



## PLANNING AND ZONING COMMISSION MEETING AGENDA

September 16, 2025 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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**Call to Order, Roll Call and Pledge of Allegiance**

**Announcements**

**Consent Calendar - *action item***

- 1.** Approval of Minutes from the Commission's August 19, 2025, Meeting - ***action item***

**Matters from the Public - General Comments**

**Public Hearing - none**

**Old/Unfinished Business - none**

**New Business**

- 2.** Discussion of Commercial A Zoning & Historic Preservation

**Commissioner Roundtable**

**Adjourn**

**Public Participation Notice**

Before the meeting, comment in writing: Email [cityclerk@sandpointidaho.gov](mailto:cityclerk@sandpointidaho.gov) or deliver to City Hall.  
Attend in person: See above for meeting location. Seating available on first-come, first-served basis.  
Attend remotely: Register at <https://www.sandpointidaho.gov/meetings>.  
After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.  
For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



**PLANNING AND ZONING COMMISSION MEETING MINUTES**  
**August 19, 2025 at 5:30 PM**  
**Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho**

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**Call to Order, Roll Call and Pledge of Allegiance**

Vice Chairman Wayne Benner called the regular meeting of the Sandpoint Planning and Zoning Commission to order at 5:30 p.m. on Tuesday, August 19, 2025, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

**PRESENT**

Commissioner Wayne Benner, Vice Chair  
 Commissioner Grant Simmons  
 Commissioner Scott Torpie  
 Commissioner Reid Weber  
 Commissioner Ivan Rimar

**ABSENT**

Commissioner Mose Dunkel, Chair  
 Commissioner William Mitchell

Vice Chairman Benner led all present in the Pledge of Allegiance.

There were no other general announcements or reports from the Commissioners.

**Consent Calendar**

There were no questions regarding the Consent Calendar and no items removed, and it was **approved** as presented by unanimous vote of the Commissioners present.

Motion made by Commissioner Simmons, Seconded by Commissioner Weber

Voting Yea: Commissioner Benner, Commissioner Simmons, Commissioner Torpie,  
 Commissioner Weber, Commissioner Rimar

1. The minutes from the Commission's July 15, 2025, meeting were approved as presented.

**Matters from the Public/General Public Comments**

Vice Chairman Benner recited the rules and procedure for general public comment, followed by an opportunity for comments from the public regarding items on the agenda not related to a public hearing and other topics relevant to the business of the City of Sandpoint. Information only; no Commission action.

**Public Hearings**

2. Public Hearing/Decision: Request for a recommendation to amend Title 9 Chapter 9 and Title 10 Chapter 3.

Vice Chairman Benner announced that the next item on the agenda was a public hearing and request for a recommendation to amend Title 9 Chapter 9 and Title 10 Chapter 3 and recited the order and procedure for the public hearing.

City Planner Bill Dean provided a staff presentation and fielded questions from Commissioners.

Following the presentation, Chairman Dunkel recited instructions for the public hearing, reminding all in attendance of the City's rules of civility and meeting decorum and providing for up to three (3) minutes of testimony from each speaker, with the option for those in the room to donate their time to another speaker in the room, for a total of up to six (6) minutes for a speaker who received gifted time.

The Chairman then **opened the public hearing**.

The sole testimony on this matter was from city resident Jennifer Ekstrom.

With confirmation that all who wished to speak had the opportunity to do so, Vice Chairman Benner **closed the public hearing**.

Following closure of the public hearing, the Commissioners deliberated and asked questions of City staff.

Commissioner Simmons then made a motion to table for further deliberation.

Commissioner Torpie seconded the motion, and Commissioners voted as follows:

Voting Yea: Commissioner Benner, Commissioner Weber, Commissioner Torpie, Commissioner Simmons, Commissioner Rimar

Motion passed, and this matter will be tabled to return to the Commission at a later date.

**Old Business** – none

**New Business** - none

#### **Matters from City Staff**

There were no general matters from staff.

#### **Commissioner Roundtable**

There were no topics for discussion during commissioner roundtable.

#### **Adjourn**

With no further business before the Commission, the meeting was adjourned at 7:07 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the Board Clerk, were approved by the Commission during their meeting held \_\_\_\_\_, 2025.

\_\_\_\_\_  
Wayne Benner, Chair

\_\_\_\_\_  
Attest: Mandy Brown, Board Clerk