



## CITY COUNCIL MEETING MINUTES

February 19, 2025 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order

City Council President Deb Ruehle called the regular meeting of the Sandpoint City Council to order at 5:30 p.m. on Wednesday, February 19, 2025, in Council chambers at City Hall, 1123 West Lake Street, Sandpoint, Idaho.

### Roll Call

PRESENT

Mayor Jeremy Grimm, attending remotely  
Councilor Deb Ruehle, Council President, presiding  
Councilor Joel Aispuro  
Councilor Justin Dick  
Councilor Kyle Schreiber  
Councilor Pam Duquette  
Councilor Rick Howarth

As required by the City's adopted Code of Ethics and Civility, as the presiding officer, Council President Ruehle identified law enforcement personnel in the room serving as sergeant-at-arms for the meeting: Sandpoint Police Sgt. Mike Hutter.

### Pledge of Allegiance

Council President Ruehle led all present in the Pledge of Allegiance.

### Announcements and Reports

Mayor Grimm provided information and clarification regarding the City's proposed parking management plan, as well as the separate issue regarding the number of parking spaces planned for the new hotel near Sandpoint City Beach, proposed to be built at 56 Bridge Street, and encouraged those with questions or concerns to reach out directly to him or to City staff.

Council members provided reports from recent meetings of the citizen advisory boards on which they serve as Council liaison, with Councilor Dick additionally reporting from meetings of the SPOT Bus Board, on which he serves as the City's representative.

At the invitation of the Council President, Department Directors and staff provided reports on projects and activities in their respective departments.

### Public Comments

Council President Ruehle recited the rules and procedure for public comment, followed by an opportunity for comments from the public regarding Consent Calendar and Old/New Business items on the agenda and other topics relevant to the business of the City of Sandpoint. Information only; no Council action.

### Consent Calendar

Council President Ruehle noted for the record the amount of bills presented for payment approval, and the Consent Calendar was **approved** by a unanimous vote of the Council.

Motion made by Councilor Schreiber, Seconded by Councilor Aispuro.  
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

1. The minutes from Council's February 5, 2025, Regular Meeting were approved as presented.
2. Bills in the amount of \$1,026,989.52 for regular payables were approved for payment.

**Old/Unfinished Business** - none

**New Business**

3. Presentation: FY2025 First Quarter Financial Report Review

Finance Director Sarah Lynds provided an overview of the City's ClearGov financial transparency website and reviewed the Fiscal Year 2025 First Quarter Financial Report, followed by FY2025 capital project reports from Public Works Director Holly Ellis and Community Planning and Development Director Jason Welker, who fielded questions from the Council members. Information only; no Council action.

Council President Ruehle recessed the meeting at 6:55 p.m., reconvening at 7:00 p.m.

4. Presentation: Update on Cedar Street Reconstruction Project Preliminary Design

Ms. Ellis provided an update on the preliminary design for the Cedar Street reconstruction project and fielded questions from Council members, who requested the scheduling of a workshop for further discussion regarding this project. Information only; no Council action.

5. **Resolution 25-009** LHTAC/Local Agreement 2024 Local Children Pedestrian Safety (CPS) Program Division Avenue Corridor Safety Improvement Project, Phase 2, City of Sandpoint CPS#24

Following a brief presentation by Ms. Ellis, who fielded questions from the Council members, this resolution/agreement was **approved** by a unanimous vote of the Council.

Motion made by Councilor Dick, Seconded by Councilor Aispuro.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

6. **Resolution 25-010** Accepting the Preliminary Design for Rehabilitation of the Downtown Parking Lot and Authorizing Staff to Transition the Project to the Final Design Stage and Advertise for Bids

Following an introduction by Ms. Ellis and additional information provided by Project Manager Erik Bush, City Engineer Brandon Staglund, and Mayor Grimm, along with questions from and discussion amongst the Council members, the Resolution was **approved under the condition that the design incorporates the recommendations of the Urban Forestry Commission.**

Motion made by Councilor Aispuro, Seconded by Councilor Dick.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick

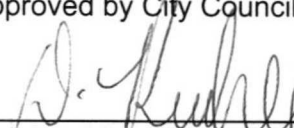
Voting Nay: Councilor Schreiber, Councilor Duquette, Councilor Howarth

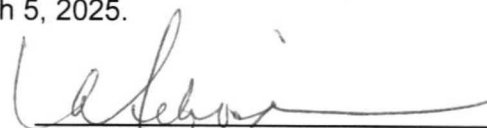
Mayor Grimm voted in the affirmative to break the tie vote of Council.

**Adjourn**

With no further business on the agenda, the meeting adjourned at 8:47 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their meeting held March 5, 2025.

  
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Dep Ruehle, City Council-President

  
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Attest: Melissa Ward, City Clerk