



## FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES JULY 18, 2023

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*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom*

### CALL TO ORDER

Councilmember Bryan Holloway called the meeting to order at 6:00 pm.

**Committee Members:** Councilmember James Mayhew was present. Councilmember Louis Washington requested an excused absence.

Mayor Katherine Ross (remote) and Councilmember Jo Johnson were also present.

#### **City Staff:**

Mike Chambless, Interim City Administrator; Jen Ferguson, Finance, HR, & IT Director; Drew Bouta, Budget Manager; Janna Walker, Budget Analyst; Deana Dean, City Clerk; Nicole Wiebe, Community Liaison; Krista Hintz, Management Analyst; Emily Artech, Community Development Director (remote); and Andrew Jongekryg, IT Support.

**AGENDA APPROVAL:** It was moved to hear "Discussion" before "Agenda Bills." The agenda was approved as amended.

**PUBLIC COMMENTS** - There were no public comments.

### MINUTES

1. The minutes from the July 5, 2023, meeting were approved as presented.

### APPROVAL OF WARRANTS / CLAIMS

2. The claims approval report dated July 24, 2023, was approved to move forward at the July 24, 2023, City Council consent agenda.

### DISCUSSION TAKEN OUT OF ORDER

1. **1<sup>st</sup> Quarter Financial Report:** Drew Bouta, Budget Manager, introduced this item. Janna Walker, Budget Analyst, reviewed the report and answered Committee questions. Discussion followed.

### AGENDA BILLS TAKEN OUT OF ORDER

2. **AB23-097:** Pacific West Rail Model Train Museum. Interim City Administrator Mike Chambless introduced this item noting the agenda bill includes the proposed ground lease and a development agreement. Peter Hambling, founder of Pacific West Rail and the model trains, spoke to the Model

Train Museum Project including renderings of the inside and outside of the building, proposed financials, and features of the museum. Rob Nelson and David Hazelton of Pacific West Rail were also present. Committee comments and questions followed. This matter is approved to move forward as a presentation and introduction of the model train museum at the July 24, 2023, Council meeting. The agenda bill requesting Council action will occur at the August 14, 2023, Council meeting with a special meeting to occur prior to that for Council discussion, date to be determined. No further F&A involvement is necessary.

**CITY COUNCIL MEETING AGENDA REVIEW:** The July 24, 2023, City Council Meeting Agenda was approved as amended.

**ADJOURNMENT** - The meeting was adjourned at 7:54 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the August 8, 2023, Finance & Administration Committee Meeting.*