



## COMMUNITY DEVELOPMENT COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES OCTOBER 7, 2024

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER & ROLL CALL:** Chair Louis Washington called the meeting to order at 6:01 pm.

**Committee Members:**

Councilmembers Louis Washington, Jo Johnson, and Rob Wotton were present.

**City Staff:**

Mike Chambless, City Administrator; Emily Arteche, Community Development Director; Deana Dean, City Clerk; and Andrew Jongekryg, IT Support.

**AGENDA APPROVAL** - The agenda was approved as presented.

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES**

1. The minutes dated September 16, 2024, were approved as presented.

**AGENDA BILLS** – There were no agenda bills.

**DISCUSSION ITEMS**

2. Affordable Housing Request for Qualifications (RFQ). Director Arteche introduced this item. Handout provided by CM Wotton. Discussion followed and included timelines for an RFQ vs an RFP, potential funding mechanisms for specific populations, parking and mobility, and wrap around services. Suggestions were made to the draft RFQ and included percentage of AMI, affordable vs workforce, and evaluation criteria scoring and expectations. Staff was directed to change the title to “Request...workforce housing development” and to prepare an updated draft and bring back to Committee.

**ADJOURNMENT**

The meeting was adjourned at 6:58 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the October 21, 2024, Community Development Committee Meeting.*