



PARKS AND RECREATION COMMISSION MEETING MINUTES

March 11, 2026 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

The Sandpoint Parks and Recreation Commission meeting was called to order at 2:30 PM on Wednesday, March 11, 2026, in the Council Room at City Hall by Chair Taylor Long.

Roll Call

PRESENT

Commissioner Eric Donenfeld
Commissioner Gwen Victorson
Vice Chair Jessica Janssen
Commissioner Josh Delucchi - 2:38pm Zoom
Chair Taylor Long
Commissioner Tyler Wagner
Commissioner Lori Siemers

ABSENT

Commissioner Heidi Bohall
Commissioner Dan Tadic

Amending the Agenda

CPD Director Jason Welker requested adding the Scope of Work for the Euclid Street End Pocket Park to the agenda under Old Business.

Motion made by Chairman Long, Seconded by Commissioner Wagner.

Voting Yea: Commissioner Donenfeld, Commissioner Victorson, Vice Chair Janssen, Chair Long, Commissioner Wagner

Meeting Minutes Approval

1. The minutes from the February 11th, 2026, meeting were approved unanimously by the commissioners present, with Delucchi absent for the vote.

Motion made by Commissioner Wagner, Seconded by Commissioner Siemers.

Voting Yea: Commissioner Donenfeld, Commissioner Victorson, Vice Chair Janssen, Chair Long, Commissioner Wagner

JER Update

2. James E. Russell Sports Center Monthly Update

Mr. Wells provided the monthly update for the James E. Russell (JER) Sports Center, noting February revenue of \$26,103, an increase of \$2,044 over the previous month, while attendance decreased to 1,956 due to the shorter 28-day month. There were 587 court reservations, including futsal and lacrosse practices, and weekend hours have been extended

to 5 PM. Parks and Recreation is interviewing candidates for a part-time Recreation Coordinator, and the City has contracted with Thompson Quality Fence to install a 10-foot cedar fence around the JER HVAC system for screening and noise reduction.

Old/Unfinished Business

3. Basketball Court Design - Decide on Color Pallet for Outdoor Courts Pine St, Hickory, and City Beach

Mr. Welker presented the color palette and coating system proposed for refurbishing the Hickory, City Beach, and Pine Street Park outdoor basketball courts. Commissioners discussed heat absorption, glare, long-term durability, cost, and aesthetics. They expressed interest in incorporating City of Sandpoint logo colors and allowing flexibility for artistic elements at the City Beach Park court in coordination with the Arts Culture and Historic Preservation Commission. The Commission recommended a light blue court surface with ice blue keys, yellow above the free throw line, and light green perimeter areas, with Mr. Welker to confirm cost estimates with the contractor.

Motion made by Chairman Long, Seconded by Commissioner Wagner.

Voting Yea: Commissioner Donenfeld, Commissioner Victorson, Vice Chair Janssen, Chair Long, Commissioner Wagner, Commissioner Delucchi

4. Euclid Right of Way Pocket Park - Concept Discussion

Mr. Welker also presented an overview of the Euclid Avenue right-of-way property, a roughly 0.3-acre city-owned lake access site with approximately 60 feet of shoreline, being considered for development as a neighborhood pocket park. Commissioners reviewed a draft scope of work for hiring a landscape architect to prepare a design concept, with a \$30,000 design budget for 2026; construction would occur in a future phase. Discussion focused on keeping the project simple and cost-conscious, with basic shoreline access, seating, signage, and minimal infrastructure. Commissioners emphasized designing within budget, preserving existing features where possible, incorporating native vegetation, locating swimming access away from the stormwater outfall, proactively pre-treating or filtering stormwater outfall, exploring kayak or paddleboard access, maintaining lake views, and using landscaping to delineate property boundaries. Mr. Welker will refine the scope and solicit proposals through the City's professional services roster.

New Business

5. FY 26/27/Parks Capital Project Preferences - Discussion

Commission discussed potential priorities for FY 26/27 Parks Capital projects, including the RV Park, right-of-way improvements, and non-motorized boat launch, as well as proposed projects such as the Euclid Pocket Park, dog park planning (potentially at Baldfoot), and north-end park needs. Emphasis was placed on planning, grant strategy, and revenue demonstration to support future projects and grant requests. Final recommendations and prioritization will be addressed at the next meeting.

6. Downtown Revitalization Phase 3 TAG Meeting #1 - Update

Commissioner Janssen provided an update from the first Downtown Revitalization Phase 3 TAG meeting, noting that the TAG includes city staff, business owners, and commissioners, with focus on First Avenue and the Bridge Street intersection regarding traffic, pedestrian, and bike access. Public engagement is planned, with construction expected mid-October, pausing for winter, and aiming for completion by Memorial Day. 6. City Beach Non-Motorized Boat Storage Solutions - Discussion

7. City Beach Non-Motorized Boat Storage Solutions

Discussion on potential City Beach non-motorized boat storage solutions was postponed, with commissioners asked to bring ideas to the next meeting; the project has an estimated \$20,000 budget, including site preparation near the 100 dock area of the Windbag.

General Announcements/Comments

Mr. Welker informed commissioners that the engineering contract has been awarded for the RV Park refurbishment. He indicated that a small advisory subcommittee, 2-3 commissioners, may volunteer to assist with project coordination. Selection to be discussed at a future meeting.

Adjourn

Meeting was adjourned at 4:02pm

I presided over the meeting and can confirm that minutes prepared by the Board Clerk and City Staff Liaison were approved by the Parks and Recreation Commission during the regular meeting held on

5-11-26


Taylor Long, Chair


Kami Omodt, Board Clerk