



CITY COUNCIL SPECIAL MEETING AGENDA

October 08, 2025 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order, Roll Call, and Pledge of Allegiance

Bills Approval

1. Payables Report / Approval of Bills for Payment - **action item**

Executive Session

2. Vote to Convene in Executive Session pursuant to Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent and Idaho Code § 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated - **action item**
3. Executive Session will be held pursuant to Idaho Code §§ 74-206(1)(b) and (f), as noted above.

Legal Services Agreements

4. Consideration of Temporary Legal Services Agreement with Herrington & Associates, PLLC - **action item**
5. Proposed Resolution: Revised Legal Services Agreement with Lake City Law Group, PLLC - **action item**

Adjourn

Public Participation Options and Information

Before the meeting, comment in writing: Email cityclerk@sandpointidaho.gov or deliver to City Hall.
Attend in person: See above for meeting location. Seating available on first-come, first-served basis.
Attend remotely: Register at <https://www.sandpointidaho.gov/meetings>.
After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.
For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



CITY OF SANDPOINT INVOICE REGISTER
PAYABLE DATES OF: 09/18/2025 THROUGH 10/01/2025

Item # 1.

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invoice Amount
Vendor: ACCESS UNLIMITED AND SECURITY, INC.				
2740	JER CAMERA LICENSING - 08/08/2025 - 08/07/2026 JAMES E. RUSSELL SPORTS CENTER FACILITY	SOFTWARE/SASS - VIDEO SURV/REC/CONF	1,432.00	\$1,432.00
			Total For: ACCESS UNLIMITED AND SECURITY, INC.	\$1,432.00
Vendor: ALL FILTERS LLC				
250910331	AIR FILTERS FOR CITY HALL AND JER GOVERNMENT BUILDING & GROUNDS DIVISION	FACILITY SUPPLIES	81.98	\$865.81
	GOVERNMENT BUILDING & GROUNDS DIVISION	FACILITY SUPPLIES	281.94	
	JAMES E. RUSSELL SPORTS CENTER FACILITY	FACILITY SUPPLIES	125.97	
	JAMES E. RUSSELL SPORTS CENTER FACILITY	FACILITY SUPPLIES	375.92	
			Total For: ALL FILTERS LLC	\$865.81
Vendor: ALL SEASONS GARDEN CENTER				
172094	TREES FOR FIRST AVE AND CEDAR ROW STREET MAINTENANCE DIVISION	TURF/GROUND/TREE/PLANT SUPPLIES/EQUIP	2,646.00	\$2,646.00
			Total For: ALL SEASONS GARDEN CENTER	\$2,646.00
Vendor: AMAZON.COM SALES, INC				
1MVY-TG3X-M4	RETURNED CRO CLOTHES - WRONG SIZE POLICE DEPARTMENT	UNIFORM & CLOTHING	(79.77)	\$(79.77)
1N1R-DNTC-T33	REFUND CLOTHES FOR CRO - WRONG SIZE POLICE DEPARTMENT	UNIFORM & CLOTHING	(28.49)	\$(28.49)
1N1R-DNTC-T33	REFUND CRO CLOTHES POLICE DEPARTMENT	UNIFORM & CLOTHING	(26.59)	\$(26.59)
			Total For: AMAZON.COM SALES, INC	\$(134.85)
Vendor: AMERICAN FIRST AID SERVICE				
CW-1614	SHOP: MED SUPPLY RESTOCK STREET MAINTENANCE DIVISION	SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	52.06	\$156.19
	WASTEWATER COLLECTIONS	SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	52.06	
	WATER DISTRIBUTION	SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	52.07	
			Total For: AMERICAN FIRST AID SERVICE	\$156.19
Vendor: ARROW CONSTRUCTION HOLDINGS, LLC				

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.	t
6773	600 SQ YD WOVEN GEOTEXT - JER PICNIC PAD - TRAVERS PARK MAINTENANCE & CAPITAL	FACILITY SUPPLIES	360.00			\$360.00
6726	SC: PRIMER & RAPID SET CEMENT WASTEWATER COLLECTIONS	OPERATIONAL SUPPLIES/EQUIPMENT	208.42			\$208.42
6813	SC: RAPID SET CEMENT WASTEWATER COLLECTIONS	OPERATIONAL SUPPLIES/EQUIPMENT	148.32			\$148.32
Total For: ARROW CONSTRUCTION HOLDINGS, LLC						\$716.74

Vendor: AT&T MOBILITY II, LLC

DXZ082025	PD IOT CHIP SRVCS - 8.05.25-09.04.25 POLICE DEPARTMENT	TELEPHONE - WIRELESS	398.14			\$676.22
	POLICE DEPARTMENT	TELEPHONE - WIRELESS	73.60			
	POLICE DEPARTMENT	TELEPHONE - WIRELESS	36.80			
	POLICE DEPARTMENT	TELEPHONE - WIRELESS	36.80			
	FIRE DEPARTMENT - SANDPOINT	TELEPHONE - WIRELESS	52.79			
	MAYOR'S OFFICE	TELEPHONE - WIRELESS	36.80			
	BUILDING DIVISION	TELEPHONE - WIRELESS	36.80			
	PARK MAINTENANCE & CAPITAL	TELEPHONE - WIRELESS	4.49			
DYB082025	CITY IOT CHIP SRVCS - 8.05.25-09.04.25 WASTEWATER COLLECTIONS	TELEPHONE - WIRELESS	102.80			\$234.81
	WATER DISTRIBUTION	TELEPHONE - WIRELESS	43.29			
	CENTRAL SERVICES DEPARTMENT	TELEPHONE - WIRELESS	43.29			
	PARK MAINTENANCE & CAPITAL	TELEPHONE - WIRELESS	45.43			
Total For: AT&T MOBILITY II, LLC						\$911.03

Vendor: AUTO HAUS INC

12166	SHOP: MINI BLADE AUTO FUSE WASTEWATER COLLECTIONS	VEHICLE & MACH SUPPLIES/PARTS	3.83			\$11.49
	STREET MAINTENANCE DIVISION	VEHICLE & MACH SUPPLIES/PARTS	3.83			
	WATER DISTRIBUTION	VEHICLE & MACH SUPPLIES/PARTS	3.83			
12165	SHOP: ATM FUSE CIRCUIT WASTEWATER COLLECTIONS	VEHICLE & MACH SUPPLIES/PARTS	3.33			\$9.98
	STREET MAINTENANCE DIVISION	VEHICLE & MACH SUPPLIES/PARTS	3.33			
	WATER DISTRIBUTION	VEHICLE & MACH SUPPLIES/PARTS	3.32			
12307	WD: ENGINE OIL FILTER WATER DISTRIBUTION	VEHICLE & MACH SUPPLIES/PARTS	14.99			\$14.99
12205	SHOP: PIPE WRENCH WATER DISTRIBUTION	TOOLS	16.65			\$4 3

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd Item # 1.
12129	WASTEWATER COLLECTIONS	TOOLS	16.65	
	STREET MAINTENANCE DIVISION	TOOLS	16.65	
	ST: SWEEPER AIR FILTER			\$37.89
	STREET MAINTENANCE DIVISION	VEHICLE & MACH SUPPLIES/PARTS	37.89	
Total For: AUTO HAUS INC				\$124.30

Vendor: B&E ELECTRIC INC

CS4360	UNIVERSITY LIFT STATION SOFT STARTER REPLACEMENT			\$2,380.82
	WASTEWATER TREATMENT	TECH SERVICES - SOFTWARE/SYSTEM SUPPORT	2,380.82	
CS4361	SCADA WATER AND WASTEWATER UPGRADES			\$46,040.94
	WATER TREATMENT	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	25,826.59	
	WATER TREATMENT	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	2,110.94	
	WASTEWATER CAPITAL PROJECTS	TECH SERVICES - SOFTWARE/SYSTEM SUPPORT	6,828.00	
	WATER TREATMENT	TECH SERVICES - SOFTWARE/SYSTEM SUPPORT	931.09	
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	5,798.52	
	WATER TREATMENT	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	2,855.98	
	WATER TREATMENT	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	1,689.82	
CS4328	SCADA WATER AND WASTEWATER UPGRADES			\$41,694.55
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	3,665.48	
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	7,535.40	
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	1,905.67	
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	23,078.00	
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	1,082.50	
	WATER TREATMENT	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	4,427.50	
Total For: B&E ELECTRIC INC				\$90,116.31

Vendor: BLUEBEAM INC

2513377	BLUEBEAM LICENSE AEOC SUBSCRIP 10.15.25-10.14.26			\$330.00
	INFORMATION TECHNOLOGY DIVISION	SOFTWARE/SAAS - PDF/BLUEBEAM/AUTOCAD	330.00	
Total For: BLUEBEAM INC				\$330.00

Vendor: BNSF RAILWAY COMPANY

25009166	601450 PIPELINE XING 4 STORM H2O DRAIN			\$100.00
	WATER TREATMENT	RENTAL OF LAND AND BUILDING	100.00	
Total For: BNSF RAILWAY COMPANY				\$100.00

Vendor: BONNER COUNTY DAILY BEE

0000040903-091	BCB#7306 DEVELOPMENT IMPACT FEE REGULATIONS - CODE AMENDMENT			\$71.60
	PLANNING DIVISION	ADVERTISING	71.60	

