



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING MINUTES

January 8, 2026 at 11:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Chair Cate Huisman called the meeting of the Sandpoint Pedestrian and Bicycle Advisory Committee to order at 11:30 a.m. on Thursday, January 8, 2026, in Council chambers at City Hall, 1123 W. Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Cate Huisman, Chair

Erin Billings, Vice Chair

Molly O'Reilly *joined via Zoom.*

Radley Peterson

Reid Weber

Julie Perchynski *arrived at 11:36 a.m.*

Katie Stepleton

Sally Lankamer

Jennifer Heller *arrived at 11:38 a.m.*

Also present were staff liaison Associate Planner Erik Brubaker, and Community Planning and Development Administrative Assistant Mandy Brown, serving as board clerk. City Council liaison Deb Ruehle was absent.

Meeting Minutes Approval

1. The minutes from the Committee's October 9, 2025, meeting were approved as presented by a unanimous vote of the Committee members present.

Motion made by O'Reilly, Seconded by Peterson.

Voting Yea: Huisman, O'Reilly, Weber, Stepleton, Billings, Lankamer

Absent: Perchynski, Heller

Following this agenda item, both Committee members Perchynski and Heller arrived to the meeting.

Public Comment

A member of the public spoke during this time.

Old/Unfinished Business

2. Recommendation to Staff for Downtown Bike Parking

Committee members continued their discussion on downtown bicycle parking with input from Mr. Brubaker.

Committee member Stepleton made a motion to recommend that staff prioritize the installation of bicycle racks around Farmin Park and the surrounding area, followed by

First Street to Bridge Street, and lastly on Pine Street in front of the new businesses, seconded by Peterson.

Motion made by Stepleton, Seconded by Peterson.

Voting Yea: Huisman, O'Reilly, Weber, Stepleton, Billings, Lankamer, Perchynski, Heller

3. Pedestrian Bicycle Committee Priorities for 2026

The Committee continued their discussion on their priorities for 2026.

- MMTP Update: A top priority is making recommendations for a general update of the MMTP with bike and pedestrian supportive language, update of the Pedestrian Priority Network, Bicycle Priority Network, Capital Improvement Projects, and Consider Street Sections (currently in the 2009 UATP).
- Sidewalk and Street Frontage Ordinance Review and Recommendation to Planning Staff.
- City Parks and Streets maintenance, inventory, and prioritization: Safety, Striping, lane paint, street and pathway maintenance, traffic calming, wayfinding, regulatory signage, e-bikes, speed limits.
- Develop a Strategic Outreach Plan with communication policy.

Committee member Huisman made a motion to approve their priorities, seconded by Heller.

Motion made by Huisman, Seconded by Heller.

Voting Yea: Huisman, O'Reilly, Perchynski, Weber, Stepleton, Peterson, Lankamer, Heller, Billings

4. Update of the Downtown Revitalization Phase 3 Citizen Advisory Committee

Mr. Peterson announced that he did not have an update from the advisory committee as they have not met at this time.

5. General Updates from Staff Liaison

Mr. Brubaker shared a general update on current planning-related projects.

New Business

Committee Roundtable

Committee members discussed working groups, Multi-Modal Transportation Plan working group suggestions, and pedestrian prioritization of streets.

Adjourn

The meeting was adjourned at 12:58 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Committee during their meeting on _____, 2026.

Cate Huisman, Board Chair

Attest: Mandy Brown, Board Clerk