



PARKS AND RECREATION COMMISSION MEETING AGENDA

July 08, 2026 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Roll Call

Meeting Minutes Approval

1. June 10th, 2026, Draft Minutes for Approval - **Action Item**

JER Update

Old/Unfinished Business

- 2.** RV Park & Parking Lot Design - Update & Next Steps

New Business

- 3.** STA Travers Tennis Courts - Hitting Wall Proposal - **Action Item**
- 4.** Park Bench Donation Requests - Action Item

General Announcements/Comments

Adjourn

Public Participation Options and Information

Before the meeting, comment in writing: Email cityclerk@sandpointidaho.gov or deliver to City Hall.

Attend in person: See above for meeting location. Seating available on first-come, first-served basis.

Attend remotely: Register at <https://www.sandpointidaho.gov/meetings>.

After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.

For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



PARKS AND RECREATION COMMISSION MEETING MINUTES

June 10, 2026 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

The Sandpoint Parks and Recreation Commission meeting was called to order at 2:32pm on Wednesday, June 10th, 2026, in the City Hall Council Chambers by Chair Taylor Long.

Roll Call

PRESENT

Commissioner Gwen Victorson
Vice Chair Jessica Janssen
Chair Taylor Long
Commissioner Tyler Wagner
Commissioner Dan Tadic

ABSENT

Commissioner Josh Delucchi
Commissioner Heidi Bohall
Commissioner Lori Siemers

STAFF

Jason Welker, Community Planning and Development Director
Colton Fulwiler, Parks Buildings and Grounds Supervisor
Ryan Wells, Recreation Facility and Programming Supervisor (via Zoom)
Project Consultants for HMH Engineering

Meeting Minutes Approval

1. The minutes from the May 11th, 2026, meeting were approved unanimously by the commissioners present.

Motion made by Commissioner Tadic, Seconded by Commissioner Wagner.

Voting Yea: Commissioner Victorson, Vice Chair Janssen, Chair Long, Commissioner Wagner, Commissioner Tadic

Old/Unfinished Business

Ryan Wells, recently promoted to Recreation Facility and Programming Supervisor, provided an update on operations at the James E. Russell Sports Center (JER). Court Reserve membership has grown to 942 users, including 222 paying members and 183 youth members. He reported that Parks and Recreation staff have relocated back to City Hall, creating additional lobby space at the JER. Youth tennis and sailing lessons began this week, adult coed softball starts next week, and staff is working to develop additional beginner tennis and pickleball programs.

Colton Fulwiler, Parks Building and Grounds Supervisor, reported on irrigation improvements at the Travers picnic shelter, basketball court upgrades underway, and repairs to downtown seat walls.

Community Planning and Development Director Jason Welker provided updates on parking and boat launch permit sales, installation of new downtown parking signage, and the rollout of new parking kiosks.

2. Preliminary Concept of City Beach RV Park and Parking Lot Design Concepts

Consultants from HMM Engineering presented two preliminary concepts, A and B, for the City Beach RV Park and parking lot redevelopment project. Major design goals included: improved vehicle and pedestrian circulation, separate RV, boat launch, and passenger vehicle traffic, maintaining or increasing parking capacity, modernizing and improving the RV park, and improvements to pedestrian safety and access throughout the site.

Discussion highlights included: potential inclusion of tent camping, van camping, and pet relief areas, preservation of green space and mature trees, opportunities for additional landscaping and stormwater treatment areas, ADA parking distribution and access improvements, potential parking accommodations for pavilion renters, future integration with adjacent hotel development plans, pedestrian pathways and safety improvements, and boat trailer circulation and parking efficiency.

Commissioners generally supported continued refinement of the concepts and requested additional visual information showing: Existing versus proposed asphalt and green space areas and potential locations for dog areas and camping options.

Commissioners discussed upcoming public outreach at the Farmers Market on June 27, 2026, and displaying project concepts at City Hall to gather public comments prior to city council review on July 1, 2026.

New Business

3. Commissioner Selection for June 27th Farmers Market Community Engagement

Commissioners Long volunteered to be present on June 27th and plans to invite Commissioner Delucchi, who was unavailable for today's meeting.

General Announcements/Comments

Adjourn

Meeting was adjourned at 4:02pm.

I presided over the meeting and can confirm that minutes prepared by the Board Clerk and City Staff Liaison were approved by the Parks and recreation Commission during the regular meeting held on

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Taylor Long, Chair

Kami Omodt, Board Clerk