



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING AGENDA

January 09, 2025 at 11:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Roll Call

Meeting Minutes Approval

1. Approval of Minutes from the Committee's December 12, 2024, Meeting - **action item**

Old/Unfinished Business

2. Selection of members for Multimodal Transportation Master Plan Subcommittee - **action item**
3. Selection of members for Event Planning Subcommittee - **action item**
4. Selection of members for Development Review Subcommittee - **action item**
5. Selection of members for Intersection Design Subcommittee - **action item**
6. Discussion: Recommendations for Open House Notification Policies
7. Discussion: Sources of Funding for Pedestrian and Bicycle Projects
8. Staff Presentation: Cedar Street Reconstruction Project Preliminary Design

New Business

9. Staff Presentation: Euclid Ave. Right of Way

General Announcements/Comments

Adjourn

Public Participation Options and Information

Before the meeting, comment in writing: Email cityclerk@sandpointidaho.gov or deliver to City Hall.
Attend in person: See above for meeting location. Seating available on first-come, first-served basis.
Attend remotely: Register at <https://www.sandpointidaho.gov/your-government/meetings>.
After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.
For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING MINUTES

December 12, 2024 at 11:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Vice Chair Molly O'Reilly called the meeting of the Sandpoint Pedestrian and Bicycle Advisory Committee to order at 11:34 a.m. on Thursday, December 12, 2024, in Council chambers at City Hall, 1123 W. Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Cate Huisman, Chair
 Molly O'Reilly, Vice Chair
 Jennifer Heller
 Taylor Prather
 Reid Weber
 Evan Lewis
 Erin Billings

ABSENT

Julie Perchynski
 Radley Peterson

City Council liaison Deb Ruehle, City staff liaison Brandon Staglund, Board clerk Heather Faircloth, and Deputy City Clerk Hayley Keys were also in attendance.

Meeting Minutes Approval

1. The minutes from the Committee's November 14, 2024, meeting were approved as presented.
 Motion made by Cate Huisman, seconded by Taylor Prather. All in favor.

Old/Unfinished Business

2. Formation of and Report from Cedar Street Subcommittee

Motion made by Erin Billings for the formation of the Cedar Street Subcommittee. Taylor Prather seconded the motion. All Committee members present voted in favor, and the Cedar Street Subcommittee was formed. The Subcommittee is comprised of Committee members Erin Billings, Molly O'Reilly, and Evan Lewis. The Subcommittee reported their opinions and suggestions on the Cedar Street Project. Committee discussed opinions and shared suggestions. Mr. Staglund to present on the status of the design plan for this project at the next scheduled meeting.

3. Formation of Multimodal Transportation Master Plan Subcommittee

Motion made by Jennifer Heller for the formation of the Multimodal Transportation Master Plan Subcommittee. Reid Weber seconded the motion. All Committee members present voted in favor, and the Multimodal Transportation Master Plan Subcommittee was formed. Committee discussed the domain for the focus of this Subcommittee. Councilor Ruehle volunteered to assist with this Subcommittee. Subcommittee membership will be decided at a later date.

4. Formation of Multimodal Event Planning Subcommittee

A scrivener's error was noted, where the word "Multimodal" should not have been included in the title of this agenda item. This action item is for the formation of the Event Planning Subcommittee.

Motion made by Jennifer Heller for the formation of the Event Planning Subcommittee. Reid Weber seconded the motion. All Committee members present voted in favor, and the Event Planning Subcommittee was formed. Committee discussed the specific focus of this Subcommittee. Subcommittee membership will be decided at a later date.

5. Formation of Multimodal Development Review Subcommittee

As noted above under Item 4, a scrivener's error was noted for this item, as well, where the word "Multimodal" should not have been included in the title of this agenda item. This action item is for the formation of the Development Review Subcommittee.

Motion made by Jennifer Heller for the formation of the Development Review Subcommittee. Reid Weber seconded the motion. All Committee members present voted in favor, and the Development Review Subcommittee was formed. Committee discussed the specific focus of this Subcommittee. Subcommittee membership will be decided at a later date.

6. Formation of Multimodal Intersection Design Subcommittee – **action item**

As noted above under Items 4 and 5, a scrivener's error was noted for this item, as well, where the word "Multimodal" should not have been included in the title of this agenda item. This action item is for the formation of the Intersection Design Subcommittee.

Motion made by Jennifer Heller for the formation of the Intersection Design Subcommittee. Reid Weber seconded the motion. All Committee members present voted in favor, and the Intersection Design Subcommittee was formed. Committee discussed the specific focus of this Subcommittee. Subcommittee membership will be decided at a later date.

New Business

7. Discussion held about how private development and city capital projects will be brought to the Committee for review and comment. Mr. Staglund advised Committee members that development projects that are available for review by the public are accessible on the City's website. Mr. Staglund noted that staff will not be presenting or discussing any development projects that are not yet to a public stage of review. Committee discussed how the Development Review Subcommittee can be of assistance in monitoring current and upcoming projects. Discussion held on the timelines of projects and how they would correlate with the Committee's meeting timelines.
8. Brief discussion held on the Development Review checklist. Development Review Subcommittee to review the checklist in further detail and report back to the Committee.
9. Discussion held on the City's current methods of public notification for open house events. Committee members shared thoughts on the matter, and Councilor Ruehle offered to speak with the Mayor regarding the current process and policy of public open house notices regarding planning and development projects. This item will return as Old Business on the Committee's next meeting agenda.
10. Discussion item regarding sources of funding for pedestrian and bicycle projects was continued to the next meeting, scheduled for January 9, 2024.

General Announcements/Comments

No general announcements or comments.

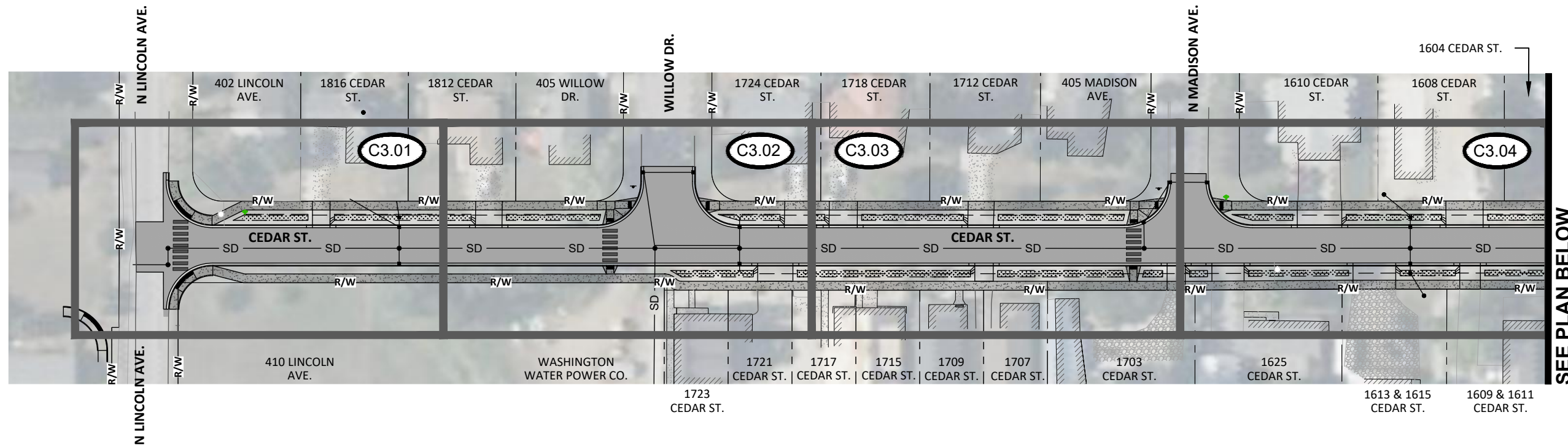
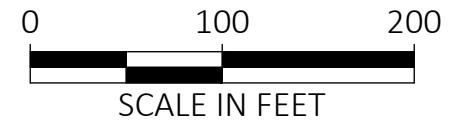
Adjourn

The meeting was adjourned at 1:00pm.

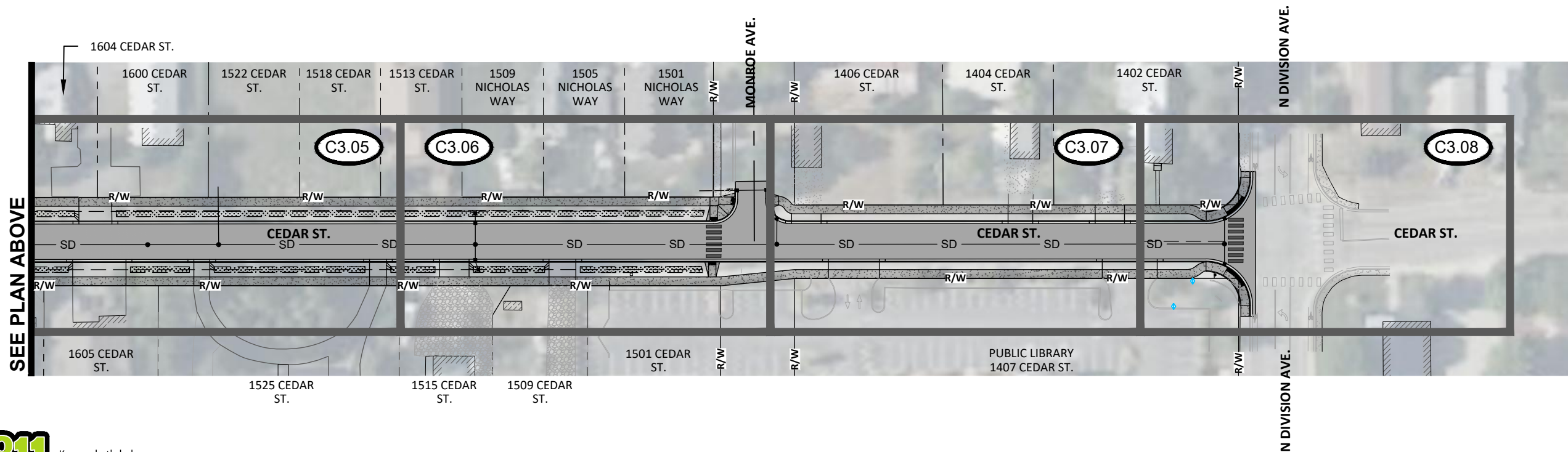
I presided over this meeting and can confirm that these minutes, prepared by the Board clerk, were approved by the Committee during their meeting on _____, 2025.