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.	t
0000039118	BCB#7163 NOPH CITY CODE AMENDMENTS 8-19-25 PLANNING DIVISION	ADVERTISING	183.02			\$183.02
0000038818	BCB#7141 NOPH AREA OF IMPACT PROPOSED CHANGES PLANNING DIVISION	ADVERTISING	170.36			\$170.36
0000038819	BCB#7142 GN COMMERCE SUBDIVISION PLAT PLANNING DIVISION	ADVERTISING	212.86			\$212.86
0000040073	BCB#7235 DEVL IMPACT FEE CODE AMMENDMENTS PLANNING DIVISION	ADVERTISING	128.16			\$128.16
0000040868-090	BCB#7301 DEC OF HUBER TECH - SOLE SVC PROVIDER WWTP WASTEWATER TREATMENT	ADVERTISING	31.56			\$31.56
Total For: BONNER COUNTY DAILY BEE						\$797.56

Vendor: BONNER COUNTY SOLID WASTE

0059730	2 YDS WOOD - CENTENNIAL BRIDGE PARK MAINTENANCE & CAPITAL	DISPOSAL (GARBAGE) SERVICES	40.00			\$40.00
Total For: BONNER COUNTY SOLID WASTE						\$40.00

Vendor: BOUNDARY TRACTOR YAMAHA

BTC-43511	ZERO TURN RIDING LAWN MOWER PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	5,799.00			\$5,799.00
Total For: BOUNDARY TRACTOR YAMAHA						\$5,799.00

Vendor: BROWN'S NORTHSIDE

W51860	WD: A/C UNIT REPAIR - DUMP TRUCK WATER DISTRIBUTION	SERVICES - AUTOMOTIVE - R&M	407.90			\$407.90
S170448	(3) THREADED STUD TERMINALS 1132 FIRE DEPARTMENT - SANDPOINT	VEHICLE & MACH SUPPLIES/PARTS	638.12			\$638.12
Total For: BROWN'S NORTHSIDE						\$1,046.02

Vendor: BSN SPORTS

931051776	PARTS FOR THE FOOTBALL SCOREBOARD AT MEMORIAL PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	799.99			\$2,477.82
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	499.99			
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	799.99			
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	49.99			
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	139.99			
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	14.99			
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	172.88			

Total For: BSN SPORTS

\$2,47

5

Vendor: CALLIE WELCH

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
06-02430.06	UB refund for account: 06-02430.06 UNCLASSIFIED	UTILITY BILLING OVERPAYMENTS	118.20		
Total For: CALLIE WELCH					\$118.20
Vendor: CANON FINANCIAL SERVICES INC					
41815805	UPSTAIRS/DOWNSTAIRS COPIERS - AUG'25 USE / SEPT'25 LEASE CENTRAL SERVICES DEPARTMENT	COPIER LEASE	355.00		\$512.66
	CENTRAL SERVICES DEPARTMENT	PHOTOCOPIES	157.66		
Total For: CANON FINANCIAL SERVICES INC					\$512.66
Vendor: CC VENDOR - WELLS FARGO					
113-0478433-23	RED 3 RING BINDER CENTRAL SERVICES DEPARTMENT	OFFICE SUPPLIES/EQUIPMENT	6.77		\$6.77
113-3477057-58	NOTEPADS, CLERK HEADPHONES, WDSC ONCALL PHONE CASE CENTRAL SERVICES DEPARTMENT	OFFICE SUPPLIES/EQUIPMENT	20.81		\$44.93
	CITY CLERK'S OFFICE	OFFICE SUPPLIES/EQUIPMENT	9.88		
	WATER DISTRIBUTION	OPERATIONAL SUPPLIES/EQUIPMENT	7.12		
	WASTEWATER COLLECTIONS	OPERATIONAL SUPPLIES/EQUIPMENT	7.12		
113-3624593-24	HANGING DRAWER FOLDERS CENTRAL SERVICES DEPARTMENT	OFFICE SUPPLIES/EQUIPMENT	40.58		\$40.58
35004001925091	COFFEE BRK SEPT'25 - BAGELS, CRM CHSE, YOGURTS, CREAMER, FRUIT, JUICE CENTRAL SERVICES DEPARTMENT	SUSTENANCE/FOOD	83.66		\$83.66
113-8382626-29	TRAVEL BACKPACK, PLATES, DISINFECTANT WIPES, NAPKINS CITY CLERK'S OFFICE	OFFICE SUPPLIES/EQUIPMENT	26.99		\$55.19
	CENTRAL SERVICES DEPARTMENT	OFFICE SUPPLIES/EQUIPMENT	28.20		
04-171282	COFFEE BRK SEPT'25 - DONUTS, YOGURT CENTRAL SERVICES DEPARTMENT	SUSTENANCE/FOOD	32.37		\$32.37
113-4921743-93	DESK CHAIR - WELKER OFFICE COMMUNITY DEVELOPMENT ADMINISTRATION	OFFICE SUPPLIES/EQUIPMENT	129.98		\$129.98
KAWWZR - T008	FLIGHT FOR SENATE HOUSING COMMITTEE MTG - J GRIMM T0085 MAYOR'S OFFICE	TRAINING AND TRAVEL	397.97		\$397.97
113-1607369-05	BLDG DEPT PLASTIC ENVELOPES FOR PERMITS - 2PKS BUILDING DIVISION	OFFICE SUPPLIES/EQUIPMENT	53.98		\$53.98
113-0007088-44	DEWALT TOOLS, CABLE MATTERS & TOOL, MECHANICS TOOLS, CRIMP TOOL KIT, INFORMATION TECHNOLOGY DIVISION	IT SUPPLIES/EQUIPMENT	470.46		\$470.46
113-2785790-77	T POWER 24V ADAPTER INFORMATION TECHNOLOGY DIVISION	IT SUPPLIES/EQUIPMENT	19.99		\$19.99
79504	FIRE BOAT FUEL				\$22

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
501	FIRE DEPARTMENT - SANDPOINT BLAZE FIRE CAMP T. TOUSSAINT FIRE DEPARTMENT - SANDPOINT	FUEL - GASOLINE/DIESEL	229.20		\$150.00
WN31589392	WORK BENCH CABINET FIRE DEPARTMENT - SANDPOINT	TRAINING AND TRAVEL	150.00		\$554.09
WG98539262A	12X12 POP UP CANOPY TENT FIRE DEPARTMENT - SANDPOINT	FACILITY SUPPLIES	554.09		\$148.00
90780	GLASS REMOVAL TOOL - 1161 FIRE DEPARTMENT - SANDPOINT	OPERATIONAL SUPPLIES/EQUIPMENT	148.00		\$179.99
WG98539262B	PORTABLE FOLDABLE BENCH FIRE DEPARTMENT - SANDPOINT	TOOLS	179.99		\$60.47
112-2648755-34	SAFETY CUTTER, TOOL TOTE BAG, CABLE CUTTER FOR 1161 FIRE DEPARTMENT - SANDPOINT	OPERATIONAL SUPPLIES/EQUIPMENT	60.47		\$51.71
390796	RACHET TIES/ROPE/CANVAS BAG FIRE DEPARTMENT - SANDPOINT	TOOLS	51.71		\$67.80
I-0000437947	BLUEBEAM INC. - R.MCKINELY 9.11.25-2.9.26 INFORMATION TECHNOLOGY DIVISION	OPERATIONAL SUPPLIES/EQUIPMENT	67.80		\$137.50
18100265595472	LIGHTING FOR TRAVERS SHOP PARK MAINTENANCE & CAPITAL	SOFTWARE/SAAS - PDF/BLUEBEAM/AUTOCAD	137.50		\$142.33
111-9451076-24	JUMPER CABLES, CORDLESS PRESSURE WASHER PARK MAINTENANCE & CAPITAL	FACILITY SUPPLIES	142.33		\$157.97
01567	PORTABLE POWER INVERTER - CRO POLICE DEPARTMENT	TOOLS	157.97		\$18.22
EXPEDIA 73231	HOTEL ROOMS - TRNG- CHAMBERLAIN/AERNI/FLANIGAN/FISHER POLICE DEPARTMENT	OPERATIONAL SUPPLIES/EQUIPMENT	18.22		\$306.70
1747591	GPS SERVICE SEPTEMBER '25 - PATROL VEHICLES POLICE DEPARTMENT	TRAINING AND TRAVEL	306.70		\$223.20
INUS375660	AXON - 40 TASER CARTRIDGES POLICE DEPARTMENT	TECH SERVICES - PUBLIC SAFETY MISC	223.20		\$1,784.00
112-3985469-27	AMAZON- 2 GUN SLINGS POLICE DEPARTMENT	LESS LETHAL SUPPLIES/EQUIPMENT	1,784.00		\$126.93
20254720	TRNG - MCI- CHAMBERLAIN/AERNI/FLANIGAN/FISHER POLICE DEPARTMENT	FIREARMS & AMMUNITION	126.93		\$976.00
12509031829A0	UPS - SHIPPING LAB TO ISP POLICE DEPARTMENT	TRAINING AND TRAVEL	976.00		\$28.66
113-8683720-60	SHOP: WALL MOUNT EYEWASH STATION WATER DISTRIBUTION	POSTAGE	28.66		\$283.67
	WASTEWATER COLLECTIONS	SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	94.55		7
		SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	94.56		

