



SUSTAINABILITY COMMITTEE MEETING AGENDA

February 24, 2026 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Roll Call

General Announcements/Comments

Meeting Minutes Approval

- [1.](#) Approval of the Minutes from the Committee's January 27, 2026, Meeting - action item

Old/Unfinished Business

2. Report - Committees' prioritized goals for 2026 by Rachel McKinley - **action item**
3. Report - Memorandum of Understanding with the University of Montana by Rachel McKinley
4. Report - Student Pilot Projects by Christine Moon
5. Report – Project 7B & Sandpoint Forward by Mikayla Sundquist
6. Report – 2018 City of Sandpoint's Energy Efficiency Improvements Audit Report conducted by Mikayla Sundquist
7. Report – Leading Cities' AcceliGOV program by Diana Duke
8. Discussion – Review the 5-4-25 Sustainability Checklist Matrix

New Business

9. Discussion – Budget Items for Council - action item
- [10.](#) Discussion – Definition Recommendation for Sustainability Master Plan - **action item**

Committee Roundtable

Adjourn

Public Participation Options and Information

Before the meeting, comment in writing: Email cityclerk@sandpointidaho.gov or deliver to City Hall.
Attend in person: See above for meeting location. Seating available on first-come, first-served basis.
Attend remotely: Register at <https://www.sandpointidaho.gov/meetings>.
After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.
For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



SUSTAINABILITY COMMITTEE MEETING MINUTES

January 27, 2026 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Chair Christine Moon called the meeting of the Sandpoint Sustainability Committee to order at 2:30pm on Tuesday, January 27, 2026, in Council Chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Christine Moon, Chair
Deborah Dickerson, Vice Chair
Diana Duke
Makayla Sundquist

ABSENT

Mary Wilkosz
John Monks

Also present were City Council liaison Pam Duquette, staff liaison Rachel McKinley, and board clerk Mandy Brown.

General Announcements/Comments

Meeting Minutes Approval

1. Approval of the Minutes from the Committee's December 8, 2025, Meeting

The minutes from the Committee's December 8, 2025, meeting were approved with an amendment to a mistype.

Motion made by Makayla Sundquist, Seconded by Diana Duke.

Voting Yea: Chair Moon, Vice Chair Dickerson, Committee Member Duke, Committee Member Sundquist.

Old/Unfinished Business

2. Report – Status of Committees' prioritized goals and objectives for 2026 by Rachel McKinley

Rachel McKinley gave a brief update informing the Committee that their goals would be before City Council in February.

3. Report – Staff Recommendations Sustainability Plan: Communication Plan – Draft by Rachel McKinley

The committee reviewed the Communication Plan and Ms. McKinley provided edits while suggesting changes based on the Sustainability Committee Handbook.

4. Report - 2018 City of Sandpoint's Energy Efficiency Improvements Audit Report by Christine Moon

The Committee discussed the Sandpoint Energy Efficiency Improvements Audit and Makayla Sundquist will bring follow up information from Avista to the next regularly scheduled meeting.

5. Report - Student pilot project communications by Christine Moon

Christine moon gave a report updating the Committee of colleges and universities that have been contacted in addition to University of Idaho. Council liaison Duquette provided an update on three universities that also have an interest in participating in the pilot project.

New Business - none

6. Discussion - Student pilot project with Dr. Robin Saha, University of Montana by Christine Moon - action item

The Committee made a motion to begin on the pilot project with the University of Montana and interested graduate students.

Motion made by Makayla Sundquist, **seconded by Mary Wilkosz**

Voting Yea: Chair Moon, Vice Chair Dickerson, Committee Member Duke, Committee Member Sundquist.

7. Report – Leading Cities' AcceliGOV program focus on resilience by Christine Moon

Christine Moon shared information on the program and Rachel McKinley provided an update that Mayor Grimm applied to be apart of the program. Diana Duke will be following up on our application and providing additional information at the next regularly scheduled meeting.

8. Report – Project 7B & Sandpoint Forward Resilience Plan by Makayla Sundquist

Makayla Sundquist presented the plan and asked the Committee if they wanted to become involved in the implementation phase of the plan. The Committee will revisit recommending the plan when the plan is published for the public or a version of the document is approved to be shared with the Committee to recommend.

9. Discussion - Committee recommendation on coordination of two resilience programs - action item

Deborah Dickerson made a motion to table the item until the Committee's next regularly scheduled meeting.

Motion made by Deborah Dickerson, seconded by Makayla Sundquist

Voting Yea: Chair Moon, Vice Chair Dickerson, Committee Member Duke, Committee Member Sundquist.

10. Discussion – Progress/Planned Progress on our goal of protocol for Item F - action item

Rachel McKinley started the discussion on how the Committee would like to review City projects. Ms. McKinley encouraged the Committee to come up with guidelines to review projects against. The Committee agreed to begin work on a draft.

Makayla Sundquist made a motion to recommend Committee members bring five topics for the draft to the next regularly scheduled meeting.

Motion made by Makayla Sundquist, seconded by Deborah Dickerson

Voting Yea: Chair Moon, Vice Chair Dickerson, Committee Member Duke, Committee Member Sundquist.

Committee Roundtable

Adjourn

With no further business on the agenda, the meeting was adjourned at 4:00 pm.

The foregoing minutes, prepared by the Board Clerk, were approved by the Committee during their meeting on _____, 2026.

Christine Moon, Board Chair

Attest: Mandy Brown, Board Clerk



SusComm: Sustainable Definitions

From Christine Moon <cmoonsdpt@gmail.com>

Date Tue 2/17/2026 9:57 AM

To Rachel McKinley <rmckinley@sandpointidaho.gov>; Mandy Brown <mbrown@sandpointidaho.gov>

[Caution] This email originated from outside the City of Sandpoint organization. **Do not** click on links or open attachments unless you recognize the sender and know it's safe. When in doubt contact the [IT Department](#)

Please post these two definitions for our discussion at the Feb 24 meeting. (Handout on half sheets so we have them in front of us or on the Agenda?)

Sustainability Committee

Minutes of October 22, 2024

Sustainability: Meeting the needs of the present without compromising the ability of future generations to meet their own needs. Sustainability has three dimensions: environmental, economic, and social.

Comprehensive Plan

Appendix B, Acronyms and Definitions, p. 14
Adopted July 17, 2024

Sustainability: A continuing process of social and economic development which meets the needs of the present generation without compromising the needs and aspirations of future generations based on principles that assure good stewardship of resources and responsible outcomes relative to the built and natural environments.