



URBAN RENEWAL BOARD MEETING MINUTES

February 04, 2025 at 7:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Chair Eric Paull called the meeting of the Sandpoint Urban Renewal Agency Board of Commissioners to order at 7:32 a.m. on Tuesday, February 4, 2025, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Chairman Eric Paull
Commissioner Kendon Perry
Commissioner Marilyn Sabella
Commissioner Jason Welker

ABSENT

Commissioner Ned Brandenberger
Commissioner Tom Bokowy

Also present were Sandpoint Mayor Jeremy Grimm, Public Works Director Holly Ellis, City Engineer Brandon Staglund, Construction Manager Erik Bush, and City Clerk Melissa Ward serving as Board clerk.

Meeting Minutes Approval

1. The minutes from the Board's December 3, 2024, meeting were approved as presented.

Motion made by Commissioner Welker, Seconded by Commissioner Perry.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Welker

Reports/Announcements

2. Monthly Financial Report

The Chair's monthly financial report was provided in the meeting packet. Information only; no questions or comments.

3. Report/Update: Downtown Parking Lot Project

Mr. Bush provided an update on the downtown parking lot project, with information also provided, and Commissioner questions fielded, by Mayor Grimm, Ms. Ellis, Commissioner Welker in his capacity as the City's Community Planning and Development Director, and Mr. Staglund.

4. Report/Update: Great Northern Road Redevelopment Project

Mayor Grimm and Mr. Bush reported that the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program grant funding for which the City applied to benefit the Great Northern Road redevelopment project was not awarded, with the City seeking to pivot monies available to other projects in the Urban Renewal Northern District.

5. Report: Proposed Land Acquisition for North End Extension of Sandpoint-Dover Community Trail

Mayor Grimm, Mr. Bush, and Mr. Welker provided information on the City's proposed purchase of Union Pacific Railroad property west of Fifth Avenue, north of Larch Street for the purpose of City parks development, including a north end extension of the Sandpoint-Dover Community Trail.

Old/Unfinished Business

6. Invoice for City Reimbursement: Great Northern Rd Project, 7-1-24 to 9-30-24 Billing, \$51,826.47

Chairman Paull reported that the final item on the agenda was a decision on payment of an invoice from the City for reimbursement of costs for the Great Northern Road project, July 1, 2024, through September 30, 2024, in the amount of \$51,826.47, explaining that this invoice was initially presented during the Board's December 2024 meeting. At that time, the Board had a question regarding the portion of the invoice that reflected charges from BNSF Railway, and a decision on payment approval was postponed. Chairman Paull noted that City staff had provided some additional information, which was included in the meeting packet. Commissioners indicated that they had no additional questions after reviewing the materials provided.

Motion to approve payment of this invoice.

Motion made by Commissioner Perry, Seconded by Commissioner Welker.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Welker

New Business - none

Adjourn

With no further business on the agenda, the meeting was adjourned at 8:18 a.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Board during their meeting held on _____, 2025.

Eric Paull, Chair

Attest: Melissa Ward, City Clerk (board clerk)