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
	STREET MAINTENANCE DIVISION	SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	94.56		
73096426	DOPL WSTWTR COL/WTR DIST/WTR TRTMNT LICENSE RENEWALS WASTEWATER TREATMENT	RENEWALS LICENSES/DUES & SUBSCR (JOB RELATED)	90.00		\$90.00
73156890	DOPL BACKFLOW TESTER LICENSE RENEWAL WASTEWATER TREATMENT	LICENSES/DUES & SUBSCR (JOB RELATED)	65.00		\$65.00
5043	TONER/STAPLES/3HOLE PUNCH/TAPE WASTEWATER TREATMENT	OFFICE SUPPLIES/EQUIPMENT	118.93		\$118.93
Total For: CC VENDOR - WELLS FARGO					\$7,236.25
Vendor: CENTER FOR INTERNET SECURITY INC					
INV-250911-007	CYBERSECURITY SUPPORT & EMPLOYEE TRAINING - MS-ISAC SERVICES 9/9/25-9 INFORMATION TECHNOLOGY DIVISION	SOFTWARE/SAAS - OTHER/MISCELLANEOUS	1,995.00		\$1,995.00
Total For: CENTER FOR INTERNET SECURITY INC					\$1,995.00
Vendor: CENTURY WEST ENGINEERING CORP					
250568	PINE ST MILL AND OVERLAY DESIGN THRU 7/25/25 STREET CAPITAL & PROJECTS	OTHER PROF SERVICE - ENGINEERING/ARCHITE	8,982.50		\$8,982.50
Total For: CENTURY WEST ENGINEERING CORP					\$8,982.50
Vendor: CHAMPION CONCRETE PUMPING INC					
418100	TELEBELT TRUCK DELIVERY FOR AGGREGATE WATER CAPITAL PROJECTS WATER CAPITAL PROJECTS WATER CAPITAL PROJECTS WATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING CAPITAL IMPROVEMENTS OTHER THAN BUILDING CAPITAL IMPROVEMENTS OTHER THAN BUILDING CAPITAL IMPROVEMENTS OTHER THAN BUILDING	1,343.75 106.95 200.00 99.04		\$1,749.74
Total For: CHAMPION CONCRETE PUMPING INC					\$1,749.74
Vendor: CLAY BOWMAN					
T0074 PERDIEM	FALL IRWA CONFERENCE PERDIEM WASTEWATER COLLECTIONS	TRAINING AND TRAVEL	117.00		\$117.00
Total For: CLAY BOWMAN					\$117.00
Vendor: CLIENTFIRST TECHNOLOGY CONSULTING					
18638	GIS SUPPORT SRVCS - FY25 - JUNE THRU AUGUST INFORMATION TECHNOLOGY DIVISION	TECH SERVICES - GIS SERVICES	292.50		\$292.50
Total For: CLIENTFIRST TECHNOLOGY CONSULTING					\$292.50
Vendor: CODY LOGAN					
T0075 PERDIEM	FALL IRWA CONFERENCE PERIDEM WATER DISTRIBUTION	TRAINING AND TRAVEL	117.00		\$117.00
Total For: CODY LOGAN					\$117.00

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
Vendor: CONSOLIDATED SUPPLY CO.					
S012583729.001	WD: BALL VALVES/COUPLING PARTS/COMPRESSION PLUGS WATER DISTRIBUTION	OPERATIONAL SUPPLIES/EQUIPMENT	954.74		\$954.74
S012590936.001	WD: BRASS COUPLING PARTS WATER DISTRIBUTION	OPERATIONAL SUPPLIES/EQUIPMENT	127.36		\$127.36
S012575401.001	WD: COUPLING PARTS FOR 514 EUCLID LINE WATER DISTRIBUTION	OPERATIONAL SUPPLIES/EQUIPMENT	680.16		\$680.16
S012584944.001	WD: LINE REPAIR PARTS 510 S 1ST AVE WATER DISTRIBUTION	OPERATIONAL SUPPLIES/EQUIPMENT	85.07		\$85.07
S012595150.001	WD: LINE REPAIR PARTS 94 RED CLOVER WATER DISTRIBUTION	OPERATIONAL SUPPLIES/EQUIPMENT	297.86		\$297.86
S102596045.001	SHOP: WATER FOUNTAIN CHLORINE SHOCKER WATER DISTRIBUTION	FACILITY SUPPLIES	18.12		\$54.36
	WASTEWATER COLLECTIONS	FACILITY SUPPLIES	18.12		
	STREET MAINTENANCE DIVISION	FACILITY SUPPLIES	18.12		
S012602690.001	PVC SEWER SPIGOT PLUG - SPRTS CMLPX PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	17.85		\$17.85
S012602690.002	RETURN - 6" PVC SEWER SPIGOT PLUG PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	(17.85)		\$(17.85)
S012602690.003	DRAIN PIPE CAP - SPRTS CMLPX SKATEPARK PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	14.24		\$14.24
Total For: CONSOLIDATED SUPPLY CO.					\$2,213.79
Vendor: CO-OP GAS & SUPPLY CO.					
34626	ST: PROPANE STREET MAINTENANCE DIVISION	ROADWAY/PATH SUPPLIES/EQUIPMENT	11.55		\$11.55
40794	SEED LAWN MIX PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	3.03		\$3.03
34735	BOLTS - BEACH TABLES PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	38.34		\$38.34
Total For: CO-OP GAS & SUPPLY CO.					\$52.92
Vendor: EDNETICS INC					
INV-137835	VOIP STD/ANALOG USER CHARGES MNTHLY SEPT'25 INFORMATION TECHNOLOGY DIVISION	TELEPHONE - VOIP	2,533.24		\$3,015.88
	INFORMATION TECHNOLOGY DIVISION	TELEPHONE - VOIP	452.64		
	INFORMATION TECHNOLOGY DIVISION	TELEPHONE - VOIP	30.00		
Total For: EDNETICS INC					\$3,015.88

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
Vendor: FIRST COMMUNICATIONS LLC					
128015514	LONG DISTANCE PHONE CHGS - JUNE'25 INFORMATION TECHNOLOGY DIVISION	TELEPHONE - LANDLINE & OTHER	52.71		\$52.71
128103513	LONG DISTANCE PHONE CHGS - JULY'25 INFORMATION TECHNOLOGY DIVISION	TELEPHONE - LANDLINE & OTHER	52.60		\$52.60
128208513	LONG DISTANCE PHONE CHGS - AUG'25 INFORMATION TECHNOLOGY DIVISION	TELEPHONE - LANDLINE & OTHER	52.63		\$52.63
128303515	LONG DISTANCE PHONE CHGS - SEPT'25 INFORMATION TECHNOLOGY DIVISION	TELEPHONE - LANDLINE & OTHER	52.66		\$52.66
Total For: FIRST COMMUNICATIONS LLC					\$210.60
Vendor: FOX PEST CONTROL					
0000186140	SURETY BOND RELEASE UNCLASSIFIED	ACCOUNTS PAYABLE	1,000.00		\$1,000.00
Total For: FOX PEST CONTROL					\$1,000.00
Vendor: GALLS LLC					
031158989	BP VEST - PATROL POLICE DEPARTMENT	SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	1,071.90		\$1,071.90
031361166	BULLET PROOF VEST - AERNI POLICE DEPARTMENT	UNIFORM & CLOTHING	408.95		\$408.95
Total For: GALLS LLC					\$1,480.85
Vendor: GENERAL FIRE APPARATUS INC					
21376	RUNNING LIGHTS FOR LADDER 1141 FIRE DEPARTMENT - SANDPOINT	VEHICLE & MACH SUPPLIES/PARTS	58.28		\$58.28
Total For: GENERAL FIRE APPARATUS INC					\$58.28
Vendor: GINNO CONSTRUCTION CO					
2310-25	TRAVERS PARK RENOVATIONS SVCS JULY '25 (RETAINAGE) JAMES E. RUSSELL SPORTS CENTER FACILITY	CAPITAL CONSTRUCTION SERVICES - BUILDING	36,325.00		\$153,746.92
	JAMES E. RUSSELL SPORTS CENTER FACILITY	CAPITAL CONSTRUCTION SERVICES - BUILDING	49.85		
	JAMES E. RUSSELL SPORTS CENTER FACILITY	CAPITAL CONSTRUCTION SERVICES - BUILDING	56.38		
	JAMES E. RUSSELL SPORTS CENTER FACILITY	CAPITAL CONSTRUCTION SERVICES - BUILDING	73,712.74		
	JAMES E. RUSSELL SPORTS CENTER FACILITY	CAPITAL CONSTRUCTION SERVICES - BUILDING	9,089.54		
	JAMES E. RUSSELL SPORTS CENTER FACILITY	CAPITAL CONSTRUCTION SERVICES - BUILDING	34,513.41		
2310-26	TRAVERS PARK RENO SVCS - FINAL JAMES E. RUSSELL SPORTS CENTER FACILITY	CAPITAL CONSTRUCTION SERVICES - BUILDING	1,661.61		\$1,661.61
Total For: GINNO CONSTRUCTION CO					\$155,4
Vendor: GLAHE & ASSOCIATES INC					

