



ARTS, CULTURE AND HISTORIC PRESERVATION COMMISSION MEETING AGENDA

April 08, 2025 at 8:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Roll Call

Meeting Minutes Approval

1. March 11, 2025, Draft Minutes for Approval - **Action Item**

Financial Report

2. Sandpoint Urban Renewal Agency (SURA) Financial Report

Commission Business - Arts

3. Big Bellied Monster Art Program - **Action Item**
4. Spring Silver Box Project - **Action Item**
5. Public Art Inventory & Plan - **Action Item**
6. City Parking Lot - **Action Item**

Commission Business - Culture

7. Summer Walking Tour Planning - **Action Item**

Commission Business - Historic Preservation

8. Certified Local Government (CLG) Grant - Update
9. Residential Call for Information and Historic Walking Tour Brochure - **Action Item**

Commission Business - General

Commissioners' Roundtable

Adjourn

Public Participation Options and Information

Before the meeting, comment in writing: Email cityclerk@sandpointidaho.gov or deliver to City Hall.

Attend in person: See above for meeting location. Seating available on first-come, first-served basis.

Attend online: Register at <https://www.sandpointidaho.gov/your-government/meetings>.

After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.

For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



ARTS, CULTURE AND HISTORIC PRESERVATION COMMISSION MEETING MINUTES

March 11, 2025 at 8:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

The Meeting of the Sandpoint Arts, Culture and Historic Preservation Commission was called to order at 8:32am on Tuesday, March 11, 2025, by Chair Elle Susnis in the Council Chambers of City Hall 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Chair Ellen Susnis
Commissioner Barry Burgess
Commissioner Katelyn Shook
Commissioner Keely Gray
Commissioner Rick Decker
Commissioner William Valentine
Commissioner Carol Deaner

Guests: Dan Everheart and Alexis Matrone with Idaho SHPO

ABSENT

Commissioner Mike Lithgow
Commissioner Kate McAlister

Meeting Minutes Approval

February 11, 2025, meeting minutes were approved as presented by the unanimous vote of Commissioners present.

Motion made by Commissioner Decker, Seconded by Commissioner Gray.

Voting Yea: Chair Susnis, Commissioner Burgess, Commissioner Shook, Commissioner Gray, Commissioner Decker, Commissioner Valentine, Commissioner Deaner

Financial Report

Sandpoint Urban Renewal Agency (SURA) Financial Report

The latest financial information from the Sandpoint Urban Renewal Agency reflects the following for art fund balances:

Downtown: \$208,749.64

Northern: \$113,962.78

Silver Box Project: Advanced to Date \$18,315.22 remaining balance: \$1,684.68

Commission Business - Arts

Arts 1: the first item under Arts Business was an update on the Big Bellied Monster Art Program.

A "Kids" Call for Art, appeared in the Bonner County Daily Bee on March 8th, 2025, for the Big Bellied Monster Public Art Contest. Kids ages 4 - 12 years old are encouraged to pick up a design coloring page at Sandpoint City Hall, Creations on Cedar Street Bridge, Millers Paint Bucket, or the Bonner County Museum. Submission deadline is March 31st, and two designs will be chosen. If selected, the two successful candidates will each receive a \$150 artist stipend. Commissioner Deaner asked for a copy of the flyer and volunteered to distribute through the POAC Kaleidoscope program, and the board clerk will facilitate email distribution to LPOSD elementary schools.

Arts 2: the next item under Arts Business was a proposal for a Spring Silver Box Project.

The Winter Silver Box program ends May 23, 2025, at which time the current installation will be taken down. Moving forward, commissioners agreed to begin the legwork for upcoming Silver Box programs, annually in November, to successfully meet a Spring installation schedule. Installations would then be on display for a full year. After discussion and despite the tight timeline for a Spring install this year, commissioners unanimously decided to push for a 2025 Spring install, \$1000 stipend per selected artist. Next steps include seeking SURA approval for the budget, distribution of the RFP and obtaining City Council approval.

Motion made by Commissioner Gray, Seconded by Commissioner Deaner.

Voting Yea: Chair Susnis, Commissioner Burgess, Commissioner Shook, Commissioner Gray, Commissioner Decker, Commissioner Valentine, Commissioner Deaner

Arts 3: the next item under Arts Business was the Gretchen Heller Community Art Grant.

