CITY COUNCIL MEETING MINUTES

October 21, 2026 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Attorney Zachary Jones called the regular meeting of the Sandpoint City Council to order at 5:30 p.m. on Wednesday, October 21, 2026, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Mr. Jones announced that Mayor Jeremy Grimm and Council President Deb Ruehle were both absent and the Councilors present will need to select a chairperson to preside over the meeting.

Councilor Duquette made a motion to designate Councilor Schreiber to chair and preside over the meeting. Councilor Tate seconded the motion, and was approved by a unanimous vote of Council members present.

Motion made by Councilor Duquette, Seconded by Councilor Tate.
Voting Yea: Councilor Schreiber, Councilor Duquette, Councilor Tate, Councilor Torrez

Roll Call

PRESENT
Councilor Kyle Schreiber
Councilor Pam Duquette
Councilor Joe Tate
Councilor Joshua Torrez

ABSENT
Mayor Jeremy Grimm
Councilor Deb Ruehle
Councilor Joel Aispuro

As required by the City's adopted Code of Ethics and Civility, as the presiding officer, Councilor Schreiber identified law enforcement personnel serving as sergeant-at-arms for the meeting: Police Chief Corey Coon.

Pledge of Allegiance

Councilor Schreiber led all present in the Pledge of Allegiance.

Announcements and Reports

Councilor Schreiber reported that the agenda had been amended. The amendment to the agenda was the addition of item No. 7 under Consent Calendar, Proposed Resolution for City of Sandpoint Employee Drug and Alcohol Testing Policy, which was amended and posted more than 48 hours prior to the start of the meeting; therefore, no motion is required to approve this amendment.

Councilor Schreiber provided instructions for members of the public who wished to speak during the Public Comment portion of the meeting. Councilors provided reports from the meetings of the citizen advisory boards on which they serve, and department directors provided updates on the activities and projects in their respective departments.

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1. Report: Cash and Investment Transactions Financial Report – August 2026 (for information only)

Public Comment

Councilor Schreiber recited the rules and procedure for public comment during the meeting and offered an opportunity for members of the public to speak on topics included on the agenda or other general matters relevant to the business of the City of Sandpoint. Information only; no Council action.

Consent Calendar - action item

Councilor Schreiber noted for the record the amount of bills for payment approval, and the Consent Calendar was approved by a unanimous vote of Council members present.

Motion made by Councilor Duquette, Seconded by Councilor Tate.
Voting Yea: Councilor Schreiber, Councilor Duquette, Councilor Tate, Councilor Torrez

2. The minutes from Council's October 7, 2026, meeting were approved as presented.
3. The bills presented were approved for payment in the amount of $603,594.11, for regular payables.
4. **Resolution 26-064** Approval of Purchase Order 27-1924 with Mike White Ford, LLC for Police Vehicles
5. **Resolution 26-065** Approval of Construction Contract Change Order for Cedar St Reconstruction (Agreement A26-3170-4)
6. **Resolution 26-066** Approval of Cell Tower Ground Lease at War Memorial Field Park with SBA 2012 TC Assets, LLC (Agreement A26-1600-11)
7. **Resolution 26-067** Approval of City of Sandpoint Employee Drug and Alcohol Testing Policy

Appeal Hearing

Councilor Schreiber announced that Item No. 8 was removed from the agenda at the request of the appellant and the item will be brought forth at a future Council meeting.

Old/Unfinished Business - none

New Business - none

Adjourn

With no further business on the agenda, the meeting was adjourned at 5:56 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their meeting held _____, 2026.

_____ _____

Council Schreiber, Chair Attest: Meri Jane Bohn, City Clerk

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