Molly O'Reilly, Vice Chair

Attest: Heather Faircloth, Board Clerk



SEE PLAN BELOW



SEE PLAN ABOVE

CEDAR STREET
RECONSTRUCTION
CITY OF SANDPOINT, ID
STORMWATER OVERALL PLAN

NOT
APPROVED
PRELIMINARY
FOR
CONSTRUCTION

30% REVIEW
DOCUMENTS

1"
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PROJECT NO: M24005
DRAWN BY: DJJ
CHECKED BY: DMT
DATE: SEPTEMBER 2024

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NO. DATE BY DESCRIPTION

C3.00

DRAWING: 5
SHEET: --- OF ---

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DRAWN BY: DJJ
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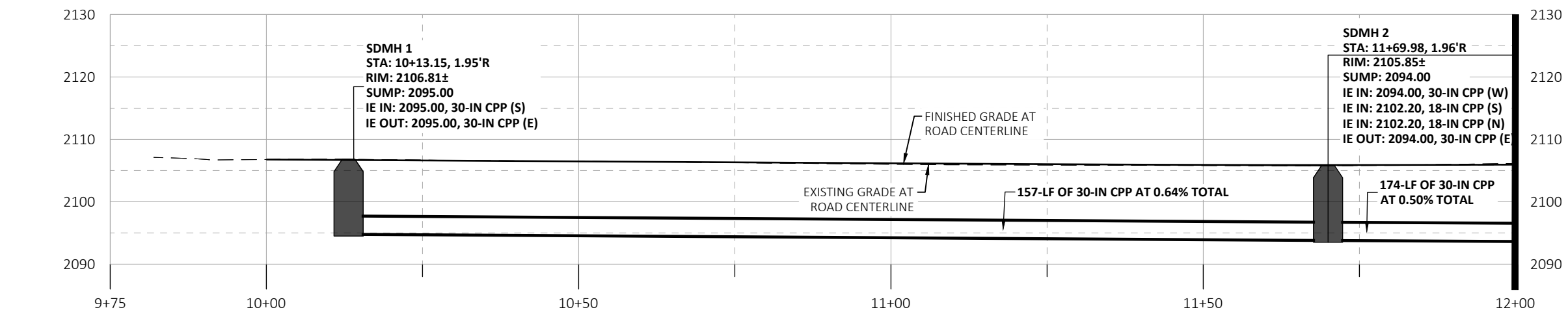
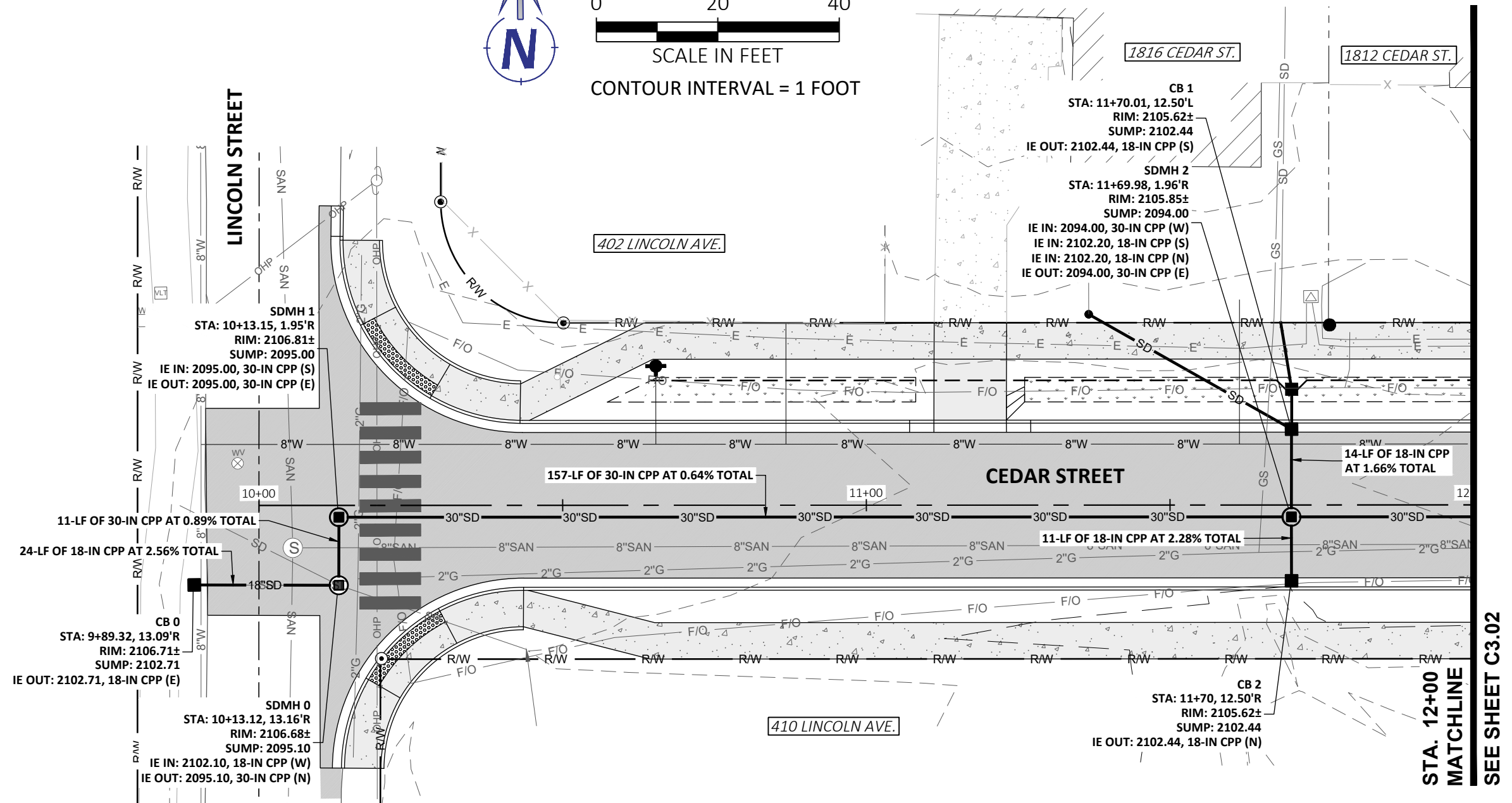
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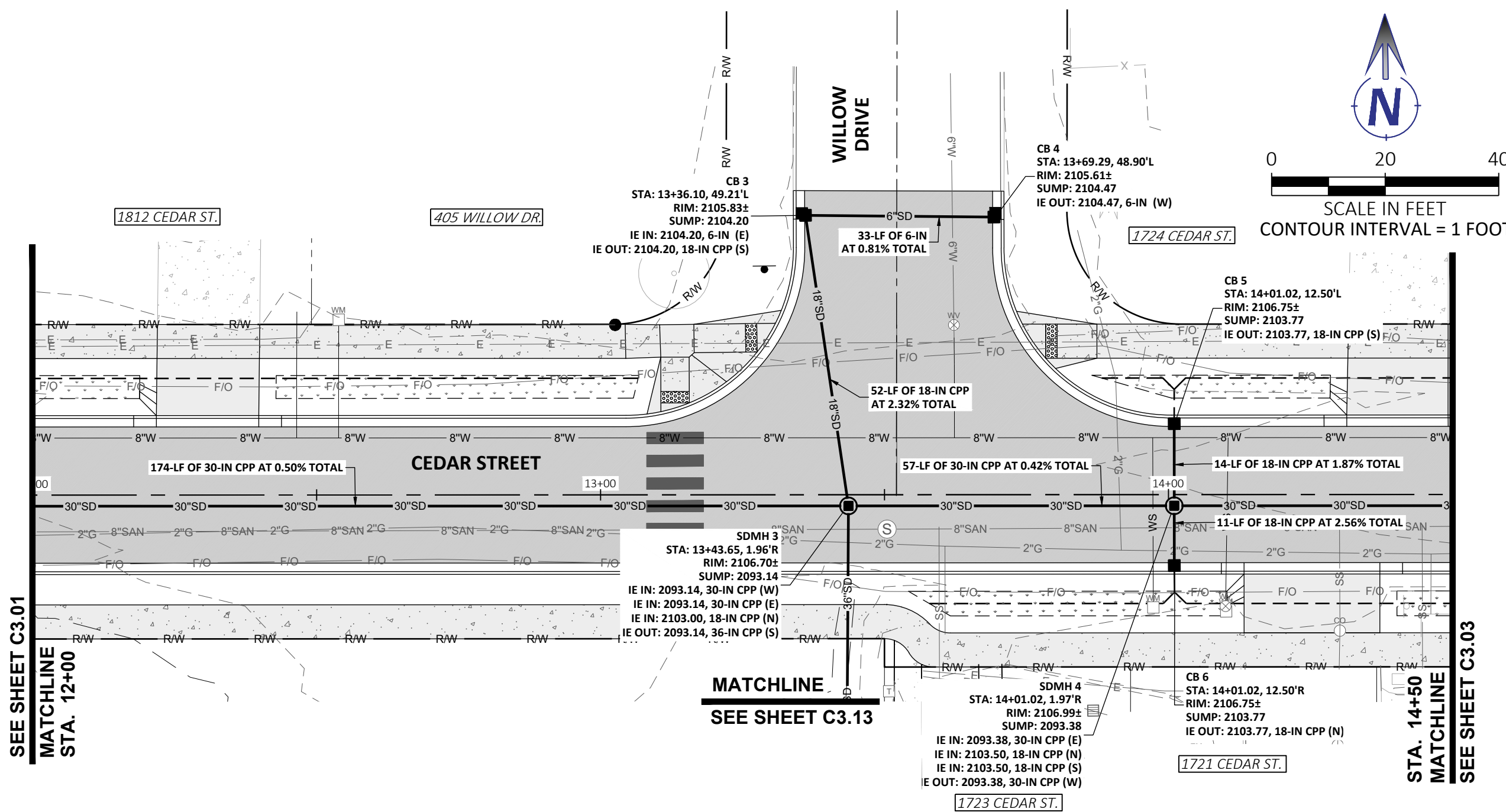
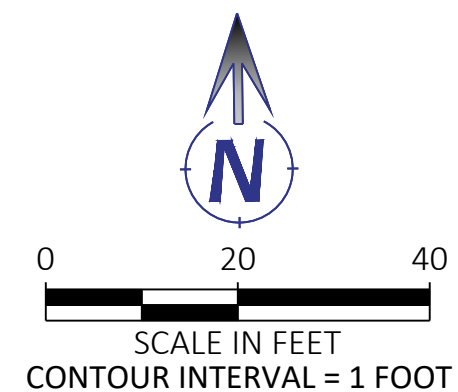
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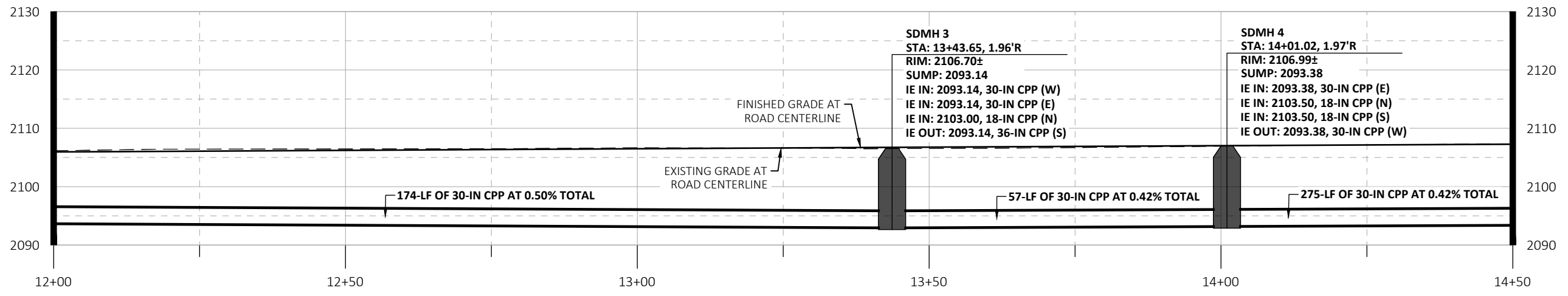
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VERTICAL SCALE: 1" = 20'



