



## PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING AGENDA

November 13, 2025 at 11:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order

### Roll Call

### Meeting Minutes Approval

1. Approval of Minutes from the Committee's October 9, 2025, Meeting. - **action item**

### Old/Unfinished Business

2. Recommendation to Staff: Downtown Bike Parking - **action item**
3. Discussion of Multimodal Transportation Plan – Pedestrian Streets Prioritization - **action item**
4. General Updates from Staff.
5. Update of Downtown Streets Revitalization Phase 3 Citizen Advisory Committee - Radley Peterson

### New Business

6. Recommendation to City Council: Superior Street Gateway - **action item**
7. Discussion: 2026 Top Priorities - **action item**
8. Discussion: Work Team Reports.

### Committee Roundtable

### Adjourn

### Public Participation Options and Information

Before the meeting, comment in writing: Email [cityclerk@sandpointidaho.gov](mailto:cityclerk@sandpointidaho.gov) or deliver to City Hall.  
Attend in person: See above for meeting location. Seating available on first-come, first-served basis.  
Attend remotely: Register at <https://www.sandpointidaho.gov/meetings>.  
After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.  
For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



## PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING MINUTES

October 9, 2025 at 11:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order

Chair Cate Huisman called the meeting of the Sandpoint Pedestrian and Bicycle Advisory Committee to order at 11:30 a.m. on Thursday, October 9, 2025, in Council chambers at City Hall, 1123 W. Lake Street, Sandpoint, Idaho.

### Roll Call

#### PRESENT

Cate Huisman, Chair  
Molly O'Reilly, Vice Chair  
Erin Billings  
Radley Peterson  
Julie Perchynski  
Sally Lankamer  
Jennifer Heller  
Reid Weber  
Katie Stepleton

Also present were staff liaison Associate Planner Erik Brubaker, Project Manager Erik Bush, and Community Planning & Development Administrative Assistant Mandy Brown serving as board clerk. City Council liaison Deb Ruehle arrived at 12:05 p.m.

### Meeting Minutes Approval

1. Committee member O'Reilly made a motion to approve the Committee's August 14, 2025, meeting minutes as presented.

Motion made by O'Reilly, Seconded by Huisman.

Voting Yea: Huisman, O'Reilly, Billings, Peterson, Perchynski, Lankamer, Heller, Weber, Stepleton

2. Committee member O'Reilly made a motion to approve the Committee's September 11, 2025, meeting minutes as presented.

Motion made by O'Reilly, Seconded by Huisman.

Voting Yea: Huisman, O'Reilly, Billings, Peterson, Perchynski, Lankamer, Heller, Weber, Stepleton

### Committee Business

3. Committee Review and Concurrence on Comments regarding O'Connell Estates Subdivision

Upon announcement, Committee member Weber abstained from the discussion and recommendations. Following Mr. Brubaker's presentation and the Committee's discussion the Committee voted to concur on the following comments regarding the O'Connell Estates Subdivision: 1) 10–12-foot pathway from the roundabout to Samuelson Avenue, 2) a striped bike lane along Woodland Drive, 3) a multi-use pathway

to the north of Woodland Drive at least 12 feet wide, and 4) one rectangular rapid flashing beacon (RRFB) on the corner or two rectangular rapid flashing beacons on each side of the subdivision entrance.

Motion made by O'Reilly, Seconded by Heller.

Voting Yea: Huisman, O'Reilly, Billings, Peterson, Perchynski, Lankamer, Heller, Stepleton

Abstained: Weber

#### 4. Election of Board Chair

Cate Huisman was nominated as Chair and accepted the nomination.

Motion made by O'Reilly, Seconded by Lankamer

Voting Yea: Huisman, O'Reilly, Billings, Peterson, Perchynski, Lankamer, Heller, Weber, Stepleton

With a unanimous vote of the Committee, Cate Huisman was elected Board Chair and will serve until the next election cycle in October 2026.

#### 5. Election of Board Vice Chair

Erin Billings was nominated as Vice Chair and accepted the nomination.

