



CITY COUNCIL SPECIAL MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES OCTOBER 13, 2025

SPECIAL MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 5:30 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, and Cara Christensen

CM Johnson appeared at 5:31 pm.

It was moved by CM Holloway, seconded by CM Christensen to excuse CM's Washington and Cotton from this evening's meetings.

CM Cotton appeared remotely during the Closed Session.

Mayor Katherine Ross was also present.

City Staff: Dena Burke, City Attorney; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Mike Bailey, Fire Chief; Fletcher Lacroix, IT Director; Drew Bouta, Finance Director (remote); Robert Thrall, Legal Assistant; and Brian Mainstone, IT Systems Engineer.

AGENDA APPROVAL

It was moved by CM Holloway; seconded by CM Christensen to:

Approve the agenda.

PASSED: 5-0 (Benson, Wotton, Holloway, Christensen, Johnson)

CLOSED SESSION

1. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings.

At 5:33 pm, Council went into Closed Session which was expected to last until 5:53 pm.
Recording of the meeting paused.

At 5:53 pm, Council returned from Closed Session and the recording resumed at 5:55 pm.

At 5:55 pm, Council recessed until 6:00 pm.

At 6:00 pm, Council resumed the Special Meeting.

Staff present at 6:00 pm: Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Mike Bailey, Fire Chief; Gary Horejsi, Interim Police Chief; Fletcher Lacroix, IT Director; Drew Bouta, Finance Director (remote); Jen Hughes, Deputy Finance Director; Robert Thrall, Legal Assistant; Kim Johnson, HR Manager; Mona Davis, Community and

Economic Development Director; Jeff Hamlin, Parks and Public Works Director; and Brian Mainstone, IT Systems Engineer.

2. Strategic Plan with BERK Consulting. Discussion led by Brian Murphy from BERK Consulting with additional information provided by Maddie Immel and included the strategic plan review alongside the implementation plan matrix. Council comments made throughout the discussion. Additional information provided by City Administrator Mike Chambless, Parks and Public Works Director Jeff Hamlin, and Finance Director Drew Bouta.

ADJOURNMENT – It was moved by CM Johnson and seconded by CM Christensen to adjourn the Special Meeting which passed unanimously. The Special Meeting adjourned at 6:49 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Catherine Cotton (remote), Cara Christensen and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff: Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Gary Horejsi, Interim Police Chief; Mike Bailey, Fire Chief; Fletcher Lacroix, IT Director; Jeff Hamlin, Parks & Public Works Director; Mona Davis, Community & Economic Development Director; Robert Thrall, Legal Assistant; Drew Bouta, Finance Director (remote); Jen Hughes, Deputy Finance Director; Patrick Fry, Project Engineer; Kim Johnson, HR Manager; Nicole Wiebe, Community Liaison (remote); Janna Walker, Budget Manager; and Brian Mainstone, IT Systems Engineer.

PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by CM Benson.

AGENDA APPROVAL

It was moved by CM Wotton; seconded by CM Holloway to:

Approve the agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Presentations

3. King County Library System. Presentation by Regional Manager Mary Comstock and covered topics that are happening at the library including 2024 statistics for entire library system, as well as Snoqualmie statistics, summer reading program, city elects and staff favorites, and program highlights

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

- Bryan Holloway of Snoqualmie spoke regarding a recently published letter.

CONSENT AGENDA

4. Approve the City Council Meeting Minutes dated September 22, 2025, and September 29, 2025.
5. Approve the Claims Report dated October 13, 2025.
6. AB25-088: NORCOM Fee Approval 2026

It was moved by CM Wotton; seconded by CM Christensen to:

Approve the consent agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

ORDINANCES

7. AB25-074: Compost Use and Procurement Ordinance. Introduction read into the record by CM Benson. Discussion followed. Project Engineer Patrick Fry provided an overview which included ordinance contents, RCW's pertaining to this code adoption, and implementation. Council questions and comments followed. This is the first Reading of Ordinance 1307. The second reading and proposed adoption is scheduled for the October 27, 2025, City Council meeting.

COMMITTEE REPORTS

Public Safety Committee:

8. AB25-086: King County Detention Services. This item was for informational purposes only.

Community Development Committee: There was no report.

Parks & Public Works Committee: CM Cotton spoke to the Snoqualmie Valley Health lift station update.

Finance & Administration Committee: CM Holloway spoke to 2026 Legislative Priorities.

Committee of the Whole: There was no report.

REPORTS

9. Mayor's Report. Mayor Ross provided updates on:
 - Today we celebrate Indigenous People's Day
 - SR 18 over Tiger Mountain full closure this weekend
 - Snoqualmie Tribe letter regarding reclaimed water
 - HR Manager Kim Johnson obtained her PHR certification
 - The city is a top performer in the 2025 Best in Governance Awards in the category natural environment
 - Information regarding upcoming cybersecurity training
 - City Academy is in its third week with the Parks & Public Works presentation this Saturday.
10. Commission/Committee Liaison Reports:
 - CM Christensen provided SCA updates

11. Department Reports. City Administrator Chambless provided an overview of Department Reports for September 2025.

ADJOURNMENT

It was moved by CM Johnson; seconded by CM Christensen to:

Adjourn the meeting.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

The meeting was adjourned at 7:34 pm.

CITY OF SNOQUALMIE



Katherine Ross, Mayor

Attest:



Deana Dean, City Clerk