SEE SHEET C3.01
MATCHLINE
STA. 12+00

MATCHLINE
SEE SHEET C3.13

STA. 14+50
MATCHLINE
SEE SHEET C3.03



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VERTICAL SCALE: 1" = 20'

CEDAR STREET
RECONSTRUCTION
CITY OF SANDPOINT, ID
STORMWATER PLAN AND PROFILE
STA. 12+00 TO STA. 14+50

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SCALE: (11X17 ONLY)

DWG:
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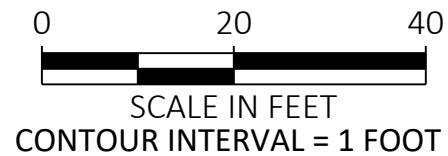
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CONSTRUCTION NOTES:



CEDAR STREET
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 CITY OF SANDPOINT, ID
 STORMWATER PLAN AND PROFILE
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 FOR
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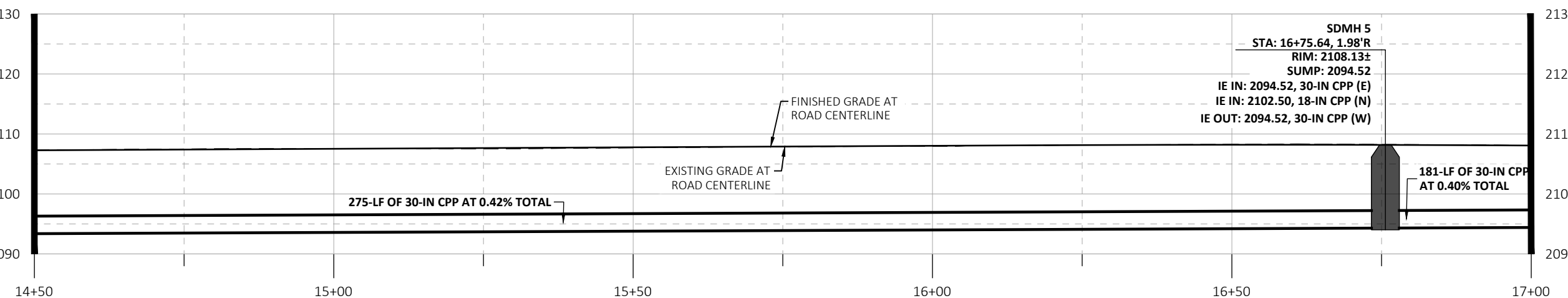
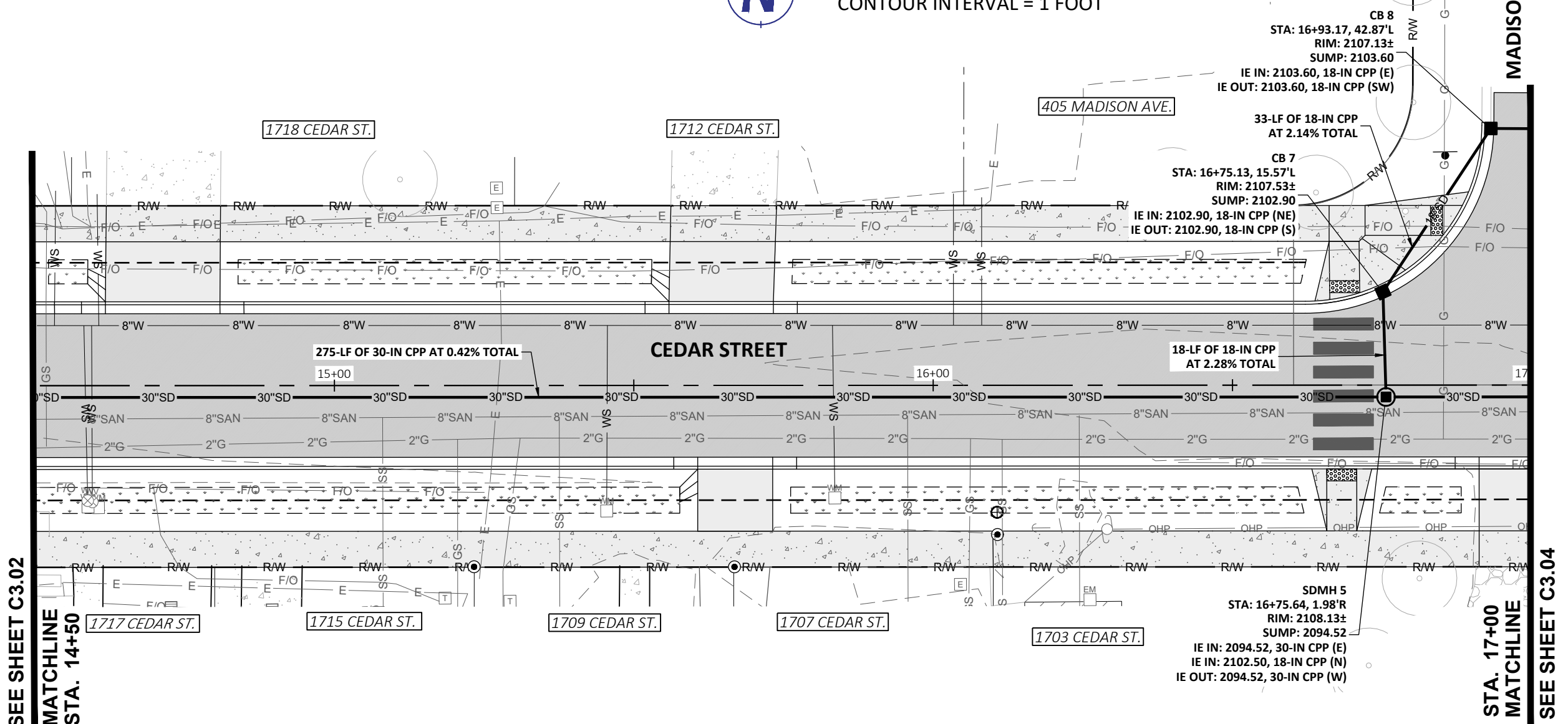
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CHECKED BY: DMT
DATE: SEPTEMBER 2024

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C3.03

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SHEET: --- OF ---



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VERTICAL SCALE: 1" = 20'

SEE SHEET C3.02

MATCHLINE
STA. 14+50

STA. 17+00
MATCHLINE

SEE SHEET C3.04

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CEDAR STREET
RECONSTRUCTION
CITY OF SANDPOINT, ID
STORMWATER PLAN AND PROFILE
STA. 17+00 TO STA. 19+50

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APPROVED
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FOR
CONSTRUCTION