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
15973	LAND SURVEYING N BOYER CULVERT SERVICES THROUGH 8/30 STREET CAPITAL & PROJECTS	TECH SVS - SRVY//INSPECT/ASSESS/MONITOR	6,200.00		
			Total For: GLAHE & ASSOCIATES INC		\$6,200.00
Vendor: GRAINGER INC					
9620050345	WWTP: BATTERIES/TP/PAPER TOWELS WASTEWATER TREATMENT	OPERATIONAL SUPPLIES/EQUIPMENT	357.01		
			Total For: GRAINGER INC		\$357.01
Vendor: GRANT SIMMONS					
PDC092525	PER DIEM COMP 07/01/25-09/30/25 CENTRAL SERVICES DEPARTMENT	COMMISSION/COMMITTEE SUPPLIES	120.00		
			Total For: GRANT SIMMONS		\$120.00
Vendor: HEIDI BARMORE					
T0084 PER DIE	IDAHO POST ACADEMY PER DIEM FY 2026 POLICE DEPARTMENT	TRAINING AND TRAVEL	3,284.00		
			Total For: HEIDI BARMORE		\$3,284.00
Vendor: HMH ENGINEERING					
GS025-16-01	CITY ENGINEER SERVICES AUG '25 PUBLIC WORKS ADMINISTRATION	OTHER PROF SERVICE - ENGINEERING/ARCHITE	781.20		
			Total For: HMH ENGINEERING		\$781.20
Vendor: HORIZON DISTRIBUTORS INC					
7F033193	12) 12504 HUNTER VINYL ROTOR - ALL PRKS IRRIGATION - LATER RETURNED PARK MAINTENANCE & CAPITAL	IRRIGATION SUPPLIES	459.84		
7F033268	-12) 12504 HUNTER VINYL ROTOR - RETURNED CREDIT MEMO PARK MAINTENANCE & CAPITAL	IRRIGATION SUPPLIES	(459.84)		
2S244689	IRRIGATION SPPLS - HICKORY PARK MAINTENANCE & CAPITAL	IRRIGATION SUPPLIES	413.80		
			Total For: HORIZON DISTRIBUTORS INC		\$413.80
Vendor: ICRMP					
02170-2026-1	1ST HALF FY2026 PREMIUM CENTRAL SERVICES DEPARTMENT	INSURANCE - ICRMP	167,292.00		
			Total For: ICRMP		\$167,292.00
Vendor: IDAHO DEPT OF ENVIRON QUALITY					
2026Q10002	WTP: 1ST QTR DRINK WTR ASSESSMENTS FY'26 WATER TREATMENT	TECH SERVICES - REGULATORY AGENCIES	3,760.50		
			Total For: IDAHO DEPT OF ENVIRON QUALITY		\$3,760.50

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
Vendor: INSIGHT DISTRIBUTING INC					
0535658-IN	TP FOR JJ SQUARE PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	117.87		\$117.87
0535667-IN	TP AND PAPER TOWELS FOR BYWAY PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	206.15		\$206.15
0535661-IN	TP FOR CITY HALL GOVERNMENT BUILDING & GROUNDS DIVISION	OPERATIONAL SUPPLIES/EQUIPMENT	117.87		\$117.87
0537315-IN	TP/TRASH LINERS/HAND SOAP - BEACH PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	390.86		\$390.86
0537316-IN	TP/TRASH LINERS/HAND SOAP PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	283.07		\$390.86
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	107.79		
0537317-IN	TP/PAPER TOWELS/HAND SOAP - CITY HALL/BEACH PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	307.24		\$475.18
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	58.49		
	GOVERNMENT BUILDING & GROUNDS DIVISION	OPERATIONAL SUPPLIES/EQUIPMENT	109.45		
Total For: INSIGHT DISTRIBUTING INC					\$1,698.79
Vendor: IVAN RIMAR					
PDC092525	PER DIEM COMP 07/01/25-09/30/25 CENTRAL SERVICES DEPARTMENT	COMMISSION/COMMITTEE SUPPLIES	120.00		\$120.00
Total For: IVAN RIMAR					\$120.00
Vendor: JED THOMAS PETTERSON					
67892	TRAVERS' PARK PAVILION STRUCTURE PARK MAINTENANCE & CAPITAL	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	38,500.00		\$38,500.00
Total For: JED THOMAS PETTERSON					\$38,500.00
Vendor: JONATHAN GRIMM					
PER DIEM T008	PER DIEM/MILEAGE - SENATE HOUSING COMMITTEE MEETING - MAYOR MAYOR'S OFFICE	TRAINING AND TRAVEL	86.00		\$189.98
	MAYOR'S OFFICE	TRAINING AND TRAVEL	103.98		
Total For: JONATHAN GRIMM					\$189.98
Vendor: J-U-B ENGINEERS INC					
0188183	LITTLE SANDCREEK CULVERT DESIGN SVCS 8/3/25-8/30-25 STREET CAPITAL & PROJECTS	OTHER PROF SERVICE - ENGINEERING/ARCHITE	2,657.30		\$24,780.93
	STREET CAPITAL & PROJECTS	OTHER PROF SERVICE - ENGINEERING/ARCHITE	241.00		
	STREET CAPITAL & PROJECTS	OTHER PROF SERVICE - ENGINEERING/ARCHITE	5,618.83		
	STREET CAPITAL & PROJECTS	OTHER PROF SERVICE - ENGINEERING/ARCHITE	6,196.80		

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Inv#	Item # 1.
	STREET CAPITAL & PROJECTS	OTHER PROF SERVICE - ENGINEERING/ARCHITE	3,252.40		
	STREET CAPITAL & PROJECTS	OTHER PROF SERVICE - ENGINEERING/ARCHITE	6,814.60		
Total For: J-U-B ENGINEERS INC					\$24,780.93

Vendor: KEYS, HAYLEY

T0077 PER DIE	ASSOC. OF ID CITIES PER DIEM H. KEYS T0077				\$173.50
	CENTRAL SERVICES DEPARTMENT	TRAINING AND TRAVEL	98.50		
	CITY CLERK'S OFFICE	TRAINING AND TRAVEL	75.00		
Total For: KEYS, HAYLEY					\$173.50

Vendor: KG & T SEPTIC INC

56297	PORTABLE TOILET MONTHLY RENTAL 7/21-8/17				\$4,988.00
	PARK MAINTENANCE & CAPITAL	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	293.00		
	PARK MAINTENANCE & CAPITAL	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	831.00		
	PARK MAINTENANCE & CAPITAL	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	302.00		
	PARK MAINTENANCE & CAPITAL	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	269.00		
	PARK MAINTENANCE & CAPITAL	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	293.00		
	PARK MAINTENANCE & CAPITAL	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	269.00		
	PARK MAINTENANCE & CAPITAL	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	1,767.00		
	PARK MAINTENANCE & CAPITAL	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	302.00		
	RECREATION	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	540.00		
	WATER TREATMENT	MULTI-PURPOSE WASTE DISPOSAL/PORTALOO	122.00		
Total For: KG & T SEPTIC INC					\$4,988.00

Vendor: LAKE CITY LAW GROUP PLLC

42610	LEGAL SERVICES - FY25 AUG'25				\$10,841.69
	LEGAL	OTHER PROF SERVICE - LEGAL - CIVIL	10,841.69		
Total For: LAKE CITY LAW GROUP PLLC					\$10,841.69

Vendor: LAKE PRE-MIX CONCRETE INC

12253	CONCRETE - TRAVERS				\$1,205.00
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	1,205.00		
Total For: LAKE PRE-MIX CONCRETE INC					\$1,205.00

Vendor: LES SCHWAB TIRE CENTER

1080092468	ST: BACKHOE FLAT REPAIR - RIGHT FRONT/REAR				\$275.96
	STREET MAINTENANCE DIVISION	SERVICES - AUTOMOTIVE - R&M	275.96		
10800922733	ST: SERVICE VEHICLE TIRES				\$1,322.80
	STREET MAINTENANCE DIVISION	VEHICLE & MACH SUPPLIES/PARTS	1,322.80		
10800923784	ST: SUPERVISOR VEHICLE TIRES				\$7

