



## URBAN FORESTRY COMMISSION MEETING MINUTES

March 27, 2025 at 3:00 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order

Chair Mose Dunkel called the meeting of the Urban Forestry Commission to order at 3:00 p.m. on Thursday, March 27, 2025 in Council Chambers at City Hall, 1123 W Lake Street, Sandpoint, Idaho.

### Roll Call

#### PRESENT

Mose Dunkel, Chair  
Chase Youngdahl, Vice Chair  
Preston Andrews

#### ABSENT

Geoff Gregory  
Paige Belfry

Also present were City Council liaison Kyle Schreiber, staff liaison Erik Bush, and board clerk Samantha Branscome.

### Meeting Minutes Approval

1. The minutes from the Commission's March 6, 2025, meeting were approved as presented.  
Motion made by Andrews, Seconded by Youngdahl.  
Voting Yea: Dunkel, Youngdahl, Andrews

### Old/Unfinished Business

2. Downtown Parking Lot Update  
Mr. Bush provided an update on the revised plan for the Downtown Parking Lot, as well as updated the Commission on the project timeline. The Commission discussed adding an agenda item to next month's meeting to recommend two tree varieties to plant in the parking lot.
3. Discuss Arboricultural Manual and Heritage Trees  
The Commission reviewed the use and purpose of a definition for Heritage Trees in the city and how it fits within the context of the Arboricultural Manual. Mr. Andrews shared the City of Tumwater's four categories of Heritage Trees with the Commission. The members agreed to continue researching options for categories and definitions for Heritage and other valuable trees in Sandpoint for the next meeting.

**New Business**

4. Sharing Commissioner Member Email Addresses - **action item**

After a discussion, Vice Chair Youngdahl moved to table this item until all members of the Commission are present. The motion to table passed.

Motion made by Youngdahl, Seconded by Andrews.  
Voting Yea: Dunkel, Youngdahl, Andrews

5. Discuss Arbor Day Event

The Commission discussed possible locations and dates for a tree dedication ceremony and Arbor Day event. The Commission elected to add this item to next month's agenda to vote on a location and date for the event.

**General Announcements/Comments**

Mr. Bush reminded the Commission that meetings are scheduled from 3:00 - 4:30 and encouraged members to be mindful of time constraints as they move through meetings. Mr. Bush also provided some information regarding the Commission's budget and a federal grant. Mr. Bush and Councilor Schreiber provided an update on the Cedar St. reconstruction project.

A member of the public requested time to for some brief comments, granted by the Chair.

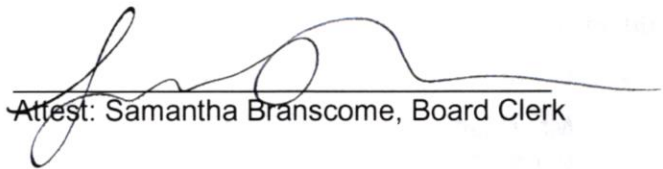
**Adjourn**

With no further business before the Commission, the meeting adjourned at 4:27 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Commission during their meeting on April 24, 2025.



Mose Dunkel, Board Chair



Attest: Samantha Branscome, Board Clerk