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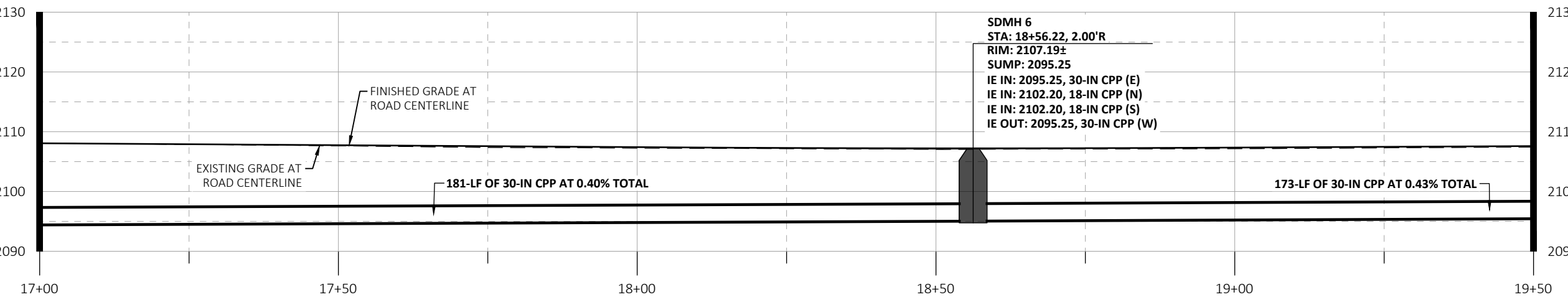
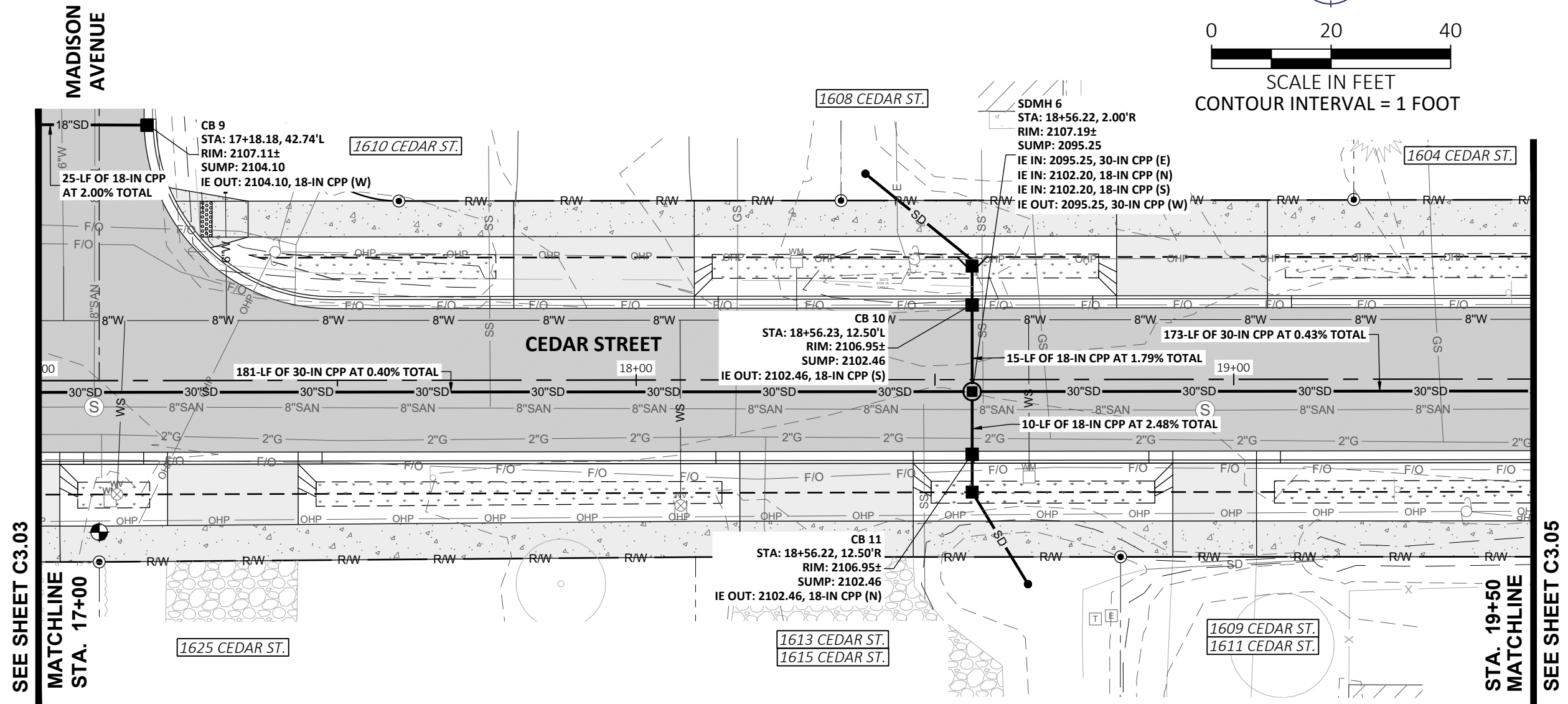
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C3.04

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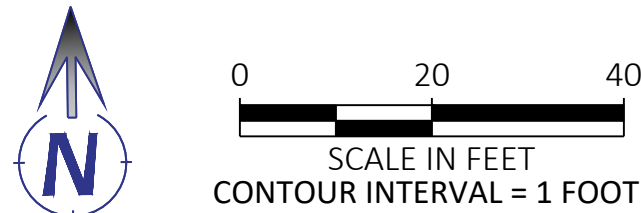
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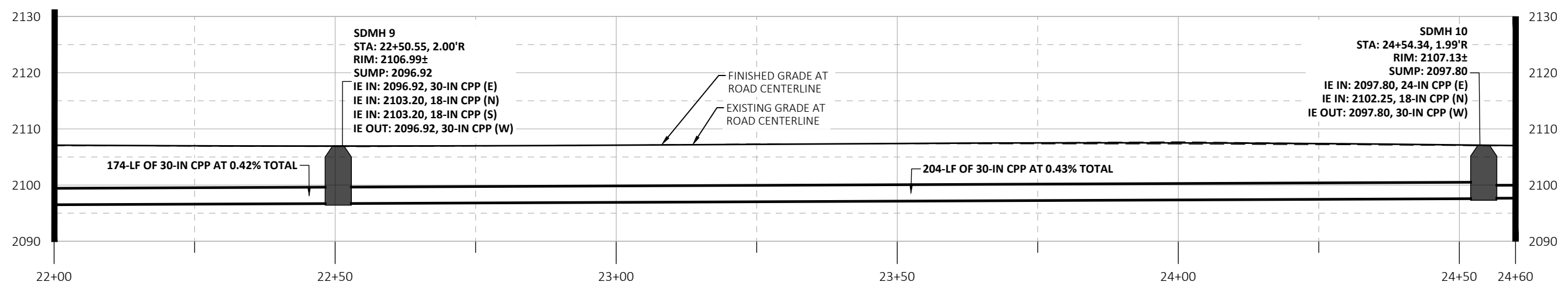
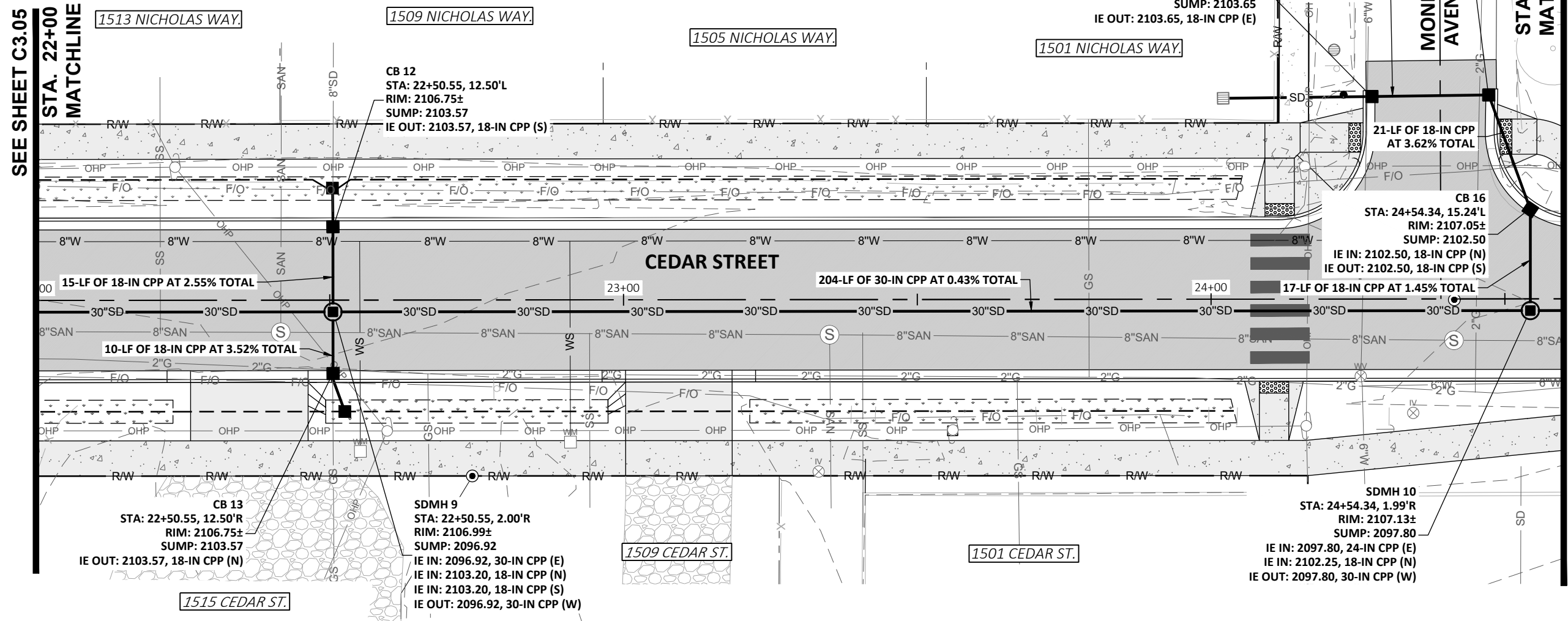
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SEE SHEET C3.05

