



## ARTS, CULTURE, AND HISTORIC PRESERVATION COMMISSION AGENDA

September 10, 2024 at 8:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order

### Roll Call

Approval of August 13th, 2024, Meeting Minutes

1. Aug 13, 2024, Draft Minutes for Approval - **Action Item**

### Financial Report

Sandpoint Urban Renewal Agency (SURA) Financial Report

### Commission Business - Arts

2. Report on current Silver Box Cycle and Approval of next Cycle- **Action Item**
3. Update on Paint the Plow Community Involvement Plan
4. Update on Placemaking in the Downtown Parking Lot

### Commission Business - Culture

5. Community Character Hour Radio Show-Topic: The Long Bridge

### Commission Business - Historic Preservation

6. Update on Historic Walking Tour Summer Program
7. Discussion on outreach for the Historic Residential 'Call for Information'

### General Announcements and Comments

### Adjourn

### Public Participation Options and Information

*Before the meeting, comment in writing: Email [cityclerk@sandpointidaho.gov](mailto:cityclerk@sandpointidaho.gov) or deliver to City Hall.*

*Attend in person: See above for meeting location. Seating available on first-come, first-served basis. Chambers overflow areas offer live meeting audio/video.*

*Attend remotely: Register at <https://www.sandpointidaho.gov/your-government/meetings>.*

*After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.*

*Contact the City Clerk with questions or requests for special accommodation: Email address above or call (208) 263-3310. Assisted listening devices available in chambers for use during public meetings.*



## ARTS, CULTURE AND HISTORIC PRESERVATION COMMISSION MEETING MINUTES

August 13, 2024, at 8:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order

The meeting of the Sandpoint Arts, Culture and Historic Preservation Commission was called to order at 8:30 am on Tuesday, August 13, 2024, by Chair Elle Susnis in the Council Chambers of City Hall, 1123 W. Lake St., Sandpoint, Idaho.

### Roll Call

#### PRESENT

Chair Elle Susnis  
Commissioner Barry Burgess  
Commissioner Hannah Combs  
Commissioner Katelyn Shook  
Commissioner Keely Gray  
Commissioner Rick Decker

#### ABSENT

Commissioner Karin Wedemeyer  
Commissioner Kate McAlister  
Commissioner Mike Lithgow

### Meeting Minutes Approval

The July 9, 2024, meeting minutes were approved as presented by unanimous vote of Commissioners present.

Motion made by Commissioner Gray, second by Commissioner Shook.

Voting yea: Chair Elle Susnis, Commissioner Barry Burgess, Commissioner Hannah Combs, Commissioner Katelyn Shook, Commissioner Keely Gray, Commissioner Rick Decker.

### Financial Report

The latest financial information from the Sandpoint Urban Renewal Agency reflects the following for Art fund balances:

Downtown: \$181,892.09

Northern: \$100,675.78

Silver Box Project: \$1,684.68 (\$18,315.22 advanced to date)

## Commission Business – Arts

Arts 1: The first item under Arts Business was an update on the refurbishment of the beanstalk bench at Farmin Park.

Update on Refurbishing Beanstalk Bench at Farmin Park. The bench was given fresh coat of paint by the Bonner County Gardner's, who also supplied the paint, talent and manpower. Parks worked with the group to make sure the public did not touch the bean bench before it dried.

Arts 2: The next item under Arts Business was an update given by Ms. Upton on the community involvement plan for the Paint the Plows art program.

Posters have been printed. The poster will be set up on an easel with ballots and a ballot box for the next couple of months in City Hall. Miller Paint has offered to set up the poster, ballots and ballot box.

Arts 3: The next item under Arts Business was a discussion initiated by Ms. Upton on the public art policy and a template for art calls.

Ms. Upton presented a report on the public art call process.

A motion was made by Commissioner Shook to move forward in the process of creating a public art policy and to create a template for art calls, Seconded by Commissioner Gray.

Voting Yea: Chair Susnis, Commissioner Burgess, Commissioner Combs, Commissioner Shook, Commissioner Gray, and Commissioner Decker. None opposed. Motion passes.

Arts 4: The final item under Arts Business, the Commission will consider approval of an application for a mural at Division Mini Storage.

Ms. Upton noted this is a private project approved by the ACHP Commission, that will be a recommendation to City Council.

A motion was made by Commissioner Shook to recommend to City Council that this application, submitted by David Keyes, to paint a mural on the Division Street Mini Storage be approved. Seconded by Commissioner Gray.

Voting yea: Chair Susnis, Commissioner Burgess, Commissioner Combs, Commissioner Shook, Commissioner Gray, and Commissioner Decker.

## Commission Business – Culture

Culture 1: Update on Call for Information - Sandpoint Residential History

Ms. Upton noted we have had no submissions so far to the call for residential history stories.

Guest, Stephen Garvan with Preservation Idaho, offered the idea of putting a notice into the Sandpoint Magazine.

Culture 2: Community Character Hour Radio Shows' topic will be on the City Beach

Commissioner Combs said they spoke about the City Dock in the show last month. It's exciting to bring this history to the public.

## Commission Business - Historic Preservation

HP 1: Update on Historic Walking Tour Summer Program

Ms. Upton talked about the success of the Sandpoint Historic Walking Tours this summer. There will be two more tours, one at the end of August and one in September.

HP 2: Update on Belwood Building's Orchid Award through Preservation Idaho

The awards ceremony was held August 10 in Pocatello, Idaho. Dan Everhart with SHIPO represented Sandpoint and the Belwood Building at the Orchid Awards.

Ms. Upton thanked Stephen Garvan and Carrie Logan, who are with Preservation Idaho, for their support on this nomination.

HP 3: Update on 2024 City of Sandpoint Comprehensive Plan

Ms. Upton presented an update on the Comprehensive Plan adopted by City Council.

Ms. Upton shared that one of the first directives from City Council is to look at the downtown area and start understanding new design overlays.

**General Announcements/Comments**

Commissioner Gray provided an update from LPO Rep; Thirty-three children participated in the Panida Theater summer camp. Also, auditions are being held at the Panida Theater for "A Christmas Carol."

Commissioner Combs shared that the Bonner County Museum has been working with Boy Scout Troop 111, which turns 90 this year. The scouts are being trained to conduct oral histories and will be taking interviews at a booth during the Bonner County Fair, every morning, from 10am – 12pm.

**Adjourn**

Meeting was adjourned at 9:50 am.

I presided over this meeting and can confirm that these minutes, prepared by the Board Clerk and City Staff Liaison, were approved by the Arts, Culture and Historic Preservation Commission during their regular meeting held on \_\_\_\_\_, 2024.

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Elle Susnis, Chair

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Kami Omodt, Board Clerk