



SUSTAINABILITY COMMITTEE MEETING AGENDA

September 22, 2026 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Roll Call

General Announcements/Comments

New Business

1. Election of Board Chair - **action item**
2. Election on Board Vice Chair - **action item**

Meeting Minutes Approval

3. Approval of the Minutes from the Committee's July 28, 2026, Meeting - **action item**

Old/Unfinished Business

4. Report - Review of Duties, Strategic Plan, 2026 Goals & Tasks, & FY 27 Budget by Rachel McKinley
5. Report - Student Pilot Projects by Rachel McKinley
6. Discussion - Local Governments for Sustainability (ICLEI) membership by Rachel McKinley – **action item**
7. Discussion - Mountain 2030 by Pam Duquette

Adjourn

Public Participation Options and Information

Before the meeting, comment in writing: Email cityclerk@sandpointidaho.gov or deliver to City Hall.
Attend in person: See above for meeting location. Seating available on first-come, first-served basis.
Attend remotely: Register at <https://www.sandpointidaho.gov/meetings>.
After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.
For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



SUSTAINABILITY COMMITTEE MEETING MINUTES

July 28, 2026 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Chair Christine Moon called the meeting of the Sandpoint Sustainability Committee to order at 2:30pm on Tuesday, July 28, 2026, in Council Chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Christine Moon, Chair
Diana Duke
Makayla Sundquist
John Monks
Mary Wilkosz

ABSENT

Nicholas Belfry

Also present were City Council liaison Pam Duquette, staff liaison Rachel McKinley, Community Planning & Development Director Jason Welker, and board clerk Mandy Brown.

General Announcements/Comments

Chair Moon announced the appointment of Nicholas Belfry to the Sandpoint Sustainability Committee.

Meeting Minutes Approval

1. Approval of the Minutes from the Committee's June 23, 2026, Meeting

The minutes from the Committee's May 26, 2026, meeting were approved as presented.

Motion made by Diana Duke, Seconded by John Monks.

Voting Yea: Chair Moon, Committee Member Duke, Committee Member Sundquist, Committee Member Monks, and Committee Member Wilkosz.

Old/Unfinished Business

2. Discussion - City's Pesticide/Herbicide Policy

Community Planning & Development Director Jason Welker presented the draft City Pesticide/Herbicide Policy and requested committee feedback prior to forwarding the policy to City Council. The committee discussed the policy's purpose, appropriate uses of herbicides and pesticides, opportunities to incorporate integrated pest management practices, staff training, applicator licensing, education, and clarification of policy language. Bonner County Noxious Weed Director Chase Youngdahl provided technical expertise regarding noxious weeds, herbicide application, and Idaho regulations. Staff will revise the policy incorporating committee comments and return an updated draft for further committee review.

3. Report - 2026 Sustainability Committee Goal #3

The committee continued development of a process for evaluating projects referred by City Council through a sustainability lens. Members shared research on sustainability programs and advisory committees in other communities, discussed best practices, and emphasized the importance of developing a consistent review process while continuing outreach to comparable municipalities.

New Business

4. Report - RV Park & City Beach Parking Project Subcommittee by Christine Moon

Community Planning & Development Director Jason Welker provided an update on the RV Park and City Beach Parking Project, including the formation of the advisory subcommittee, recent public outreach efforts, consultant selection, and preliminary design concepts. The committee discussed opportunities for continued participation as the project advances through the design process.

Committee Roundtable

Adjourn

With no further business on the agenda, the meeting was adjourned at 4:00 pm.

The foregoing minutes, prepared by the Board Clerk, were approved by the Committee during their meeting on _____, 2026.

Christine Moon, Board Chair

Attest: Mandy Brown, Board Clerk