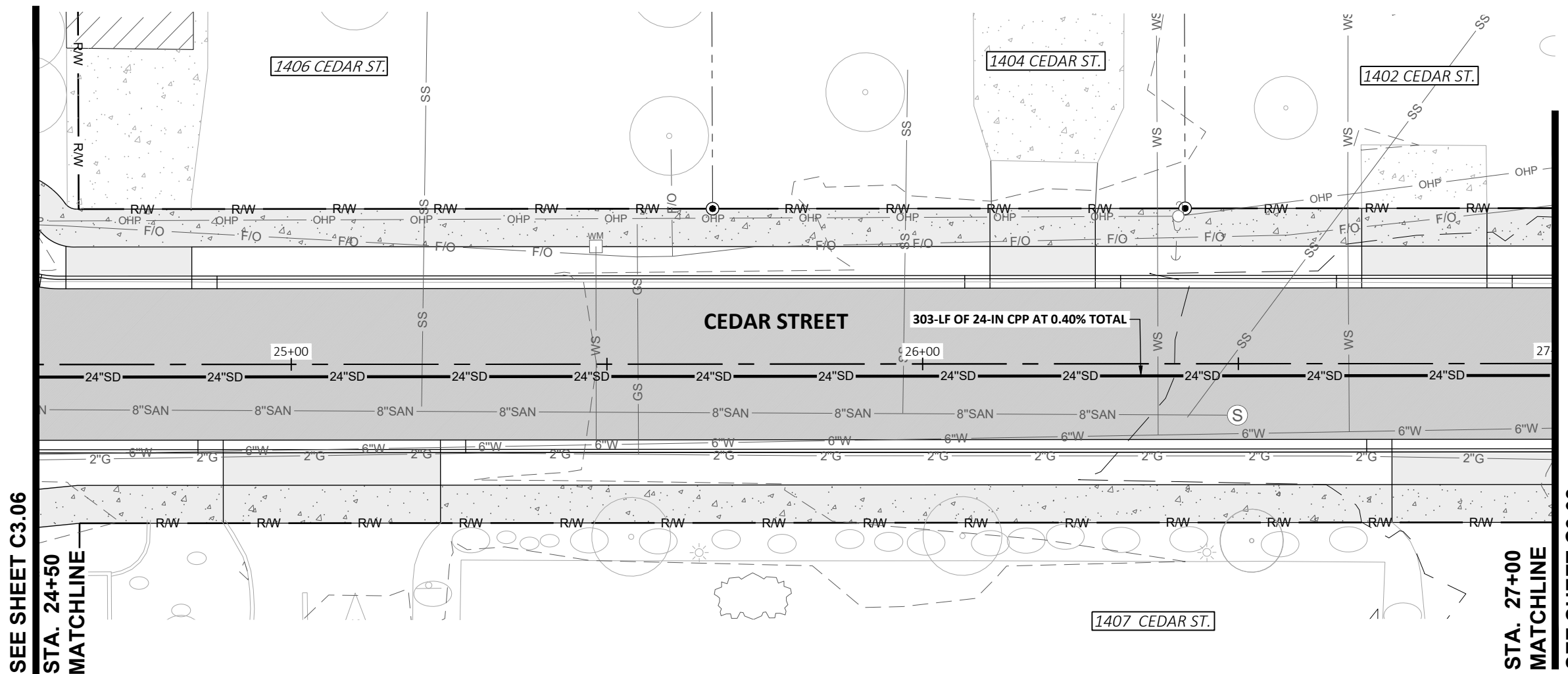
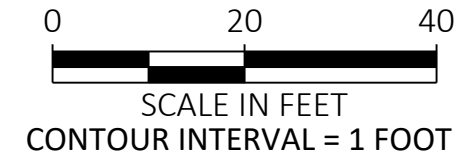
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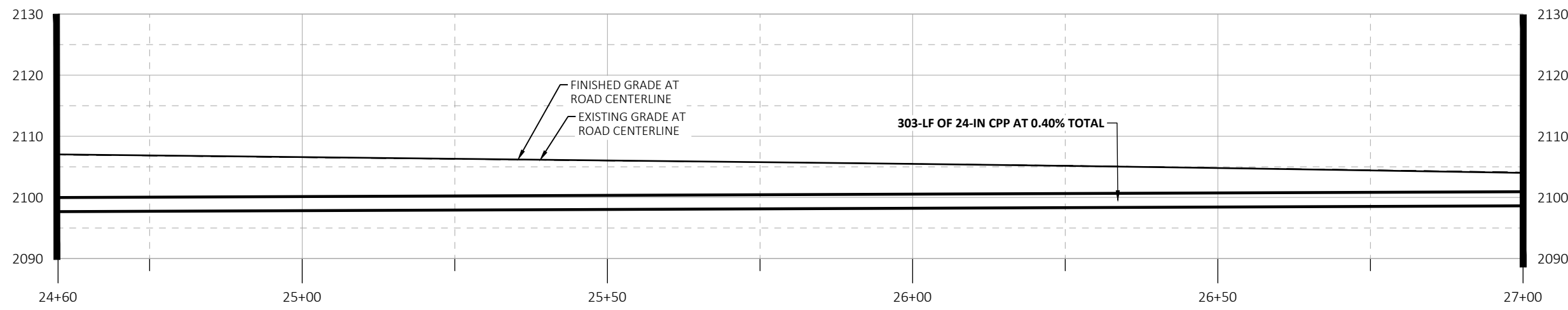
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SEE SHEET C3.06
STA. 24+50
MATCHLINE

STA. 27+00
MATCHLINE
SEE SHEET C3.08



CEDAR ST PROFILE - STA. 24+50 TO STA. 27+00
HORIZONTAL SCALE: 1" = 20'
VERTICAL SCALE: 1" = 20'

CEDAR STREET
RECONSTRUCTION
CITY OF SANDPOINT, ID
STORMWATER PLAN AND PROFILE
STA. 24+60 TO STA. 27+00

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1"
SCALE: (11X17 ONLY)

DWG:
PROJECT NO: M24005
DRAWN BY: DJJ
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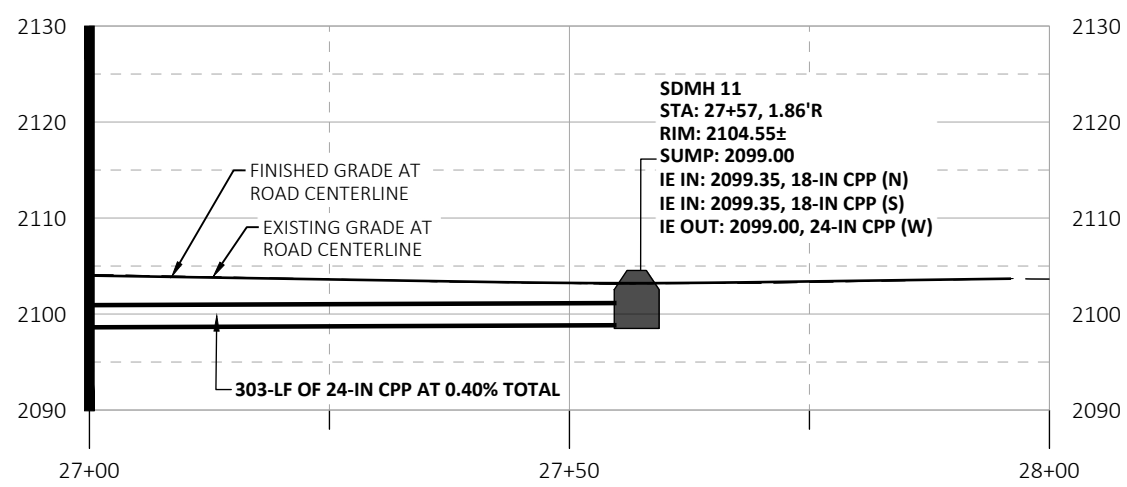
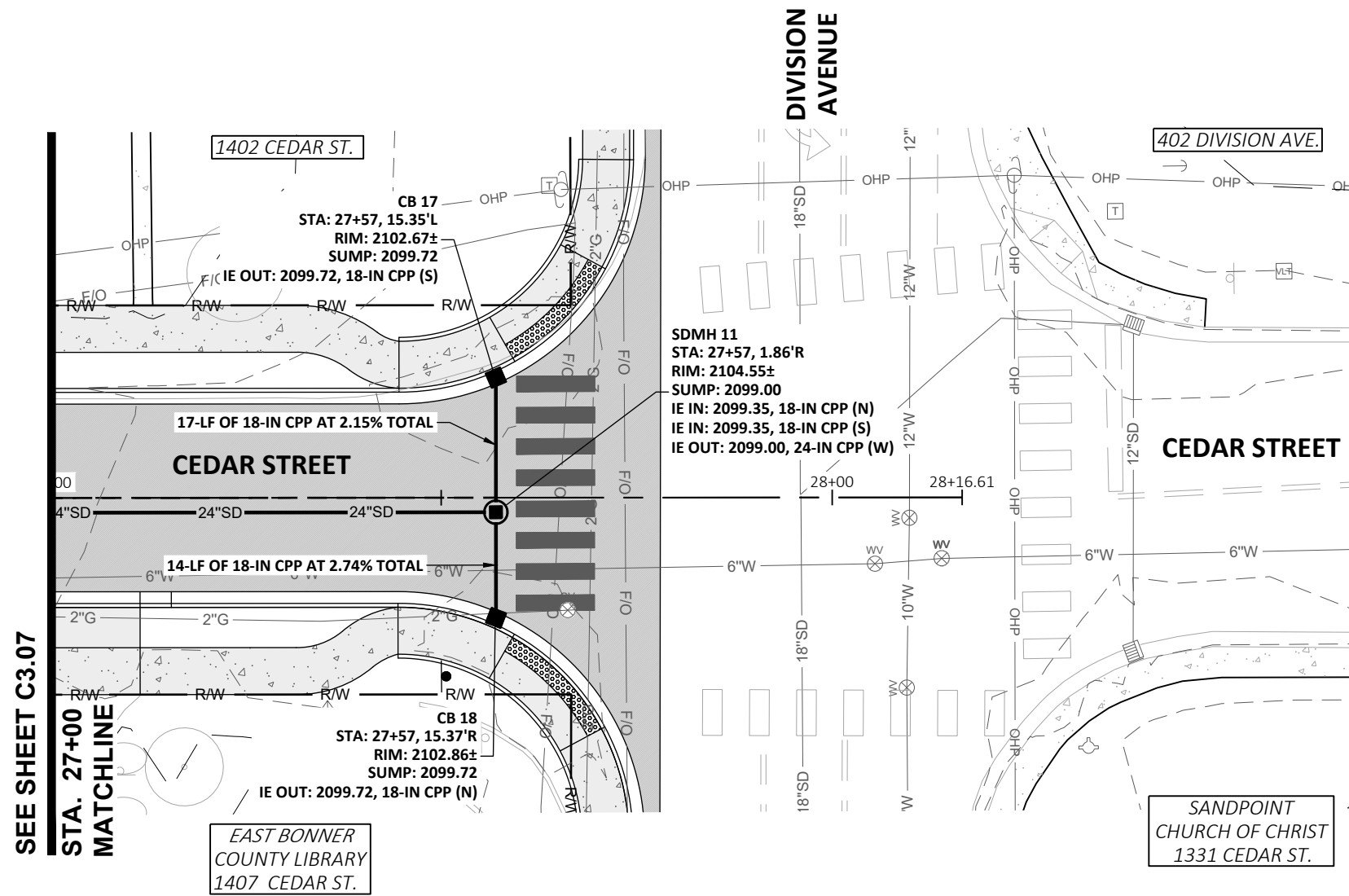
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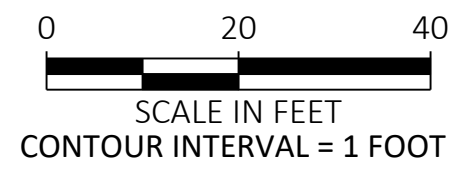
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 VERTICAL SCALE: 1" = 20'