In 2017 the City of Sandpoint Arts Commission received a \$2500 grant from the Idaho Community Foundation Bonner County Arts Enhancement Grant supported in part by the Gretchen Heller Trust. It requires a SURA match. The grant was originally intended for an art installation on Cedar Street at one of Sandpoint's designated public art locations during Phase 1 of the Cedar Street Revitalization project. The intended project did not come to fruition, but Susnis was recently informed by City of Sandpoint Finance Director Sarah Lynds, that the unused funds need to be used for a public art project. After discussion, commissioners unanimously agreed that Susnis should put together a work team to discuss options, to include potential allocation to the upcoming City Parking Lot refurbishment. The work team will report back to the commission with their proposals.

Arts 4: the final item under Arts Business was discussion about the upcoming refurbishment of the city parking lot.

Mayor Grimm shared that in approximately two-three weeks, the city will be going to bid to resurface the city parking lot. Other minor changes will include removal of swales, saving 6 existing landscaping trees, creation of a singular access off of 3rd avenue to lessen pedestrian conflict, new night sky compliant lighting, and the addition of two digital kiosk calendars on the western most corners. Though the site improvements don't leave much space for installed art, the mayor expressed his willingness to entertain ideas for future locations for art or ways to add art to the infrastructure.

Commission Business - Culture

Culture 1: Summer Walking Tour Planning

Chair Susnis shared her desire to continue the Summer Walking Tours historically offered the last Friday of the month during peak summer months. She emphasized the need for additional volunteers to lead the tours and suggested creating a basic script for volunteers to use. She also advocated that those leading the tours dress up as historical figures. Val Burgess, the volunteer coordinator at the museum, has offered to assist with costume sourcing. Commissioner Valentine

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suggested placement of a sign under the Panida Markee (Tours Start Here). Following discussion, commissioners unanimously supported continuing the program.

Motion made by Commissioner Shook, Seconded by Commissioner Burgess.
Voting Yea: Chair Susnis, Commissioner Burgess, Commissioner Shook, Commissioner Gray, Commissioner Decker, Commissioner Valentine, Commissioner Deaner

Commission Business - Historic Preservation

HP1: Certified Local Government (CLG) Grant Update with guests Dan Everheart and Alexis Matrone both with Idaho SHPO.

Mr. Welker gave a brief review of the Certified Local Government grant recently submitted by the City. If awarded, the grant would help develop specific, enforceable guidelines to foster better design aligned with Sandpoint's historical aesthetic, to protect the historic character of buildings and to guide developers in their projects.

Matrone and Everheart clarified that if received, the CLG grant would be used to cover consulting services to create design review guidelines and discussed the need for city support. Everheart encouraged Mayor, Jeremy Grimm or City Council to submit a letter of intent, affirming their commitment to moving forward with an ordinance for a historic overlay district.

HP 2: Update on Residential Call for Information and Historic Walking Tour Brochure.

Chair Susnis shared that commissioners Burgess, Valentine and herself have been finalizing photos to be used in the walking tour brochure. A preliminary layout should be available for review at the April meeting and the project is on track for the summer distribution of the brochure.

Commission Business - General

Mayor Grimm indicated he would be replacing Jason Welker as acting ACHP Commission staff liaison.

Commissioners' Roundtable

Chair Susnis shared that she would be volunteering her time to create ACHP Badges for all commissioners and informed all present that the Bonner County Historic Museum would be hosting an event called Sunday School Salon, Lion Hearted Ladies of Bonner County, that will take place at the Hive on March 22, 2025 at 3pm. Commissioner Valentine offered to provide a post meeting show and tell session to share the full prospectus about a local hotel that was never built in downtown Sandpoint. Commissioner Shook shared that the Panida will be hosting a Gala on May 9th, 2025. The Gala will be a curated variety show held annually on the Friday before Mother's Day as a celebration of Panida history and honoring its supporters.

Adjourn

Meeting was adjourned at 9:37am.

I presided over the meeting and can confirm that minutes, prepared by the Board Clerk and City Staff Liaison, were approved by the Arts, Culture and Historic Preservation Commission during their regular meeting held on _____.

