



URBAN FORESTRY COMMISSION MEETING AGENDA

June 26, 2025 at 3:00 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Roll Call

Meeting Minutes Approval

1. Approval of Minutes from the Commission's May 22, 2025, Meeting - **action item**

Old/Unfinished Business

2. Continue Discussion of Categories and Definitions for Heritage and Other Valuable Trees in Sandpoint
3. Continue Discussion of the Arboricultural Manual

New Business - none

General Announcements/Comments

Adjourn

Public Participation Options and Information

Before the meeting, comment in writing: Email cityclerk@sandpointidaho.gov or deliver to City Hall.
Attend in person: See above for meeting location. Seating available on first-come, first-served basis.
Attend remotely: Register at <https://www.sandpointidaho.gov/meetings>.
After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.
For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



URBAN FORESTRY COMMISSION MEETING MINUTES

May 22, 2025 at 1:00 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Commission Chair Mose Dunkel called the meeting of the Urban Forestry Commission to order at 1:00 p.m. on Thursday, May 22, 2025, in Council Chambers at City Hall, 1123 W Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Mose Dunkel, Chair
 Chase Youngdahl, Vice Chair
 Geoff Gregory (arrived at 1:05 p.m.)
 Paige Belfry
 Preston Andrews

Also present were City Council liaison Kyle Schreiber, staff liaison Erik Bush, and Deputy City Clerk Hayley Keys.

Meeting Minutes Approval

1. The minutes from the Commission's April 24, 2025, meeting were approved as presented.

Motion made by Youngdahl, Seconded by Andrews
 Voting Yea: Dunkel, Youngdahl, Andrews, Belfry, Gregory

Old/Unfinished Business

2. Continue Discussion of Categories and Definitions for Heritage and Other Valuable Trees in Sandpoint
 The Commission discussed sending definitions to Mr. Bush, inviting a member of the Historic Preservation Society to a future meeting to get their input on historical tree definitions, and their plans to begin generating a list of notable trees to include in an updated Outstanding Trees of Sandpoint booklet.
3. Discuss May 31st Arbor Day Event at the Sandpoint Farmers Market
 Mr. Bush presented an overview of the plan for the Arbor Day event and provided the Commission with a summary of the event's flyer. The Commission discussed details of planting a Ginkgo tree at the Downtown Parking Lot.
4. Continue Discussion of the Arboricultural Manual
 After a discussion on the purpose of the Arboricultural Manual, the Commission agreed to move continued discussion on this topic to their next meeting.

New Business – none

General Announcements/Comments

Ms. Belfry recommended a resource from the Arbor Day Foundation for writing municipal tree ordinances. She also inquired as to the status of last meeting's public comment on the trees planted at Travers Park. Mr. Bush explained the nature of the City's contract with the landscape contractor and what recourse the City has for replacing any newly planted trees that do not survive at this location.

Chair Dunkel complimented the work done to resurface the Downtown Parking Lot. Ms. Belfry inquired about mulch for existing trees in the parking lot, and Mr. Bush suggested the Commission add a discussion on mulching these tree wells to the agenda for the Commission's next regularly scheduled meeting.

Adjourn

With no further business on the agenda, the meeting was adjourned at 2:33 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Commission during their meeting on _____, 2025.

Mose Dunkel, Board Chair

Attest: Hayley Keys, Deputy Clerk