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 Ponderay, ID 83852
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CEDAR STREET
 RECONSTRUCTION
 CITY OF SANDPOINT, ID
 STORMWATER PLAN AND PROFILE
 STA. 27+00 TO STA. 28+00

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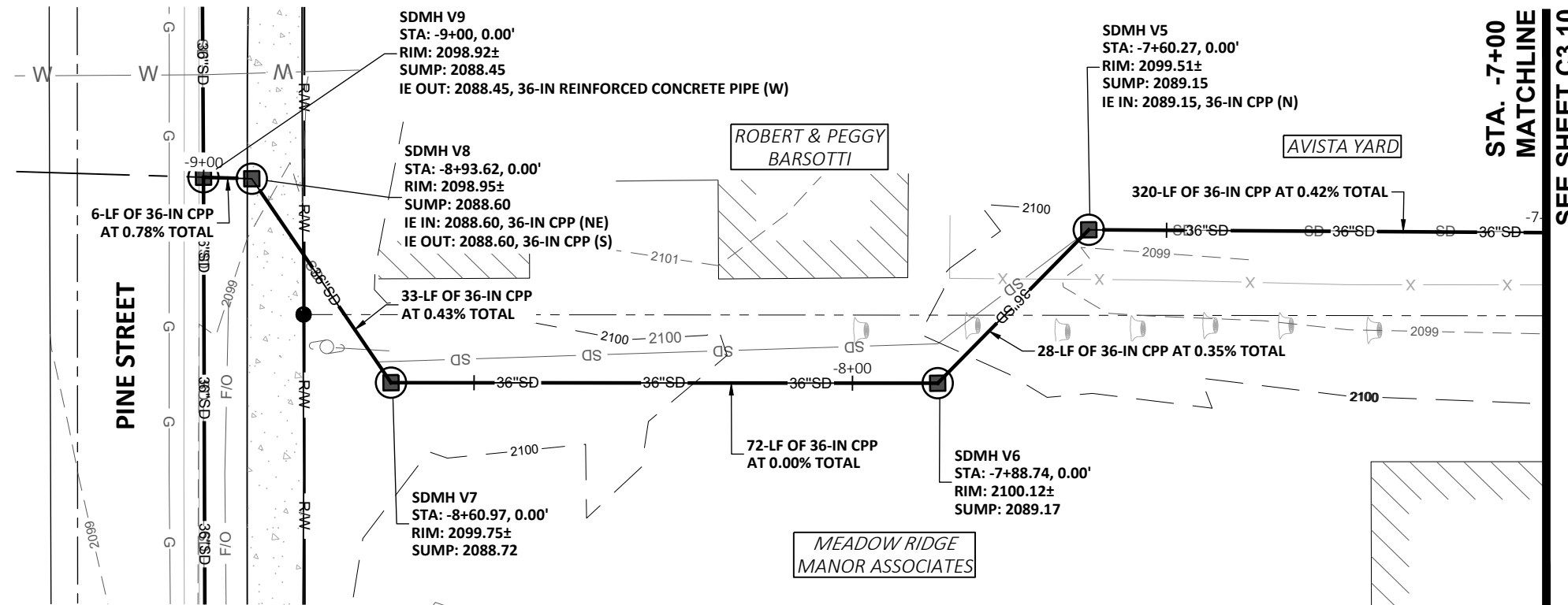
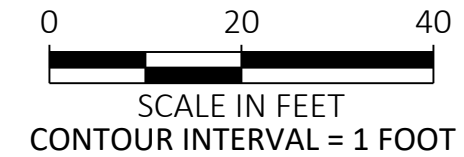
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 CHECKED BY: DMT
 DATE: SEPTEMBER 2024

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C3.08

DRAWING: SHEET: --- OF --- 13



STA. -7+00
MATCHLINE
SEE SHEET C3.10

CEDAR STREET
RECONSTRUCTION
CITY OF SANDPOINT, ID
STORMWATER PLAN AND PROFILE
STA. -9+25 TO STA. -7+00

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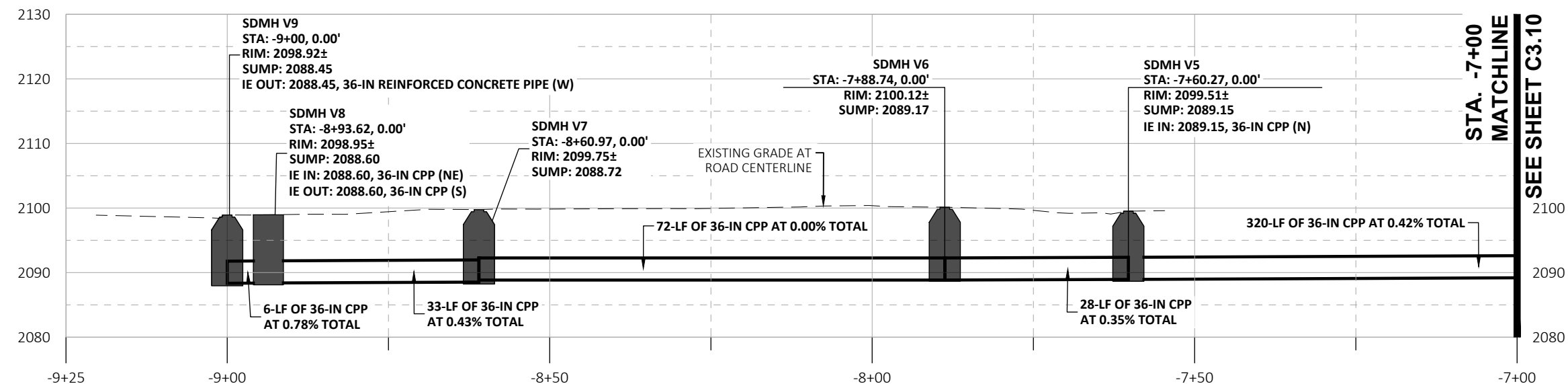
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DATE: SEPTEMBER 2024

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NO.	DATE	BY	DESCRIPTION

C3.09

DRAWING: _____
SHEET: --- OF --- 14



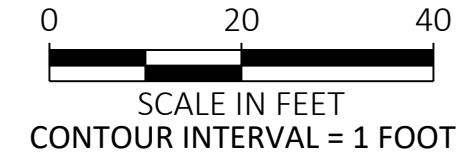
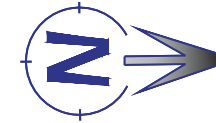
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MATCHLINE
SEE SHEET C3.10

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CONSTRUCTION NOTES:



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CEDAR STREET
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STORMWATER PLAN AND PROFILE
STA. -7+00 TO STA. -4+50