Ellie Susnis, Chair

Kami Omodt, Board Clerk

ACHPC Sandpoint Silver Box Budget Request

Dear Chairman Paull and SURA Board,

The Sandpoint Arts, Culture, and Historic Preservation Commission has voted to recommend continuing the Downtown District public art program known as the Silver Box Art on Loan Project for 2025. This cycle would entail a Spring install of three new pieces of public artworks on the three existing boxes. The ACHPC recommends a loan time-frame of one year, with a stipend of \$1000 for each artist chosen. Additional funds are for plaques for the artworks. We will be using our commission, staff, city website, media and community arts organizations to promote the RFP/Call for Art, at no cost to SURA.

We are requesting an additional \$2,000 to add to the \$1,684.68 Silver Box Project remaining balance, for a total budget of \$3,684.68 for the 2025 cycle.

(From February SURA minutes: Current Art Funds: Downtown \$208,749.64; Northern \$113,962.78

Silver Box Project: Advanced to Date \$18,315.22 remaining balance: \$1,684.68)

Over the years, we have gotten an abundance of positive feedback from the community for this program. Rotating art on the street provides maximum viewability by pedestrians and vehicles alike. One of the original goals was to grow, support and promote our local public artists. Success was evident in this winter's cycle where we had one Bonners Ferry artist and two from Sandpoint.

In closing, public art has been found to provide a positive impact on communities like ours by supporting economic growth and sustainability, wayfinding and cultural identity, artists as contributors, social cohesion and cultural understanding. The Arts, Culture and Historic Preservation Commission appreciates SURA's ongoing support of public art in our community.

