



## **PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES MAY 20, 2025**

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER** – Chair Ethan Benson called the meeting to order at 5:00 pm.

**Committee Members:** Councilmembers Ethan Benson, Bryan Holloway, and Catherine Cotton were present.

**City Staff:**

Mike Chambless, City Administrator; Dena Burke, City Attorney (remote); Jeff Hamlin, Parks & Public Works Director; Drew Bouta, Finance Director; Andrew Vining, Project Engineer; Deana Dean, City Clerk; Janna Walker, Budget Manager (remote); Jen Hughes, Deputy Finance Director; Fletcher Lacroix, IT Director; and Andrew Jongekryg, IT Support.

**AGENDA APPROVAL** - The agenda was approved as presented.

**PUBLIC COMMENTS**

- City Administrator Chambless updated the committee on resident comments from the Public Safety Committee regarding traffic issues on Park Street. Police and Public Works Departments are already making efforts to resolve those issues.

**MINUTES**

1. The minutes from May 6, 2025, were approved as presented.

**PRESENTATIONS**

2. Parks & Events Commission Presentation and Update by Commission Vice Chair Paul Sweum. He noted the commission has two new members and all positions are filled. Emily Anderson was elected as Chair and Paul Sweum was elected as Vice Chair. He also noted the commission is interested in raising funds and seeking community support for the Community Center Expansion Project and members will be in attendance at the upcoming Splashpad and Big Truck Day events. Additional information provided by Parks & Public Works Director Jeff Hamlin and City Administrator Mike Chambless.

**AGENDA BILLS**

3. **AB25-059:** Selecting RH2 for Construction Management Services for the Reclaimed Water Distribution System Improvements Project. This item was introduced by Project Engineer Andrew Vining. Committee questions and comments followed. Additional information provided by Parks & Public Works Director Jeff Hamlin and Finance Director Drew Bouta. This item is approved to move forward at the May 27, 2025, City Council meeting on the non-consent agenda.

## **DISCUSSION**

4. Director Reports provided by Parks & Public Works Director Jeff Hamlin and included updates on staffing and projects. The department will be hiring an administrative assistant; with recruitment to begin soon. In addition, two wastewater operator positions to be filled within the next year. Project updates included 384<sup>th</sup> paving and project is complete, Kimball Bridge paving is complete, Reclaimed Reservoir construction begins in June, River Trail has some pending permitting items to complete but ready to start bidding soon, Sandy Cove is in permitting though staff is hoping to get some work done this summer, ASR project, and Meadowbrook Bridge Revetment. Committee questions and comments were made throughout the update.

## **ADJOURNMENT**

The meeting was adjourned at 5:59 pm.

*Minutes prepared by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the city website after the meeting.*

*Minutes approved at the June 3, 2025, Parks & Public Works Committee Meeting.*