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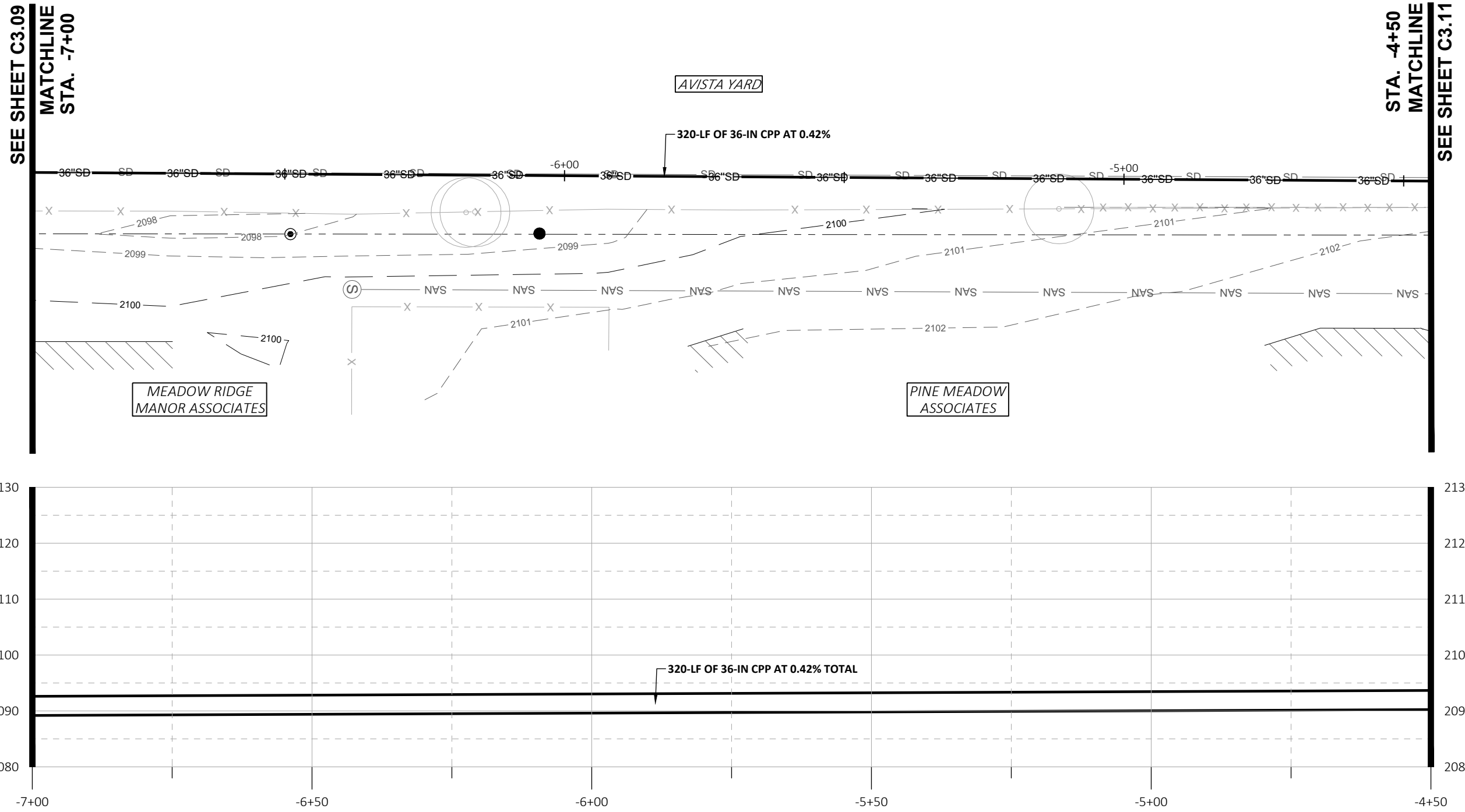
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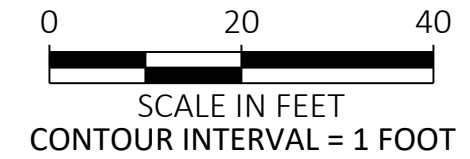
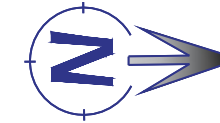


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STA. -4+50 TO STA. -2+00

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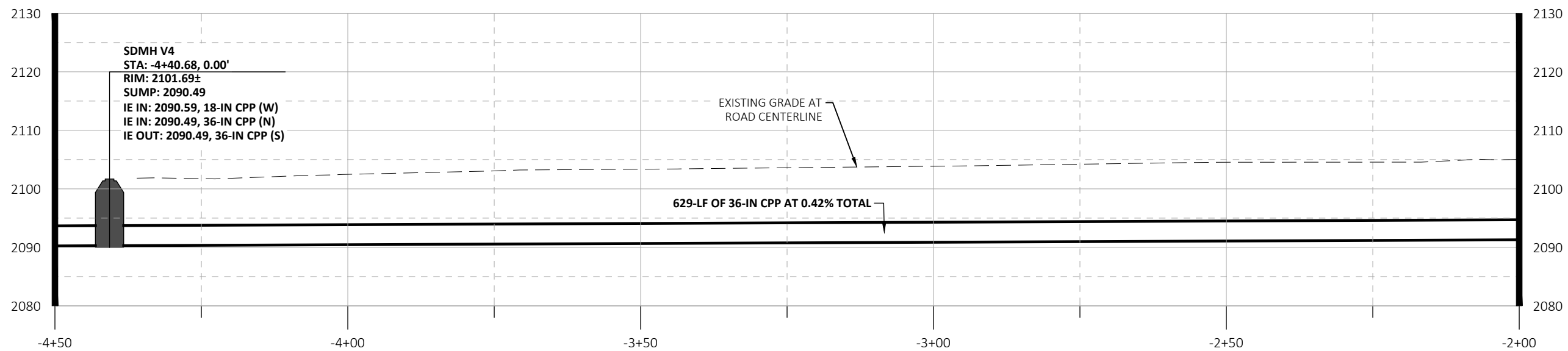
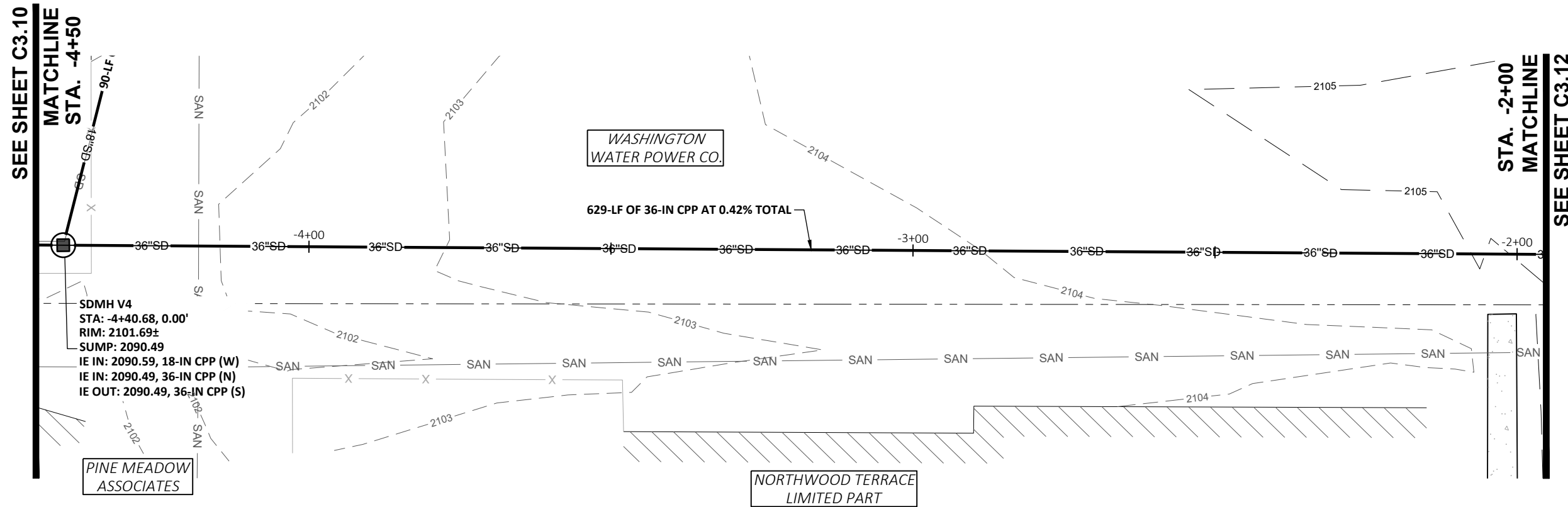
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PROJECT NO: M24005
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C3.11

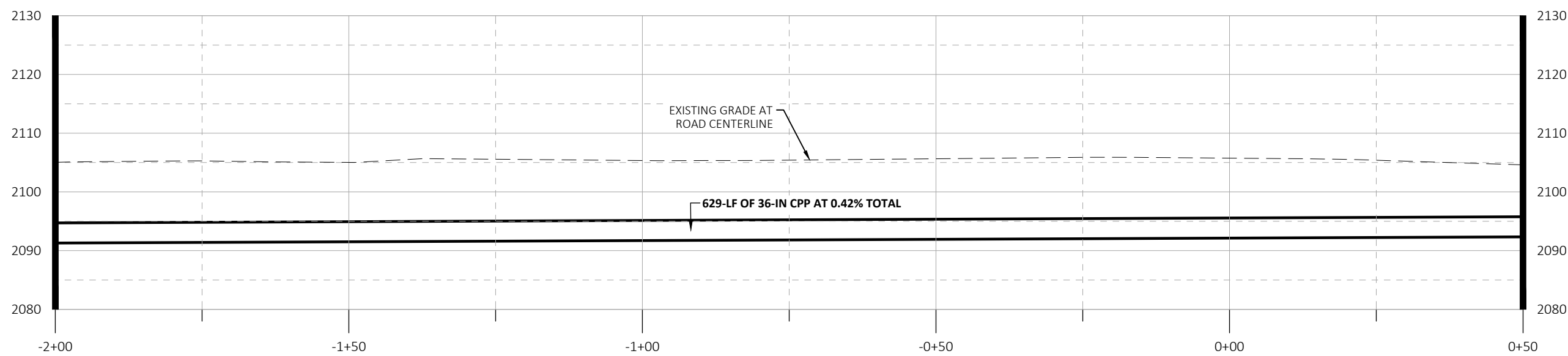
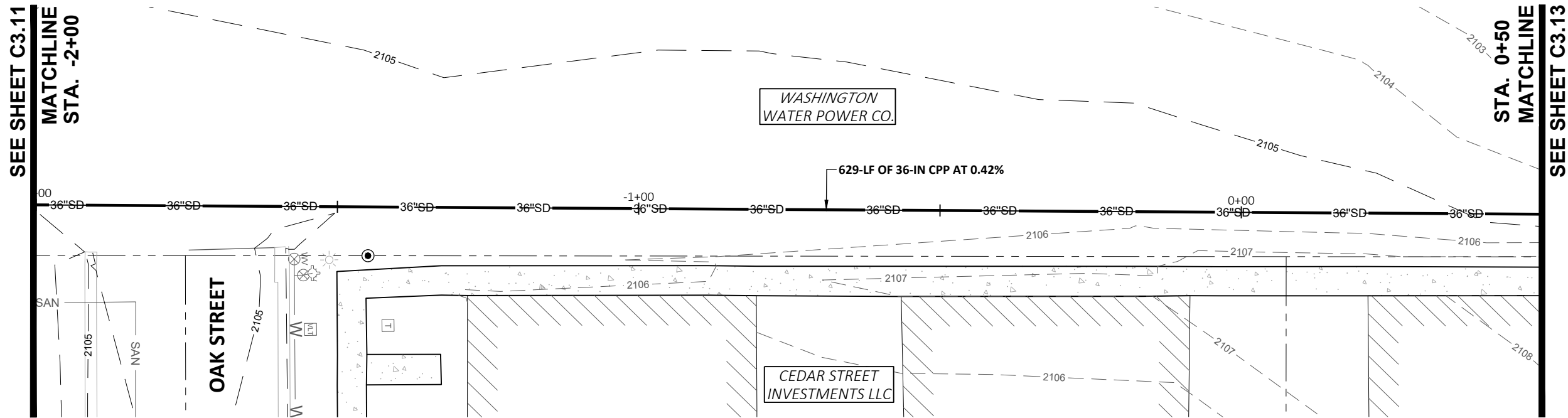
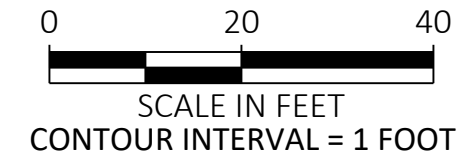
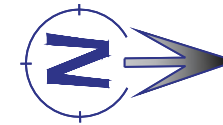
DRAWING: SHEET: --- OF --- 16