Thank you for your consideration,

Elle Susnis

Chair

Sandpoint, Arts, Culture and Historic Preservation Commission

ACHPC Silver Box Project 2025

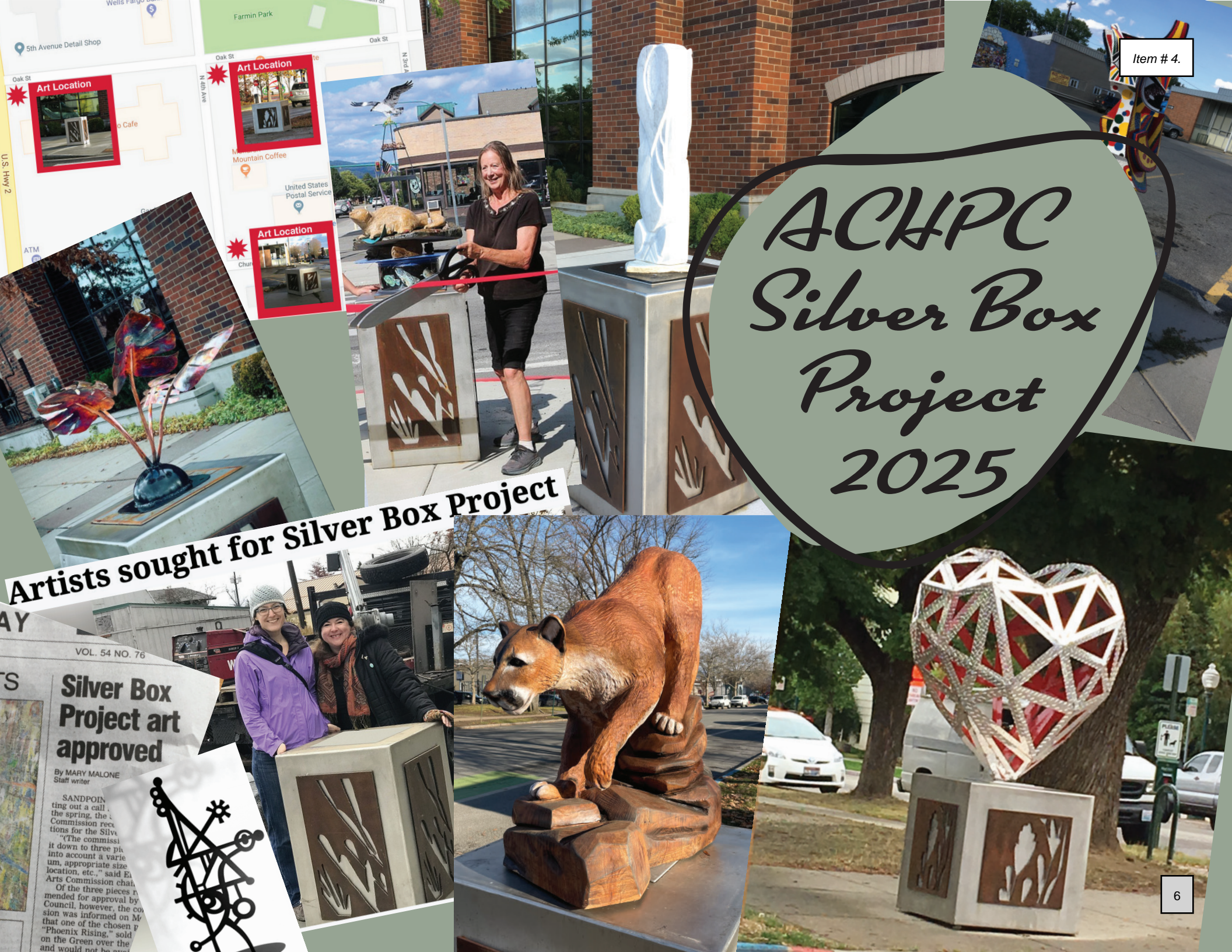
Artists sought for Silver Box Project

VOL. 54 NO. 76




Silver Box Project art approved



By MARY MALONE
Staff writer





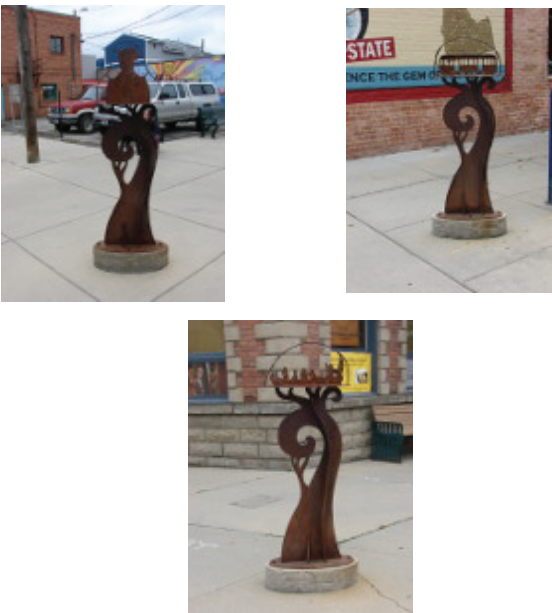


SANDPOINT
ting out a call
the spring, the
Commission rec
tions for the Sil
“(The commiss
it down to three pi
into account a varie
um, appropriate size
location, etc.” said E
Arts Commission chair
Of the three pieces r
mended for approval by
Council, however, the co
sion was informed on M
that one of the chosen p
“Phoenix Rising,” sold
on the Green over the
and would not be









City of Sandpoint Public Art Collection



Artist	Location	Medium	Status	Dimensions HxW	Installation Date	Cost	Funding Source	Yearly maintenance	Maintenance issues	Expected lifespan	Deaccession Date	Image
Jeff Jones Square Compass Fountain	City of Sandpoint	N Third Ave & Main St	Colored Concrete/Metal Compass plates	Permanent								
Graffiti Bike	Bill & Karma Simmons	N Third Ave & Main St	Painted steel	Permanent	2014		Sandpoint Urban Renewal Agency		Good			
Pace Yourself, Tortoise & Hare	Tammy Farmin	N Third Ave & Main St	Bronze	Permanent					Good			
Leaf Bench	Bonner County Gardeners	N Fourth Ave & Main St	Painted Concrete	Permanent			Bonner County Gardeners		Needs a wash and repaint, perhaps with more design			
Farmin Park Bandstand	Sandpoint Rotary	Main St	Metal & wood structure	Permanent					Good			