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
	STREET MAINTENANCE DIVISION	VEHICLE & MACH SUPPLIES/PARTS	797.32		
Total For: LES SCHWAB TIRE CENTER					\$2,396.08
Vendor: LOCALITY MEDIA, INC					
5954	MOBILE RESPONDER - PLATFORM SOFTWARE 10/01/25-9/30/26 FY26 INFORMATION TECHNOLOGY DIVISION	PUBLIC SAFETY-MOTOROLA/ERS-CAD/WATCHGUAR	5,620.00		\$5,620.00
Total For: LOCALITY MEDIA, INC					\$5,620.00
Vendor: MOSE CLEMENTS DUNKEL					
PDC092525	PER DIEM COMP 07/01/25-09/30/25 CENTRAL SERVICES DEPARTMENT	COMMISSION/COMMITTEE SUPPLIES	30.00		\$30.00
Total For: MOSE CLEMENTS DUNKEL					\$30.00
Vendor: MR CONCRETE LLC					
INV-0052	TRAVERS PARK PAVILLION CONCRETE PAD PARK MAINTENANCE & CAPITAL	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	13,005.00		\$13,005.00
Total For: MR CONCRETE LLC					\$13,005.00
Vendor: NAPA AUTO PARTS					
246174	ST: DODGE RAM AIR FILTER STREET MAINTENANCE DIVISION	VEHICLE & MACH SUPPLIES/PARTS	13.98		\$13.98
Total For: NAPA AUTO PARTS					\$13.98
Vendor: NEWMAN SIGNS INC					
TRFINV063002	ST: TRAFFIC CONTROL SIGNS STREET MAINTENANCE DIVISION	SIGNAGE SUPPLIES/EQUIPMENT	673.34		\$673.34
Total For: NEWMAN SIGNS INC					\$673.34
Vendor: NINJAONE, LLC					
INV88336199	NINJA DATA PROTECTION STORAGE OVRAGE 9/1/25-4/30/26 INFORMATION TECHNOLOGY DIVISION	SOFTWARE/SASS - RMM/REMOTE SOFTWARE	422.40		\$422.40
Total For: NINJAONE, LLC					\$422.40
Vendor: NORTH 40 OUTFITTERS					
049757/B	ANTIFREEZE TO WINTERIZE - MEMORIAL BEACH AND LAKEVIEW PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	250.00		\$525.00
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	250.00		
	PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	25.00		
049755/B	WTP: ALL PURPOSE CLEANER/CLEAR CEMENT WATER TREATMENT	OPERATIONAL SUPPLIES/EQUIPMENT	29.96		\$29.96
049868/B	BACKPACK BLOWER - MEMORIAL PARK MAINTENANCE & CAPITAL	TOOLS	599.99		\$5

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
Total For: NORTH 40 OUTFITTERS					\$1,154.95
Vendor: NORTH IDAHO LOCK & KEY					
62467	FOUNTAIN DTS MENS RESTROOM PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	1,055.00		\$1,055.00
62391	HARDWARE REPAIR - JEFF JONES TS MENS RESTROOM PARK MAINTENANCE & CAPITAL	SERVICES - BUILDING - R&M	135.00		\$135.00
Total For: NORTH IDAHO LOCK & KEY					\$1,190.00
Vendor: NORTHERN LIGHTS					
09122025	MONTHLY UTILITIES AUGUST '25				\$926.74
	WATER TREATMENT	ELECTRICITY	328.14		
	WATER TREATMENT	ELECTRICITY	181.56		
	WATER TREATMENT	ELECTRICITY	90.86		
	WASTEWATER COLLECTIONS	ELECTRICITY	61.19		
	WASTEWATER COLLECTIONS	ELECTRICITY	50.80		
	STREET MAINTENANCE DIVISION	ELECTRICITY	24.32		
	STREET MAINTENANCE DIVISION	ELECTRICITY	48.16		
	WASTEWATER COLLECTIONS	ELECTRICITY	45.85		
	GENERAL GOVERNMENT PROJECTS	ELECTRICITY	95.86		
Total For: NORTHERN LIGHTS					\$926.74
Vendor: NORTHWEST AUTOBODY & TOWING					
20000566	REPAIRS TO 2020 DODGE DURANGO (VIN ...6938) FOLLOWING 7/22/25 COLLISION POLICE DEPARTMENT	SERVICES - AUTOMOTIVE - R&M	1,500.00		\$1,500.00
Total For: NORTHWEST AUTOBODY & TOWING					\$1,500.00
Vendor: NW RESTAURANT VENTURES					
1078	MEETING ROOM RENTAL - PAID PARKING MEETING COMMUNITY DEVELOPMENT ADMINISTRATION	MEETINGS (NOT RELATED TO TRAINING)	195.00		\$195.00
Total For: NW RESTAURANT VENTURES					\$195.00
Vendor: OWEN EQUIPMENT COMPANY					
00131466	ST: WIRELESS SONETICS HEADSET STREET MAINTENANCE DIVISION	SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	1,126.08		\$1,126.08
00131454	WD/SC: (2) WIRELESS HEADSET WATER DISTRIBUTION	SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	1,111.45		\$2,222.90
	WASTEWATER COLLECTIONS	SAFETY/PPE/MEDICAL SUPPLIES/EQUIPMENT	1,111.45		
Total For: OWEN EQUIPMENT COMPANY					\$3,310.43
Vendor: PAPE MACHINERY INC					

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
16365497	WD: SAW REPAIR PARTS WATER DISTRIBUTION	VEHICLE & MACH SUPPLIES/PARTS	44.47		\$44.47
16387105	WD: SAW REPAIR PARTS WATER DISTRIBUTION	VEHICLE & MACH SUPPLIES/PARTS	1.98		\$1.98
363415S	WD/SC: COMPACTOR, RAMMER MTX60H WATER DISTRIBUTION WASTEWATER COLLECTIONS	TOOLS TOOLS	1,674.50 1,674.50		\$3,349.00
Total For: PAPE MACHINERY INC					\$3,395.45
Vendor: PEAK SAND & GRAVEL INC					
110330	20.81 TON 3/4" BASE - SPRTS CMLPX PICNIC PAD PARK MAINTENANCE & CAPITAL	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	286.14		\$286.14
110284	24.11 TON 3/4" BASE - SPRTS CMLPX TRAV PICNIC PAD PARK MAINTENANCE & CAPITAL	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	424.01		\$424.01
Total For: PEAK SAND & GRAVEL INC					\$710.15
Vendor: PITNEY BOWES GLOBAL FINANCIAL SERVI					
3321250172	POSTAGE METER LEASE OCT 1 - DEC 31, 2025 CENTRAL SERVICES DEPARTMENT	POSTAGE LEASE	165.00		\$165.00
Total For: PITNEY BOWES GLOBAL FINANCIAL SERVI					\$165.00
Vendor: QUENTIN DUCKEN					
T0076 PERDIEM	FALL IRWA CONFERENCE PERDIEM WATER DISTRIBUTION	TRAINING AND TRAVEL	117.00		\$117.00
Total For: QUENTIN DUCKEN					\$117.00
Vendor: RAY TURF FARMS INC					
5817	SOD FOR TRAVERS BASEBALL BATTING CAGES PARK MAINTENANCE & CAPITAL	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	228.69		\$228.69
Total For: RAY TURF FARMS INC					\$228.69
Vendor: RECTRAC LLC					
VS018228	RECREATION & PARKS MGM SOFTWARE RECREATION PARK MAINTENANCE & CAPITAL PARK MAINTENANCE & CAPITAL PARK MAINTENANCE & CAPITAL CITY BEACH RV PARK JAMES E. RUSSELL SPORTS CENTER FACILITY	SOFTWARE/SAAS - RECTRAC/REC1/TEAMSIDELIN SOFTWARE/SAAS - RECTRAC/REC1/TEAMSIDELIN SOFTWARE/SAAS - RECTRAC/REC1/TEAMSIDELIN SOFTWARE/SAAS - RECTRAC/REC1/TEAMSIDELIN SOFTWARE/SAAS - RECTRAC/REC1/TEAMSIDELIN SOFTWARE/SAAS - RECTRAC/REC1/TEAMSIDELIN	20.46 80.28 30.48 9.13 30.00 79.65		\$250.00
Total For: RECTRAC LLC					\$2

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
Vendor: Reid Weber					
PDC092525	PER DIEM COMP 07/01/25-09/30/25 CENTRAL SERVICES DEPARTMENT	COMMISSION/COMMITTEE SUPPLIES	90.00		
			Total For: Reid Weber		\$90.00
Vendor: REX EDWARDS					
T0073 PER DIE	FALL IRWA CONFERENCE PERDIEM WASTEWATER COLLECTIONS	TRAINING AND TRAVEL	117.00		
			Total For: REX EDWARDS		\$117.00
Vendor: RICHARD SCOTT TORPIE					
PDC092525	PER DIEM COMP 07/01/25-09/30/25 CENTRAL SERVICES DEPARTMENT	COMMISSION/COMMITTEE SUPPLIES	120.00		
			Total For: RICHARD SCOTT TORPIE		\$120.00
Vendor: ROY HOLZHAUSER					
14292	WTP: CUSTOM PARTS FOR VALVE ACUTATOR ASSEMBLY WATER TREATMENT	OPERATIONAL SUPPLIES/EQUIPMENT	2,950.00		
			Total For: ROY HOLZHAUSER		\$2,950.00
Vendor: SAND CREEK CUSTOM WEAR					
11350	CITY LOGO - CRO UNIFORMS POLICE DEPARTMENT	UNIFORM & CLOTHING	82.00		
			Total For: SAND CREEK CUSTOM WEAR		\$82.00
Vendor: SANDPOINT BUILDING SUPPLY					
2512498	PICNIC SHELTER PAD SUPPLIES - JER PARK MAINTENANCE & CAPITAL	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	278.94		
			Total For: SANDPOINT BUILDING SUPPLY		\$278.94
Vendor: SANDPOINT SUPER DRUG					
33742/1	SC: HAND SANITIZER/ROOM FRESHENER SPRAY WASTEWATER COLLECTIONS	OPERATIONAL SUPPLIES/EQUIPMENT	26.14		
31785/1	BUNGEE CORD AND CABLE TIES FIRE DEPARTMENT - SANDPOINT	OPERATIONAL SUPPLIES/EQUIPMENT	41.88		
31265/1	KEY & MAGNETIC STORAGE BOX FIRE DEPARTMENT - SANDPOINT	OPERATIONAL SUPPLIES/EQUIPMENT	10.42		
			Total For: SANDPOINT SUPER DRUG		\$78.44
Vendor: SOUTH FORK HARDWARE (PARKS)					
413701	PLUNGER - TRAVERS RESTROOMS PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	17.98		

