



## SUSTAINABILITY COMMITTEE MEETING AGENDA

November 26, 2024 at 12:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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**Call to Order**

**Roll Call**

**Meeting Minutes Approval**

1. Approval of Minutes from the Committee's October 22, 2024, Meeting - **action item**

**Old/Unfinished Business**

2. Determine Committee's Main Focus, Vision, Goals, and Objectives - **action item**

**New Business**

3. Adopt Sustainability Checklist Items for City - **action item**
4. Sandpoint Wastewater Treatment Plant Project

**Committee Roundtable**

**Adjourn**

### **Public Participation Options and Information**

*Before the meeting, comment in writing: Email [cityclerk@sandpointidaho.gov](mailto:cityclerk@sandpointidaho.gov) or deliver to City Hall.*

*Attend in person: See above for meeting location. Seating available on first-come, first-served basis. Chambers overflow areas offer live meeting audio/video.*

*Attend remotely: Register at <https://www.sandpointidaho.gov/your-government/meetings>.*

*After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.*

*Contact the City Clerk with questions or requests for special accommodation: Email address above or call (208) 263-3310. Assisted listening devices available in chambers for use during public meetings.*



**SUSTAINABILITY COMMITTEE MEETING MINUTES**  
**October 22, 2024 at 12:30 PM**  
**Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho**

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**Call to Order**

Chair Wayne Benner called the meeting of the Sandpoint Sustainability Committee to order at 12:35 p.m. on Tuesday, October 22, 2024, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

**Roll Call**

**PRESENT**

Wayne Benner  
 Christine Moon  
 Deborah Dickerson  
 Diana Duke  
 Mary Wilkosz

**ABSENT**

Katrina Pielli

**Meeting Minutes Approval**

1. The minutes from the Committee's September 17, 2024, meeting were approved as presented.

Motion made by Moon, Seconded by Wilkosz.  
 Voting Yea: Benner, Moon, Dickerson, Duke, Wilkosz

**Old/Unfinished Business**

No old business.

**New Business**

2. Discuss and Adopt Definition of Sustainability

The Committee discussed the definition of sustainability, as noted and provided by a variety of sources, and ultimately agreed to adopt the following definition for the purpose of their work and focus: "Sustainability: Meeting the needs of the present without compromising the ability of future generations to meet their own needs. Sustainability has three dimensions: environmental, economic, and social."

Motion made by Wilkosz, Seconded by Dickerson.  
 Voting Yea: Benner, Moon, Dickerson, Duke, Wilkosz

3. Discuss Committee's Main Focus, Vision, Goals, and Objectives

Following a discussion, the Committee agreed that the Committee should, in general, support the City in incorporating sustainability into consideration of planning and operations, with an agreement to include this topic on the next meeting agenda for further discussion, creation of a short sustainability checklist that could be used in this regard, and to take action to come to a final consensus and vote on these components.

The Committee members were also encouraged to return to the next meeting, each with a list of their own individual vision for goals that the Committee could endeavor to meet.

4. Discuss Sandpoint Forward Project / Grant Opportunity

It was clarified that there actually is no grant opportunity associated with this topic, as a grant has already been awarded, and that the information regarding the Sandpoint Forward program is simply being provided as informational, where individuals have the option of joining as a volunteer member of the advisory group and participating if they would like, with possible future informational reports to the Committee.

**Committee Roundtable**

General announcements and comments from the Committee and staff, including a reminder for each Committee member to provide to staff an email address that will be used specifically for Committee/City business and clarification on the legalities, per Idaho Open Meeting Law, of email conversation amongst a quorum of the Committee.

The next regular meeting is scheduled for Tuesday, November 26, 2024, at 12:30 p.m. Information only; no Committee action.

**Adjourn**

With no further business on the agenda, the meeting was adjourned at 2:00 p.m.

I presided over this meeting and can attest that these minutes, prepared by the City Clerk, were approved by the Committee during their meeting on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Wayne Benner, Board Chair

\_\_\_\_\_  
Attest: Samantha Branscome, Board Clerk