



## CITY COUNCIL SPECIAL MEETING AGENDA

October 22, 2025 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order, Roll Call, and Pledge of Allegiance

#### Opinion Release

1. Release of Third-Party Legal Opinion - **action item**

#### Executive Session

2. Vote to Convene in Executive Session pursuant to Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent and Idaho Code § 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated - **action item**
3. Executive Session will be held pursuant to Idaho Code §§ 74-206(1)(b) and (f), as noted above.

#### Reconvene and Adjourn

#### Public Participation Options and Information

Before the meeting, comment in writing: Email [cityclerk@sandpointidaho.gov](mailto:cityclerk@sandpointidaho.gov) or deliver to City Hall.  
Attend in person: See above for meeting location. Seating available on first-come, first-served basis.  
Attend remotely: Register at <https://www.sandpointidaho.gov/meetings>.  
After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.  
For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.

SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 21 / 25

Date of meeting 10 / 22 / 25

(City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Kyle Schreiber, City Council Kyle Schreiber

Address: \_\_\_\_\_

Phone number and email address: kschreiber@sandpointidaho.gov

Authorized by: D. Ruchle Deb Ruchle  
name of City official City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

\*Subject: Release of 3rd-party legal opinion [ACTION ITEM]

Summary of what is being requested: Council to vote to approve the public release of the 3rd-party legal opinion regarding the expiration of Lake City Law's legal services agreement.

**The following information MUST be completed before submitting your request to the City Clerk:**

1. Would there be any financial impact to the city?  Yes  No  
If yes, in what way? \_\_\_\_\_

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action: \_\_\_\_\_ Have they been contacted? **Yes or No**  
\_\_\_\_\_  Yes  No  
\_\_\_\_\_

3. Is there a need for a general public information or public involvement plan? **Yes or No**  
If yes, please specify and suggest a method to accomplish the plan:  Yes  No  
\_\_\_\_\_  
\_\_\_\_\_

4. Is an enforcement plan needed? **Yes or No** Additional funds needed? **Yes or No**  
 Yes  No  Yes  No

5. Have all the affected departments been informed about this agenda item? **Yes or No**  
 Yes  No

**This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.**

**ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM**

\*City Staff, please check one box: Consent  Old Business  New Business  Other/Unknown  2

October 21, 2025

The undersigned Sandpoint City Councilmembers hereby call for a Special Meeting of City Council to be held on October 22, 2025 at 5:30pm at Sandpoint City Hall, 1123 Lake St, Sandpoint, Idaho. The object of this meeting is to approve the release of the third-party legal opinion regarding the expiration of Lake City Law's legal services agreement, and to convene executive session pursuant to Idaho Code 74-206(1)(b)&(f).

Name Deb Ruehle Signature D. Ruehle

Name Justin Dick Signature J Dick

Name Kyle Schreiber Signature Kyle Schreiber

Name Pam Duguetto Signature Pam Duguetto

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Name of Citizen, Organization, Elected Official, or Department Head making request:

Kyle Schreiber, City Council



Address: \_\_\_\_\_

Phone number and email address: kschreiber@sandpointidaho.gov

Authorized by: D. Ruelle  
name of City official

Deb Ruelle  
City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

\*Subject: Executive Session

Summary of what is being requested: Vote to Convene in Executive Session pursuant to Idaho Code § 74-206(1)(b)&(f)

The following information **MUST** be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city?  Yes  No

If yes, in what way? \_\_\_\_\_

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted? **Yes or No**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Is there a need for a general public information or public involvement plan? **Yes or No**  
If yes, please specify and suggest a method to accomplish the plan:  Yes  No

\_\_\_\_\_  
\_\_\_\_\_

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Name Pam Dugnette Signature Pam Dugnette