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Plot Date: 9/11/2024 4:55 PM Plotted By: Dylan Jones
Path: Z:\DOCUMENTS\PROJECTS\2024\M24005 CEDAR STREET RECONSTRUCTION\CAD\PLAN SHEETS\M24005 - STORM PPS 3.DWG





CEDAR ST PROFILE - STA. -2+00 TO STA. 0+50
HORIZONTAL SCALE: 1" = 20'
VERTICAL SCALE: 1" = 20'

CEDAR STREET
RECONSTRUCTION
CITY OF SANDPOINT, ID
STORMWATER PLAN AND PROFILE
STA. -2+00 TO STA. 0+50

NOT
APPROVED
PRELIMINARY
FOR
CONSTRUCTION

30% REVIEW
DOCUMENTS

1"
SCALE: (11X17 ONLY)

DWG:
PROJECT NO: M24005
DRAWN BY: DJJ
CHECKED BY: DMT
DATE: SEPTEMBER 2024

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REVISIONS

NO.	DATE	BY	DESCRIPTION

C3.12

DRAWING: 17
SHEET: --- OF ---

Plot Date: 9/11/2024 4:38 PM Plotted By: Dylan Jones
Path: Z:\DOCUMENTS\PROJECTS\2024\M24005 CEDAR STREET RECONSTRUCTION\CAD\PLAN SHEETS\M24005 - STORM PPS 3.DWG



NOT
APPROVED
PRELIMINARY
FOR
CONSTRUCTION

30% REVIEW
DOCUMENTS

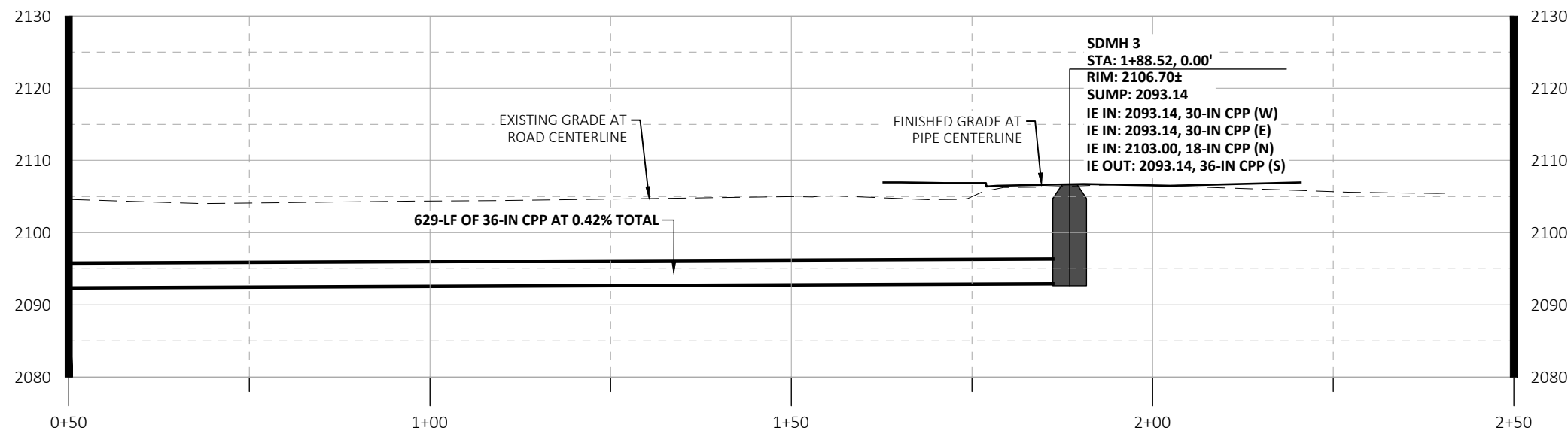
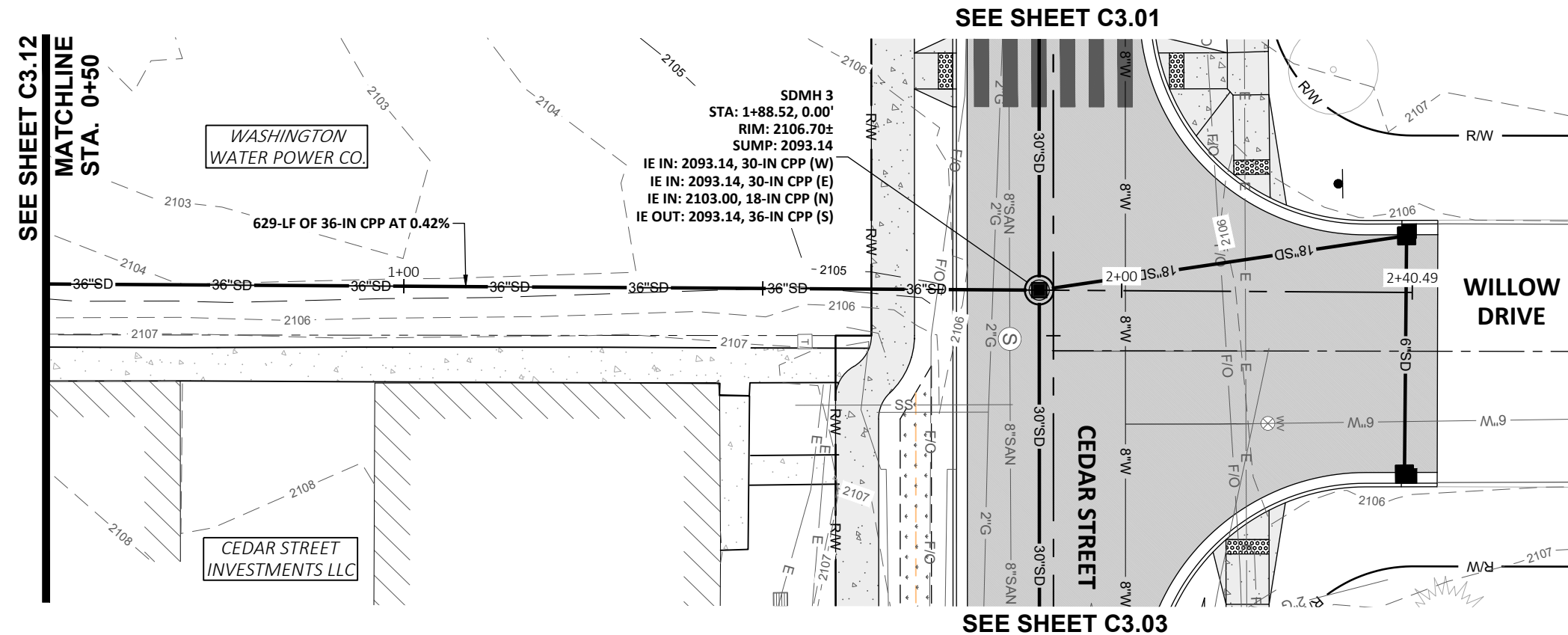
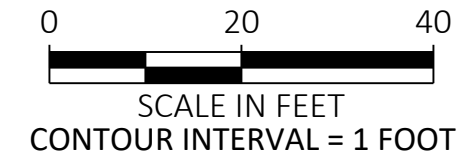
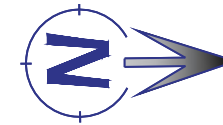
1"
SCALE: (11X17 ONLY)

DWG:
PROJECT NO: M24005
DRAWN BY: DJJ
CHECKED BY: DMT
DATE: SEPTEMBER 2024

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REVISIONS
NO. DATE BY DESCRIPTION

C3.13

DRAWING: 18
SHEET: --- OF ---



CEDAR ST PROFILE - STA. 0+50 TO STA. 2+50
HORIZONTAL SCALE: 1" = 20'
VERTICAL SCALE: 1" = 20'