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.	t
414249	WTR FOUNTAIN INSTLTN SUPPLIES- SPORTS CMLPX PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	64.12			\$64.12
414530	STORAGE TOTES- SPRTS CMLPX PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	71.96			\$71.96
413858	LITHIUM GREASE - BEACH PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	13.98			\$13.98
414209	TOOLS - BEACH PARK MAINTENANCE & CAPITAL	TOOLS	38.21			\$38.21
413898	FLOOR CLEANER FOR MEMORIAL PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	34.27			\$34.27
413577	NUTS & BOLTS - BEACH PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	15.20			\$15.20
413235	4 STORAGE TOTES - TRAVERS PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	71.96			\$71.96
414360	NTS N BLTS, SPPLS TO FX BREAKER - DTS CHRNGING STATION PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	8.82			\$8.82
413526	MICROFIBER CLOTHS/FLY SWATTER - JER JAMES E. RUSSELL SPORTS CENTER FACILITY	OPERATIONAL SUPPLIES/EQUIPMENT	23.67			\$23.67
414533	VERMIN TRAPS - BEACH PARK MAINTENANCE & CAPITAL	OPERATIONAL SUPPLIES/EQUIPMENT	13.97			\$13.97
414401	PRUNERS/BLACK SPRAY PAINT - ALL PARKS PARK MAINTENANCE & CAPITAL	TOOLS	82.96			\$82.96
Total For: SOUTH FORK HARDWARE (PARKS)						\$457.10
Vendor: SOUTH FORK HARDWARE (PUB WKS)						
413658	ST: WATERING CAN STREET MAINTENANCE DIVISION	ROADWAY/PATH SUPPLIES/EQUIPMENT	56.99			\$56.99
414132	SC: (2) 3" PAINT BRUSH WASTEWATER COLLECTIONS	OPERATIONAL SUPPLIES/EQUIPMENT	6.38			\$6.38
Total For: SOUTH FORK HARDWARE (PUB WKS)						\$63.37
Vendor: STANTEC CONSULTING SERVICES INC						
2415187	WWTP ENGR SERVICES THRU MAY 2025 WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	13,385.00			\$41,576.95
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	28,191.95			
2427576	WWTP ENGR SERVICES THRU JUNE 2025 WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	3,495.00			\$15,899.50
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	12,404.50			
2439455	WWTP ENGR SERVICES THRU AUGUST 1, 2025					\$17,000.00

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd	Item # 1.
2450091	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	591.25		
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	16,436.50		
	WWTP ENGR SERVICES THRU AUG 29, 2025				\$7,781.24
	WASTEWATER CAPITAL PROJECTS	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	7,781.24		
Total For: STANTEC CONSULTING SERVICES INC					\$82,285.44
Vendor: STEEL LLC					
33679797	WWTP: REMOVE OLD BLOWER MOTOR, INSTALL NEW WASTEWATER TREATMENT	UNIVERSAL MOTOR W BRA SERVICES - BUILDING - R&M	1,612.70		\$1,612.70
Total For: STEEL LLC					\$1,612.70
Vendor: SUN RENTAL CENTER INC					
300420	SOD CUTTER - JER PICNIC PAD - TRAVERS PARK MAINTENANCE & CAPITAL	RENTAL OF EQUIPMENT AND VEHICLES	126.00		\$126.00
300499	COMPACTOR - RIDE ON - SPORTS Cmplx PARK MAINTENANCE & CAPITAL	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	223.72		\$223.72
300543	EQUIPMENT FOR TRAVERS PICNIC PAD PARK MAINTENANCE & CAPITAL	CAPITAL IMPROVEMENTS OTHER THAN BUILDING	289.01		\$289.01
Total For: SUN RENTAL CENTER INC					\$638.73
Vendor: USA BLUE BOOK					
INV00827086	WTP: 1/2 INCH ELBOW CONNECTOR WATER TREATMENT	OPERATIONAL SUPPLIES/EQUIPMENT	60.30		\$60.30
Total For: USA BLUE BOOK					\$60.30
Vendor: VERIZON WIRELESS					
6116488937-CR	WIRELESS PHONE/DATA CHGS - MAY-JUNE'25 WATER TREATMENT	TELEPHONE - WIRELESS	(28.38)		\$(193.91)
	WATER DISTRIBUTION	TELEPHONE - WIRELESS	(15.04)		
	WASTEWATER COLLECTIONS	TELEPHONE - WIRELESS	(150.49)		
6116488937	WIRELESS PHONE/DATA CHGS - MAY-JUNE'25 WASTEWATER TREATMENT	TELEPHONE - WIRELESS	41.72		\$41.72
66119004169 C	WIRELESS PHONE/DATA CHGS - JUN-JUL'25 WATER DISTRIBUTION	TELEPHONE - WIRELESS	(0.02)		\$(0.28)
	WASTEWATER TREATMENT	TELEPHONE - WIRELESS	(0.02)		
	WASTEWATER COLLECTIONS	TELEPHONE - WIRELESS	(0.24)		
66119004169	WIRELESS PHONE/DATA CHGS - JUN-JUL'25 WATER DISTRIBUTION	TELEPHONE - WIRELESS	38.70		\$101.09
	WASTEWATER TREATMENT	TELEPHONE - WIRELESS	38.70		

Invoice Number	Invoice Description Department/Division	GL Account Description	Line Item Amount	Invd Item # 1. t
6121504654	WASTEWATER COLLECTIONS	TELEPHONE - WIRELESS	23.69	\$101.09
	WIRELESS PHONE/DATA CHGS - JUL-AUG'25			
	WATER DISTRIBUTION	TELEPHONE - WIRELESS	38.70	
	WASTEWATER TREATMENT	TELEPHONE - WIRELESS	38.70	
	WASTEWATER COLLECTIONS	TELEPHONE - WIRELESS	23.69	
Total For: VERIZON WIRELESS				\$49.71

Vendor: WAYNE K BENNER

PDC092525	PER DIEM COMP 07/01/25-09/30/25 CENTRAL SERVICES DEPARTMENT	COMMISSION/COMMITTEE SUPPLIES	120.00	\$120.00
Total For: WAYNE K BENNER				\$120.00

Vendor: WILKOWSKI, BEN

T0083	IDAHO POST ACADEMY PER DIEM FY 2026 POLICE DEPARTMENT	TRAINING AND TRAVEL	3,284.00	\$3,284.00
Total For: WILKOWSKI, BEN				\$3,284.00

Vendor: WILLIAM CHRISTOPHER MITCHELL

PDC092525	PER DIEM COMP 07/01/25-09/30/25 CENTRAL SERVICES DEPARTMENT	COMMISSION/COMMITTEE SUPPLIES	60.00	\$60.00
Total For: WILLIAM CHRISTOPHER MITCHELL				\$60.00

Vendor: ZIPLY FIBER

6708 - 062225	6708 - PHONE CHGS - CITY HALL 6/22/25-7/21/25 INFORMATION TECHNOLOGY DIVISION	TELEPHONE - LANDLINE & OTHER	100.15	\$100.15
6269 - 062225	6269 - PHONE CHGS - 911 TRANSFER 6/22/25-7/21/25 POLICE DEPARTMENT	TELEPHONE - LANDLINE & OTHER	13.80	\$13.80
3469 - 062525	3469 - PHONE CHGS - TURTLE ROCK 6/25/25-7/24/25 WATER TREATMENT	TELEPHONE - LANDLINE & OTHER	61.36	\$61.36
4008 - 062225	4008 - PHONE CHGS - CITY HALL 6/22/25-7/21/25 WASTEWATER COLLECTIONS	TELEPHONE - LANDLINE & OTHER	264.55	\$264.55
Total For: ZIPLY FIBER				\$439.86

Grand Total: \$684,822.38

Councilor Signature: _____ Date: _____

Councilor Name: RICK HOWARTH


SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 3 / 25

Date of meeting 10 / 8 / 25

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Joel Aispuro 

Address: _____

Phone number and email address: _____

Authorized by: Kyle Schreiber Kyh Ahl
name of City official City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

*Subject: Convene Executive Session

Summary of what is being requested: Vote to Convene in executive session pursuant to Idaho Code 74-206(1)(b) and (f)

The following information **MUST** be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? Yes or No Yes No
If yes, in what way? _____

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action: _____ Have they been contacted? Yes or No Yes No

3. Is there a need for a general public information or public involvement plan? Yes or No Yes No
If yes, please specify and suggest a method to accomplish the plan: _____

4. Is an enforcement plan needed? Yes or No Yes No Additional funds needed? Yes or No Yes No

5. Have all the affected departments been informed about this agenda item? Yes or No Yes No

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 2 / 25

Date of meeting 10 / 8 / 25

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Kyle Schreiber, City Council *Kyle Schreiber*

Address: _____

Phone number and email address: kschreiber@sandpointidaho.gov

Authorized by: Joel Aispuro *[Signature]*
name of City official *City official's signature*

(Department Heads, City Council members, and the Mayor are City officials.)