David Thompson	Peter Goetzinger	N Second Ave & Main	Concrete & Metal	Permanent		2012						
Sand Creek Arch	Nelson Boren	N First Ave & Main St	Metal, Decommissioned street Signs	Permanent		2011		Sandpoint Urban Renewal Agency		Good		
Corkscrew Bike Rack		N Third Ave & Cedar St	Metal & wood	Permanent		2015				Good		
Fish on Bridge St Pedestrian Bridge	SHS Industrial Design Students 2009-13	Bridge St	Rusted Metal	Permanent		2009		Art by the Inch Fund		Good/ 1fish spray painted white		
Barbara's Bench	Barry Barush, Elle Weissman, Laura Clark, John Siegmund	City Beach	Metal & wood	Permanent		2009			Wood benches taken off to be refinished and stored for winter	Good		
Lady Liberty	Unknown	City Beach	Painted/ Powdercoated Metal	Permanent		2003		Donation by Turner Family		Good		
Lion	Unknown	City Beach	Stone/Cement?	Permanent						Good		

Stone Bear	Mark Kubiak	Bridge St	Stone	Permanent		2012		Sandpoint Urban Renewal Agency		Good		
Fisherman	Bill & Karma Simmons	Superior & Byway offramp	Rusted Metal	Permanent		2016		Sandpoint Urban Renewal Agency		Good		
Sandpoint Sign	Bill & Karma Simmons	Superior & Byway offramp	Rusted Metal	Permanent		2016		Sandpoint Urban Renewal Agency		Good/ some rust stain on concrete footing		
Selkirk Loop Sign	Bill & Karma Simmons	Byway on-ramp	Rusted Metal	Permanent		2016				Good		
Historical Kiosks	Peter Goetzinger	Along N Second Ave	Rusted metal	Permanent								
Deer	Allen Dodge	N Third Ave & Pine St	Coated metal	Permanent		2014		Sandpoint Urban Renewal Agency		Needs re-coating		
Bear & Cub	Allen Dodge	N Third Ave & Pine St	Coated metal	Permanent		2014		Sandpoint Urban Renewal Agency		Needs re-coating		

Stone benches (2)		N Third Ave & Church St	Stone/Granite?	Permanent		2016		Sandpoint Urban Renewal Agency		Good		
Silver Box 1	Mountain Metals/Year Round Co	N Fourth Ave & Church St	Stainless Steel	Permanent		2018		Sandpoint Urban Renewal Agency		Good		
Silver Box 2	Mountain Metals/Year Round Co	N Fourth Ave & Oak St	Stainless Steel	Permanent		2018		Sandpoint Urban Renewal Agency		Good		
Silver Box 3	Mountain Metals/ Year Round Co	N Fifth Ave & Oak St	Stainless Steel	Permanent		2018		Sandpoint Urban Renewal Agency		Good		
Granary District Fire Hydrants (7)	SHS Art Students	Granary District	Painted hydrants	Permanent		2018		Sandpoint Urban Renewal Agency		Good		
Bug, Butterflies & Wildflowers Mural	Lynn Guier/Washington Elementary Students	Jeff Jones Square, Third Ave & Main St	Glazed Ceramic	Permanent		2011				Ceramic is in poor condition, will need to be deaccessioned soon		
Galaxy Alley	Sandpoint Students	Main St between First & Second Ave	Paint/Street/ Graffiti art							Overall good, some fresh tagging at south end		

Lifestyle Panels at The Jetty	Tammy Farmin	Utility Building on Dock St/Jetty	Metal	Permanent								
Lifestyle Panels at Boyer/Larch Roundabout	Tammy Farmin	Boyer Ave & Larch St	Metal	Permanent								
Celestial Sierra	Troy Pillow	Schweitzer Cutoff Roundabout	Stainless Steel	Permanent	2019			Sandpoint Urban Renewal Agency				
Farmin Park Clocktower	Sandpoint Rotary		Metal Structure	Permanent								
Square Bench	City of Sandpoint	Boardwalk by kayak launch	Concrete	Permanent								
Diver		City Hall	Wood	Permanent								
War Memorial		Memorial Field	Stone/Brick	Permanent								

Utility Box Art	Various	Various locatoins downtown	Printed Wraps	Permanent					STCU		Good		
Rock Monument		POBT		Permanent							Good		
Ponderay Bay Trail Sculpture		POBT									Good		POBT