Motion made by O'Reilly, Seconded by Huisman

Voting Yea: Huisman, O'Reilly, Billings, Peterson, Perchynski, Lankamer, Heller, Weber, Stepleton

With a unanimous vote of the Committee, Erin Billings was elected Board Vice Chair and will serve until the next election cycle in September 2026.

#### 6. Election of Downtown Revitalization Phase 3 Citizen Advisory Committee

Radley Peterson was nominated as a member of the Downton Revitalization Phase 3 Citizen Advisory Committee and accepted the nomination.

Motion made by O'Reilly, Seconded by Heller

Voting Yea: Huisman, O'Reilly, Billings, Peterson, Perchynski, Lankamer, Heller, Weber, Stepleton

With a unanimous vote of the Committee, Mr. Peterson was elected to serve as a Downton Revitalization Phase 3 Citizen Advisory Committee Member and will serve the duration of the committee.

#### 7. Recommendation to Staff: Fourth Avenue Sidewalk Project Preliminary Review

Mr. Bush presented the planned sidewalk locations on Fourth Avenue, with the Committee making the following recommendations: 1) a streetlight on Pacific Street & Fourth Avenue, and 2) that the sidewalk match from Third Avenue to Fourth Avenue on Pacific Avenue.

Motion made by O'Reilly, Seconded by Billings

Voting Yea: Huisman, O'Reilly, Billings, Peterson, Perchynski, Lankamer, Heller, Weber, Stepleton

#### 8. Recommendation to Staff: Downtown Bike Parking

The Committee made a motion to postpone this item until their November meeting.

Motion made by O'Reilly, Seconded by Lankamer

Voting Yea: Huisman, O'Reilly, Billings, Peterson, Perchynski, Lankamer, Heller, Weber, Stepleton

9. General Updates from Staff Liaison

Mr. Brubaker shared a general update on current planning-related projects.

10. Subcommittee Reports

No reports from the subcommittees.

**Committee Roundtable**

No roundtable items/discussion.

