



PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES APRIL 22, 2025

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER – Chair Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway, and Catherine Cotton were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Jeff Hamlin, Parks & Public Works Director; Phil Bennett, Deputy Parks & Public Works Director; Drew Bouta, Finance Director; Patrick Fry, Project Engineer; Dylan Gamble, CIP Manager; Deana Dean, City Clerk; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL - The agenda was approved as amended, moving Utility Rate Study presentation before NPDES Stormwater Permit Update.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes from April 8, 2025, were approved as presented.

AGENDA BILLS

2. **AB25-053:** Lease Agreement with Northwest Landscapes LLC. This item was introduced by Deputy Parks & Public Works Director Phil Bennett. Committee questions and comments followed. Additional information provided by Parks & Public Works Director Jeff Hamlin. This item is approved to move forward at the April 28, 2025, City Council meeting on the non-consent agenda.
3. **AB25-055:** Job Order Contracting Consultant Contract Extension. This item was introduced by Project Engineer Patrick Fry. Committee questions and comments followed. This item is approved to move forward at the April 28, 2025, City Council meeting on the consent agenda.
4. **AB25-056:** Northwest Railway Museum Restroom Maintenance and Operations Agreement. This item was introduced by Parks & Public Works Director Jeff Hamlin. Committee questions and comments followed. This item is approved to move forward at the April 28, 2025, City Council meeting on the consent agenda.

DISCUSSION

5. **OUT OF ORDER:** Utility Rate Study Update. Presentation by CIP Manager Dylan Gamble. Topics covered included rate study report status, utility capital impacts, and considerations. Committee comments and questions were made throughout the presentation. Additional information provided by Finance Director Drew Bouta.

6. NPDES Stormwater Permit Update. This item was not heard due to time constraints.
7. Director Reports was not heard due to time constraints.

ADJOURNMENT

The meeting was adjourned at 5:57 pm.

Minutes prepared by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the May 6, 2025, Parks & Public Works Committee Meeting.