OF ORDER:** Utility Rate Study Discussion. Interim City Administrator Mike Chambless updated the committee on the utility rate study noting the contract with the vendor for a fiscal health review is being reviewed. Going to take whole model, update inflation numbers for accuracy, and then re-run the model. By mid-November should have an adjustment factor that action can be taken on this year. This will be brought forward in November for first reading and December for second reading. A longer-term rate study scope is being negotiated. That will be started around the first of the year with the goal to wrap it up by August or September 2024.

4. Community Center Presentation. Mike Chambless provided an update on the community center expansion via PowerPoint presentation. Topics included design principles, schematic design, pool layouts, and funding plan. Discussion followed. Staff would like to present design selection options to Council at the next meeting.
5. CIP Presentation. CIP Project Manager Dylan Gamble provided a status update of CIP projects via PowerPoint presentation.
6. Centennial Park Update. An update was provided during the CIP presentation.
7. City Hall Stairs Update. An update was provided during the CIP presentation.
8. Sandy Cove Update. An update was provided during the CIP presentation.
9. Director Reports: Due to lack of time, this item was not heard.

**ADJOURNMENT** - The meeting was adjourned at 6:00 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the November 7, 2023, Parks & Public Works Committee Meeting.*