



ARTS, CULTURE AND HISTORIC PRESERVATION COMMISSION MEETING AGENDA

July 08, 2025 at 8:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Roll Call

Meeting Minutes Approval

1. June 10th, 2025, Draft Minutes for Approval - **Action Item**

Financial Report

2. Sandpoint Urban Renewal Agency (SURA) Financial Report

Commission Business - Arts

3. Spring 2025 Silver Box Project Update
4. Big Belly Can Wrap Selection Planning Discussion - **Action Item**
5. Lake Pend Oreille Wooden Sign Refurbish and Placement Discussion - **Action Item**

Commission Business - Culture

6. Summer Walking Tour Planning - **Action Item**

Commission Business - Historic Preservation

7. Historic Walking Tour Brochure - **Action Item**
8. Orchid & Onion Application Update

Commission Business - General

9. Potential Mural Application Discussion
10. City Wide Seasonal Banner Project - Discussion
11. Election of Vice Chair - **Action Item**

Commissioners' Roundtable

Adjourn

Public Participation Options and Information

Before the meeting, comment in writing: Email cityclerk@sandpointidaho.gov or deliver to City Hall.

Attend in person: See above for meeting location. Seating available on first-come, first-served basis.

Attend online: Register at <https://www.sandpointidaho.gov/your-government/meetings>.

After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.

For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.



ARTS, CULTURE AND HISTORIC PRESERVATION COMMISSION MEETING MINUTES

June 10, 2025 at 8:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

The meeting of the Sandpoint Arts, Culture and Historic Preservation Commission was called to order at 8:31am on Tuesday, June 10th, 2025, by Chair Susnis in the Council Chambers of City Hall.

Roll Call

PRESENT

Chair Ellen Susnis
 Commissioner Rick Decker
 Commissioner William Valentine
 Commissioner Carol Deaner

Guest: Amber Williams, City of Sandpoint Contract/Grants/Procurement Officer

ABSENT

Commissioner Barry Burgess
 Commissioner Katelyn Shook
 Commissioner Kate McAlister

Meeting Minutes Approval

1. May 13th, 2025, meeting minutes were approved as presented by the unanimous vote of Commissioners present.

Motion made by Commissioner Decker, Seconded by Commissioner Valentine.

Voting Yea: Chair Susnis, Commissioner Decker, Commissioner Valentine, Commissioner Deaner

Financial Report

2. Sandpoint Urban Renewal Agency (SURA) Financial Report

The latest financial information from the Sandpoint Urban Renewal Agency reflects the following for art fund balances:

Downtown: \$208,749.64

Northern: \$113,962.78

Silver Box Project: \$18,315.22 (advanced to date) \$1,684.68 (remaining balance)

Commission Business - Arts

3. Spring 2025 Silver Box Project Selection

The Spring 2025 Silver Box Program has three public art pedestals to fill. Five artists submitted public art applications for Commission review. City of Sandpoint Contract, Grants and Procurement Officer, Amber Williams, led commissioners present through a review of all five applications. Discussion and rating of applications followed. Applications were rated on:

resumes, related past work, 2 or 3 images of proposed art piece provided, and description of the Art. Four artists scored at 100% 1 artist at 94%.

Artist Dave Gonzo's application entailed a steel and copper sculpture titled, "Beauty of Duality," created in 2025. It measures 4'Hx2'Wx20"D and weighs 35lbs.

Artist Lee Harris's application entailed a powder coated iron sculpture titled, "Kingfisher," created in 2025. It measures 48"Hx27"Wx27" D and weighs 30lbs.

Artist Denny Henson's application entailed a rendering for, "Skyward Grace," a sculpture to be made from Western Red Cedar if his application is chosen. The piece will measure 4'Hx3'Wx18"D and weigh between 75-120lbs.

Artist Kirk Sees submitted an application for a sculpture titled, "Icosahedron," constructed of welded 2" tubular steel, CNC cut 3/4" MDO board, UV inks, Piano Hinges, and all thread rod. Created in 2021, the sculptures dimensions are 4'Hx3'Wx2"D and it weighs 85lbs.

Artist Jose D. Trejo Maya's application entailed a sculpture made with a metal frame and transparent films sealed in acrylic / plexiglass titled, "Transparencies in Time," created in 2025. Measurements and weight TBD.

After discussion Commissioners agreed on their top three applications and one alternate for consideration by City Council. They also agreed on pedestal location for each art piece selected.

Pedestal on Oak and 4th - 3'x3' - Farmin Park: Skyward Grace

Pedestal on the corner of church and 4th - 2'x2" - Near Post Office: Icosahedron

Pedestal on the corner of 5th and Oak - 3'x2': Kingfisher

Alternate Selection: Beauty of Duality

Commission Business - Culture

4. Summer Walking Tour Planning - **Action Item**

Chair Susnis presented a plan to run the 2025 Walking Tours in a drop in only fashion. Commissioners unanimously agreed.

Motion made by Commissioner Deaner, Seconded by Commissioner Decker.

Voting Yea: Chair Susnis, Commissioner Decker, Commissioner Valentine, Commissioner Deaner

Commission Business - Historic Preservation

5. Historic Walking Tour Brochure

Chair Susnis provided an update on final edits taking place on the Walking Tour Brochure.

6. Orchid & Onion Application Update

Chair Susnis provided an update on final steps for the Styer and Snedden, Orchids and Onions application due June 16th, 2025.

Commission Business - General

The Bonner County Greater Chamber of Commerce is decommissioning a handmade, wooden sign with a carving of Lake Pend Oreille on it. Commissioner Valentine shared that the Bonner County Historical Museum had recently acquired it, and wish to see it refurbished and repurposed for one of the City of Sandpoint managed boat launches. Chair Susnis will bring the matter to CPD Director, Jason Welker for consideration.

Commissioners' Roundtable

Adjourn

Meeting was adjourned at 9:43 am.

I presided over the meeting and can confirm that minutes, prepared by the Board Clerk and City Staff Liaison, were approved by the Arts Culture and Historic Preservation Commission during their regular meeting held on _____.

Ellie Susnis, Chair

Kami Omodt, Board Clerk

DRAFT