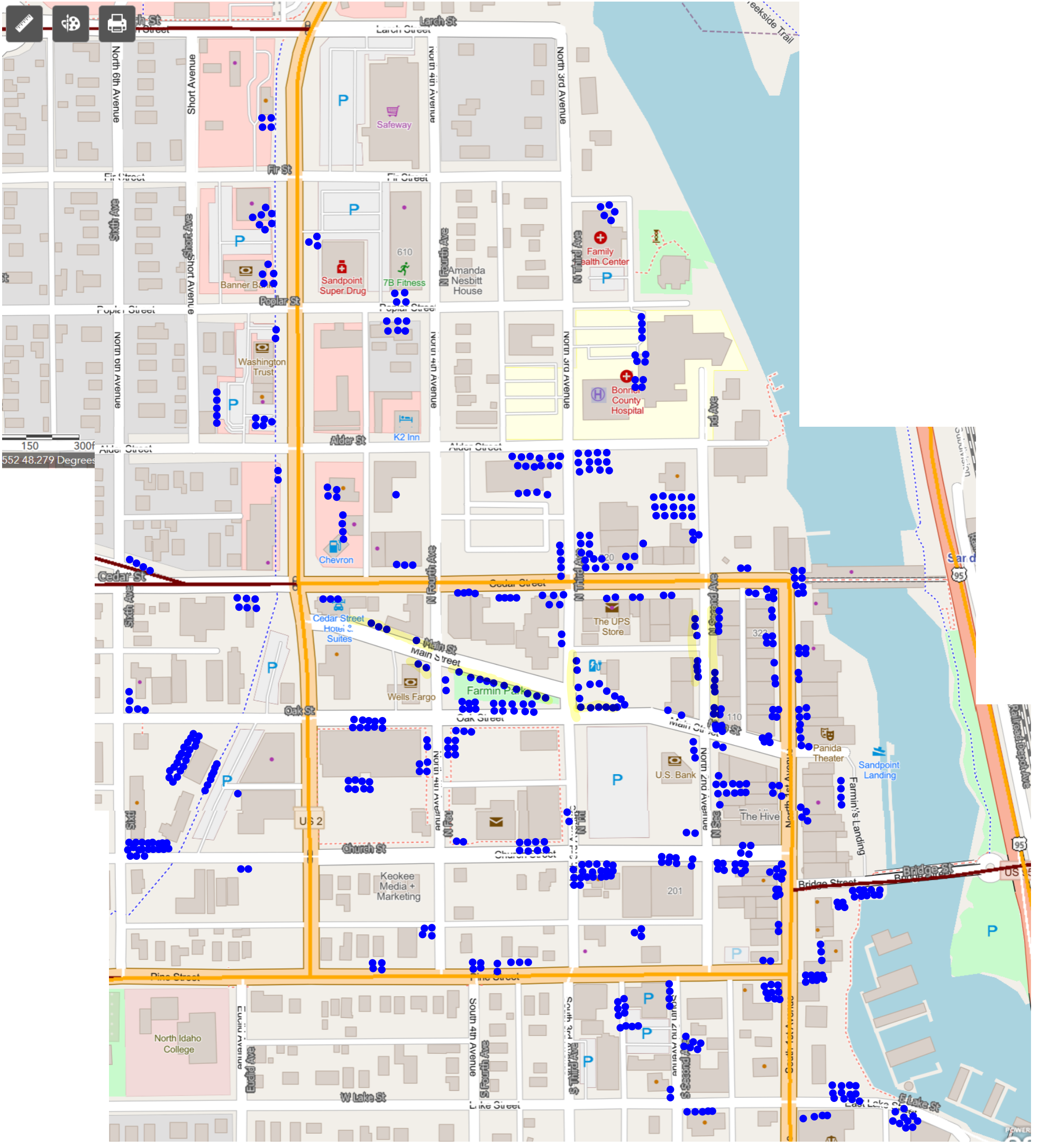
**Adjourn**

The meeting was adjourned at 1:02 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Committee during their meeting on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Cate Huisman, Board Chair

\_\_\_\_\_  
Attest: Mandy Brown, Board Clerk



## Categorization of Sandpoint Streets by Pedestrian Priority Level

Pedestrians walk at about two miles/hour. Walking a full block “out of direction” can mean several minutes of “wasted time” and significantly discourage people from walking to a destination. The Pedestrian Bicycle Advisory Committee (PBAC) has reviewed all city streets, identifying walking patterns of students, and known walking paths of adults.

All streets in the City are used for walking. All streets which connect to others are “collectors” of pedestrian traffic. Within the city “grid” pattern, all streets are important. With effort, the PAC has selected those which would constitute an essential well improved network as “high priority.” By relegating the others to the “medium priority” category, we hope their importance is not overlooked; all are essential.

### **High Priority:**

#### **All streets downtown**

**Priority Streets which are high vehicle and high pedestrian usage**, leading to and from significant destinations:

Fifth Avenue (full length)  
 Baldy Mountain (full length)  
 Boyer (full length) *SRS SPOT*  
 Cedar (from 5<sup>th</sup> to Lincoln)  
 Division (full length) *SRS SPOT*  
 Great Northern  
 Highway 2 (full length) *SRS*  
 Main (Fifth to far west end) *SPOT*  
 Ontario (Lakeview to Division) *SRS*  
 Pine (full length) *SPOT*

#### **Other High Priority** (generally with less vehicular traffic)

Antone Street *SRS*  
 Church Street (Downtown to end) *SPOT*  
 Ella Avenue (Ontario to Spruce) *SRS*  
 Erie Street (full length) *SRS*  
 Euclid Avenue (full length) *SRS*  
 Florence Avenue (Ontario to Chestnut) *SRS*  
 Fourth Ave. N.  
 Fourth Ave. S (Pacific-Downtown)

*SRS* Streets identified as Safe Routes to School  
*SPOT* streets with transit stops