*Subject: Consideration of Temporary Legal Services Agreement with Herrington & Assoc (ACTION ITE

Summary of what is being requested: Council will consider the Temporary Legal Services Agreement with Herrington & Associates

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city?
Yes or No
If yes, in what way? Budgeted compensation for legal services

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action: _____ Have they been contacted? **Yes or No**

3. Is there a need for a general public information or public involvement plan? **Yes or No**
If yes, please specify and suggest a method to accomplish the plan:

4. Is an enforcement plan needed? **Yes or No** Additional funds needed? **Yes or No**

5. Have all the affected departments been informed about this agenda item? **Yes or No**

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

*City Staff, please check one box: Consent Old Business New Business Other/Unknown

TEMPORARY LEGAL SERVICES AGREEMENT

THIS AGREEMENT is entered into to be effective the 1st day of October, 2025, by and between the CITY OF SANDPOINT, a municipal corporation of Idaho (CITY), and the Law Offices of HERRINGTON & ASSOCIATES, PLLC (ATTORNEY), with its purpose being to provide legal services to the CITY.

WITNESSETH:

WHEREAS, the Mayor and City Council of the City of Sandpoint recognize the CITY'S ongoing need for legal services from counsel with experience in the field of municipal law; and,

WHEREAS, the ATTORNEY has substantial local government law experience and the skills and resources to respond to the CITY'S needs;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the CITY and the ATTORNEY agree as follows:

1. **ATTORNEY SERVICES.** The ATTORNEY hereby agrees to provide the following services to the CITY:

a. **COUNCIL MEETINGS.** ATTORNEY shall attend City Council meetings when requested by the Mayor unless impossible due to circumstances beyond the control of the ATTORNEY.

b. **PLANNING AND ZONING MEETINGS.** ATTORNEY will attend Planning and Zoning meetings when requested by the City Planner or the Mayor unless he is unable to attend due to scheduling conflicts or circumstances beyond the control of the ATTORNEY.

c. **ADVISING STAFF, THE MAYOR AND CITY COUNCIL.** ATTORNEY will be available by telephone and in person to promptly advise the Mayor, Council members and staff regarding City government legal issues.

d. **REVIEW AND PREPARATION OF DOCUMENTS.** The ATTORNEY shall review all documents of a potentially legal nature and shall prepare such documents as requested. Documents contemplated for review or preparation shall include, but not be limited to, all contracts, agreements, bid specifications, resolutions, ordinances, and ordinance summaries, as requested by the Mayor and City Council. Additionally, ATTORNEY shall review agendas for upcoming Council meetings prior to such meetings.

e. **CITY ATTORNEY.** The ATTORNEY shall temporarily perform such other duties as are required of a City Attorney under Idaho Law.

f. **OTHER SERVICES.** The ATTORNEY, at the request of the Mayor, will draft legislation and produce written reports and legal opinions, will make presentations to City officials and staff and will be available to travel as necessary to perform the obligations of this agreement. The ATTORNEY shall provide a monthly report accounting for hours spent on each project.

g. **LITIGATION.** The ATTORNEY shall represent the CITY in civil and criminal litigation upon the specific request of the Mayor. The ATTORNEY reserves the right to decline such representation where he believes special skills are required or when circumstances beyond his control warrant such action. The ATTORNEY may employ the law firm of White Peterson to assist in dealing with threatened or actual litigation.

h. **QUALITY OF SERVICES.** The ATTORNEY shall make his best effort to provide the highest quality legal services necessary to meet the CITY'S needs at the lowest possible expense. ATTORNEY will perform duties assumed under this agreement in accord with standards of professional conduct in the legal profession. Time is of the essence in performing the terms of this agreement.

2. **NOT EXCLUSIVE.** The agreement shall not be deemed exclusive; the CITY may hire outside legal counsel when specific legal expertise is needed.

3. **PAYMENT FOR SERVICES AND TERMS.** The CITY hereby agrees to compensate the ATTORNEY for legal services at the following rates:

a. **LEGAL SERVICES.** Legal services shall be billed at the lowest applicable rate per the attached fee schedule. Work performed by an associate attorney, paralegal legal, or intern and litigation shall be compensated at the rate set forth in the attached fee schedule, incorporated herein by this reference. Any services reimbursed by outside parties shall be reimbursed pursuant to the attached fee schedule, which is incorporated herein by this reference. ATTORNEY has arranged for the firm of White Peterson to support the City in any litigation threatened or filed during this agreement.

b. **SECRETARY.** The ATTORNEY shall provide his own secretarial support; however, where lengthy documents above and beyond the usual scope of the work set forth in Paragraphs 1.a. through 1.e. require substantial secretarial hours, such hours shall be billed at a rate not to exceed that set forth in the attached fee schedule.

c. **PAYMENT.** The CITY shall be billed on a monthly basis for legal services. All bills shall accurately reflect the hours spent on City projects and other expenses. Bills for all services shall be paid within 30 days of billing.

d. **MISCELLANEOUS EXPENSES.** The CITY hereby agrees to reimburse the ATTORNEY for the following other expenses at the rates incorporated in the attached fee schedule.

- For travel expenses approved in advance by the Mayor.
- For a minimum of 2.0 hours billed for City Council and other meetings attended by the ATTORNEY. For a minimum of .5 hours billed for City Council meetings where the ATTORNEY is available by telephone or zoom.

- For such other expenses as the parties deem appropriate as agreed to in advance of incurring such expenses.

4. **DOCUMENTS**. All documents and notes in the ATTORNEY'S files shall remain the property of the ATTORNEY. However, the Mayor and City Clerk shall have the right to view and obtain copies of all formal documents and paperwork prepared at City expense.

5. **TERM**. This agreement shall be effective for an a term of 100 days. The ATTORNEY may terminate this agreement by providing the City 30 days' written notice of termination. The CITY may terminate this agreement by providing the Attorney 48 hours written notice of termination.

6. **COMMUNICATIONS**. The CITY shall forward to the ATTORNEY copies of all Contracts being considered, City Council and Planning/Zoning Commission agendas and minutes and shall keep the ATTORNEY informed of all claims and other matters which may require legal evaluation. The purpose being to ensure that the law is not being ignored as the City proceeds with routine business.

7. **INDEPENDENT CONTRACTOR**. The ATTORNEY agrees to perform the services specified herein as an independent contractor and shall remain responsible for expenses of self-employment and clerical assistance necessary to complete the duties set forth in this agreement except as set forth above.

8. **PUBLIC OFFICIAL; LIABILITY**.

a. ATTORNEY shall be a considered a public official functioning as the City Attorney under this contract.

b. This agreement shall be governed and interpreted in accordance with the laws of the State of Idaho. Jurisdiction for resolution of disputes arising from performance of this agreement shall rest with the courts of the State of Idaho with venue lying in Latah County. Should legal action be necessary to enforce the terms of this agreement, the prevailing party shall be entitled to its reasonable costs and attorney's fees.

c. The ATTORNEY agrees that he will not bring suit against the CITY concerning events arising out of the performance of this agreement except for non-payment of compensation or for intentional wrongful conduct which harms the ATTORNEY. The CITY'S right to recover against the ATTORNEY shall be limited to causes of action related to intentional conduct adverse to the CITY'S interest, or to ATTORNEY'S failure to perform duties assumed under this agreement.

d. To the extent of other third-party claims or causes of action, the CITY agrees to hold the ATTORNEY harmless and the ATTORNEY agrees to cooperate fully in the mutual defense of such claims or causes of action. The ATTORNEY shall be added to any City insurance currently providing errors and omissions insurance for City officials or employees. The CITY will provide a defense for ATTORNEY to any third-party action in the same manner and to the same extent as provided for employees pursuant to Idaho Code Section 6-903 with a subsequent right of recovery against ATTORNEY limited by the provisions of this agreement.

9. **ADDRESSES.** Addresses of the parties for all purposes under this agreement shall be as follows:

CITY OF SANDPOINT
1123 Lake Street
Sandpoint, ID 83805

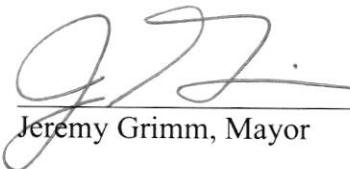
HERRINGTON & ASSOCIATES, PLLC
PO Box 9562
Moscow, ID 83843

Either party may, from time to time, change their address by giving the other party written notice.

10. **SEVERABILITY.** In the event that any provision of this agreement shall be held unenforceable or invalid by a court of competent jurisdiction, the provisions not affected by said decision shall remain in full force and effect.

IN WITNESS WHEREOF, the CITY, by and through its Mayor and City Clerk, and the ATTORNEY have set their respective hands on this agreement the day and year first set forth above.

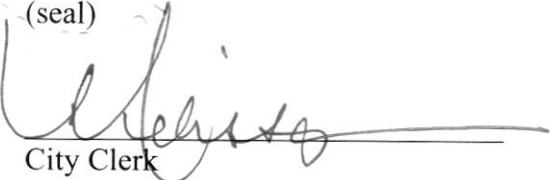
CITY OF SANDPOINT



Jeremy Grimm, Mayor

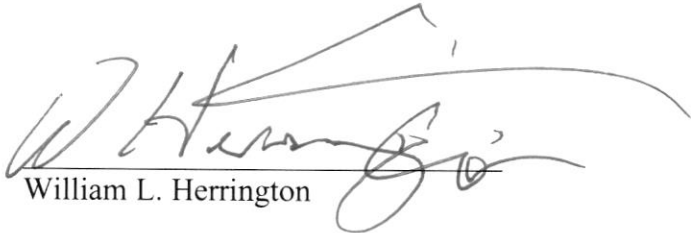
Attest:
(seal)





City Clerk

ATTORNEY:



William L. Herrington

FEE SCHEDULE

City of Sandpoint:

(hourly rate under contract)

General Matters: William L. Herrington	\$ 205.00
Contested Administrative Hearings (unless reduced rate approved)	205.00
Litigation (unless other reduced rate approved)	275.00
Legal Work Reimbursed by Outside Persons or Entities	Rate set forth below
Associate Attorney	205.00
Paralegal and Legal Intern	100.00
Secretary (when applicable)	65.00
 Mileage	 \$.65 per

Private Parties and Businesses (for reimbursement purposes) and White Peterson:

General Matters	\$220.00
Administrative Hearings	220.00
Litigation	300.00
Associate Attorney	220.00
Paralegal	100.00
Legal Intern	100.00
Secretary (when applicable)	65.00
 Mileage	 \$.65per

Rates will increase by \$5.00/hour on January 1, 2026

Late Charge: Any account past due for more than 30 days may be charged an additional one and one half percent (1.5%) service charge on the unpaid balance.

Calculation of time: Time will be billed in 1/10 hour (6 minute) increments, rounded up to the next increment.

SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 2 / 25

Date of meeting 10 / 8 / 25

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Kyle Schreiber, City Council

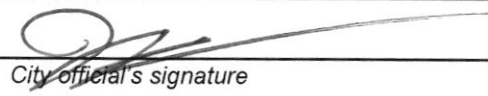


Address: _____

Phone number and email address: kschreiber@sandpointidaho.gov

Authorized by: Joel Aispuro

name of City official



City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

*Subject: Consider Approval of Legal Services Agreement with Lake City Law (ACTION ITEM)

Summary of what is being requested: Council to consider approval of the Legal Services Agreement with Lake City Law

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city?
Yes or No

If yes, in what way? Using budgeted funds to compensate for services

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?
Yes or No

3. Is there a need for a general public information or public involvement plan? **Yes or No**
If yes, please specify and suggest a method to accomplish the plan:

4. Is an enforcement plan needed? **Yes or No** Additional funds needed? **Yes or No**

5. Have all the affected departments been informed about this agenda item? **Yes or No**

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

*City Staff, please check one box: Consent Old Business New Business Other/Unknown

No: 25-
Date: October 8, 2025

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: REVISED LEGAL SERVICES AGREEMENT WITH LAKE CITY LAW GROUP, PLLC

WHEREAS: The City of Sandpoint originally entered into a legal services agreement with Lake City Law Group, PLLC, in 2019, approved by City Council on October 16, 2019, under Resolution 19-57, with annual renewals in 2020, 2021, 2022, and 2023;

WHEREAS: A revised agreement was approved on December 20, 2023, under Resolution 23-095 (City Agreement A20-1530-1) reflecting that Fonda Jovick would be appointed as Sandpoint City Attorney upon the retirement of Andrew P. Doman, who had been serving in this capacity;

WHEREAS: An amendment was approved on January 15, 2025, under Resolution 25-007 (City Agreement A24-1530-2), extending the term of the agreement through September 30, 2025;

WHEREAS: The agreement expired on September 30, 2025; and

WHEREAS: City Council presented a Revised Legal Services Agreement, which they approved on October 8, 2025, under this resolution.

NOW, THEREFORE, BE IT RESOLVED THAT: The Revised Legal Services Agreement with Lake City Law Group, PLLC, a copy of which is attached hereto and made a part hereof as if fully incorporated herein, is hereby approved.

BE IT FURTHER RESOLVED THAT: On behalf of the City, the Mayor or authorized designee, as provided by the City's Procurement Process and Signature Authority Policy for Goods, Services, and Construction, as further outlined in the City of Sandpoint Procurement Policy, is authorized to sign the Agreement referenced herein.

Jeremy Grimm, Mayor

ATTEST:

Melissa Ward, City Clerk

REVISED LEGAL SERVICES AGREEMENT

THIS REVISED LEGAL SERVICES AGREEMENT, effective the ____ day of _____, 2025, by and between THE CITY OF SANDPOINT, a political subdivision of the State of Idaho, hereinafter called the "City," and LAKE CITY LAW GROUP PLLC, a professional limited liability company doing business in the State of Idaho, hereinafter called "Lake City Law".

WHEREAS, the City is authorized by Idaho Code Section 50-204 to retain an attorney for legal services; and

WHEREAS, Lake City Law maintains a law practice in the State of Idaho, specifically in the Cities of Coeur d'Alene, St. Maries and Sandpoint, Idaho; and

WHEREAS, the Mayor and City Council have determined that it would be in the best interests of the City to retain Lake City Law to provide legal services to the City.

NOW THEREFORE, for and in consideration of the terms and conditions set forth herein, the parties agree as follows:

1. The City hereby retains Lake City Law for the purpose of providing legal services to the City, pursuant to Idaho Code Section 50-208A.
2. Fonda L. Jovick of Lake City Law shall serve as the Appointed City Attorney for the City, as prescribed by Idaho Code Section 50-204 with all protections of Idaho Code Section 50-206.
3. The services to be provided by Lake City Law are as follows:

The handling of routine legal matters (Routine Services), including, but not limited to: attendance at regularly scheduled City Council meetings, and regularly scheduled meetings and public hearings of the Planning and Zoning Commission; weekly meetings with either the Mayor, City Administrator or Department Heads; preparation of simple ordinances, orders or resolutions for the City; the review of contracts and agreements affecting the City; the review of routine matters affecting the enforcement of the City Code, zoning regulations and/or building codes; and the provision of routine legal advice and opinions to the City, including advice regarding functions of the Human Resource Department of the City.

The handling of specialized, or additional, services (Specialized Services), including, but not limited to: representing the City in litigation and/or administrative proceedings; enforcement of the City's Code provisions, zoning regulations and building standards through administrative or judicial proceedings; providing advice and counsel on complex regulatory matters, such as enforcement actions by state or federal agencies; contested personnel matters; negotiations with vendors for providing services to or by the City; and other related matters.

It is agreed that Lake City Law will not be required to prosecute criminal violations which are presently contracted to the Bonner County Prosecuting Attorney.

It is further agreed that while Fonda L. Jovick will serve as City Attorney, other lawyers of Lake City Law will provide legal services to the City. Fonda L. Jovick and Zachary Jones will represent the City as General Counsel and through its Planning and Zoning Commission. Fonda L. Jovick and Zachary Jones will represent the City in litigation prevention, risk management and land use; Corey Smith and Katharine Brereton will represent the City as special counsel and in litigation.

In addition to the fees specified below, the City agrees to reimburse Lake City Law all necessary and reasonable expenses incurred in the representation of the City in any of the matters specified above, including, but not limited to, filing fees, recording fees, lodging, meals, travel costs and expert witness fees, if necessary.

4. It is agreed that Lake City Law shall be compensated for its services as follows:

(a). Lake City Law shall be compensated at an hourly rate of Two Hundred Seventy Five Dollars (\$275) per hour, for all legal services provided by any attorney at the firm.

(b). Similarly, any paralegal time shall be billed at One Hundred Seventy Five Dollars (\$175) per hour.

5. The parties agree that Lake City Law is an independent contractor and is not an employee of the City. Unless notified otherwise, Fonda L. Jovick shall act as the primary contact for the firm.

6. The City agrees that any request for legal services beyond routine matters such as public records requests, contract and ordinance review, human resource/risk matters and land use/development reviews will be made through the City Administrator, the Mayor, or any City Council Member to Lake City Law.

7. This agreement shall be in effect until terminated by mutual agreement, or termination of the contract by a supermajority approval by council ~~on a "for cause" basis.~~
for any cause deemed sufficient.

8. This is to certify that Lake City Law Group and its agents is not owned or operated by the government of China, nor will it be owned or operated by the government of China during the duration of any and all contracts entered into with all of its clients.

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This Agreement shall bind and be obligatory upon, and shall inure to the benefit of the successors and assigns of the respective parties hereto, and time in all things is of the essence hereof.

Signed this _____ day of _____, 2025.

CITY OF SANDPOINT, IDAHO

Jeremy Grimm, Mayor

Melissa Ward, City Clerk

LAKE CITY LAW GROUP PLLC.

By: Fonda L. Jovick