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**High Priority, Cont.**

Lakeview Blvd.  
 Larch Street (Downtown to Division)  
 Larch Street (Monroe to Madison) *SRS*  
 Lincoln Avenue (full length)  
 Michigan Street (full length) *SRS SPOT*  
 Monroe Avenue *SRS*  
 Mountain View E. (East of Boyer)  
 Oak Street (Downtown to west end)  
 Sandpoint Avenue (Bridge St. to end at Pend Oreille Bay Trail)  
 Schweitzer Cutoff Road  
 Superior St. (Division to Hwy 2) *SRS*  
 Spruce Street (full length) *SRS*  
 N. Third Ave. (N. of Downtown)  
 Washington Avenue (full length) *SRS*  
 Woodland Drive (east-west portion)

**Medium Priority**

(Includes all streets not otherwise identified as High or Low Priority, even if not named below)

**Medium Priority of special note:**

Garden St. *SRS*  
 Grey Way (high recreation potential)  
 Ella S. of Ontario (high recreation potential)  
 Hickory Glen *SRS*  
 Hickory Street (full length) *SRS*  
 Lake Street (Downtown to Division) *SRS*  
 Lavina Ave. *SRS*  
 Madison Avenue (Hickory to Spruce) *SRS*

**Other Medium Priority:**

Airport Way  
 Alder St.  
 Alexander Way  
 Aspen Lane  
 Aspen Way  
 Baldy Park Drive  
 Chestnut St. *SPOT*  
 Culver's Drive  
 Daisy St.  
 Dearborn St.

*SRS* Streets identified as Safe Routes to School  
*SPOT* streets with transit stops

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**Medium Priority, Cont.**

Ebbett Way  
 Elliott Ave.  
 Fir St.  
 S. First (S. of Downtown)  
 Forest Ave.  
 Industrial  
 Jefferson Ave.  
 Juniper  
 Halley St.  
 Hemlock Ct.  
 Huckleberry  
 Huron Ave.  
 Idaho St.  
 Janelle Way  
 Kinnickinnick Ave.  
 Louis Lane  
 Marion Ave.  
 Megan Lane  
 S. Monroe Ave.  
 Mountain View E. (West of Boyer)  
 Northshore Dr.  
 Olive Ave. (N. of Ontario)  
 Ontario St. (W. of Highway 2)  
 Pacific St.  
 Ponderosa Dr.  
 Poplar St.  
 Richland Ave.  
 Ridley Village Rd.  
 River Rock Road  
 Rogers Dr.  
 Rosedale Way  
 Ruth Ave.  
 Sandpoint West Drive  
 Sequoia Lane  
 Short Ave.  
 Sixth Ave.  
 St. Clair Ave.  
 S. Second (S. of Downtown)  
 S. Third (S. of Downtown)  
 Walnut St.  
 Willow Dr.  
 Vineyard Dr.

*SRS* Streets identified as Safe Routes to School  
*SPOT* streets with transit stops

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**Low Priority** (Play streets)

Arbor Way  
 Aspen Ct.  
 Birch Street  
 Browning Way  
 Creekside Lane  
 Elm Street  
 Geri Ct.  
 J.R. Ct.  
 Loman  
 Olive Ave. S. of Ontario  
 Merton Street  
 Mt. Meadow Way  
 Remington Court  
 Rosedale Way  
 Vineyard Drive  
 Winchester

Potential addition: the final block of a cul d'sac with no potential for vehicular extension.

**Intersections**

The ability to cross streets is essential to walkability.

- All intersections within the Downtown are important and should be designed to facilitate pedestrian movements. This will help reduce parking problems as it strongly encourages “park and walk” activity.

Some **crossings of especial pedestrian concern** include:

- Oak and Fifth Street as an important pedestrian gateway to downtown
- Cedar and Fifth Street is a busy and important pedestrian gateway to downtown
- Cedar at Division as library access?
- Pine Street offset intersections; a challenge for crossing Pine Street
- Crossings along Highway 2 (especially important to students)
  - Ella through Olive, inclusive *SRS*
  - Boyer; present configuration is awkward for bikes and pedestrians *SRS*
  - Ontario *SRS*
- Heavily used crossings near schools *SRS*

Streets not yet built will be evaluated for priority as needed.