



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING MINUTES

May 08, 2025 at 11:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Vice Chair Molly O'Reilly called the meeting of the Pedestrian and Bicycle Advisory Committee Meeting to order at 11:40 a.m. on Thursday, May 8, 2025, in Council Chambers at City Hall, 1123 W Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Erin Billings
Jennifer Heller
Julie Perchynski
Molly O'Reilly
Reid Weber

ABSENT

Cate Huisman
Evan Lewis
Radley Peterson

Also present were City Council liaison Deb Ruehle (*arrived at 11:58 a.m.*), staff liaison Brandon Staglund, and Deputy Clerk Hayley Keys.

Meeting Minutes Approval

1. The minutes from the Committee's April 10, 2025, meeting were approved as presented.
Motion made by Billings, Seconded by Weber.
Voting Yea: Billings, Heller, Perchynski, O'Reilly, Weber

Public Comments

No members of the public commented.

Old/Unfinished Business - none

New Business

2. Discussion and Vote for Committee to Adopt Recommendations for Intersection Improvements at Boyer and Highway 2
After a brief presentation of the intersection subcommittee's short-term recommendations, a motion was made to accept the recommendations from the subcommittee as recommendations from the full committee for short-term improvements to the Boyer-Highway 2 intersection, with the addition of a seven-second lead time for pedestrian crossing light.

Motion made by Weber, Seconded by Heller.

Voting Yea: Billings, Heller, Perchynski, O'Reilly, Weber

After a brief presentation of the intersection subcommittee's long-term recommendations, the committee voted to approve recommendations as presented, with the exception of the recommendation of a seven-second lead time for the pedestrian crossing light.

Motion made by Perchynski, Seconded by Heller.

Voting Yea: Billings, Heller, Perchynski, O'Reilly, Weber

3. Discussion and Vote for Committee to Adopt Recommendations Related to Various Ongoing Private Development Projects

After a brief presentation by the development subcommittee, the committee voted on the following motion:

Approve recommendations as written for the Church St. Development (formally Farmin Flats).

Approve recommendations as written for the brewery on North Boyer.

Approve recommendations as written for Boyer Meadows Industrial Park.

Move Milbrath Multifamily discussion and vote to the next regularly scheduled meeting of the committee.

Approve recommendations for the Great Northern Commerce Subdivision, with the exception of the provision to provide the bike/pedestrian connection to the other phase.

Motion made by Perchynski, Seconded by Billings.

Voting Yea: Billings, Heller, Perchynski, O'Reilly

Voting Abstaining: Weber

4. Discussion and Vote for Committee to Adopt Recommendations Related to Phase III of the Downtown Revitalization Project

After a brief discussion, the committee voted to approve recommendations with an amendment.

"Strive for consistent curb radii of approximately 8 feet at intersections, aligning with recommendations from the Intersection Committee, to slow vehicle turns and improve pedestrian safety" was changed to "Strive for consistent curb radii of approximately 12 feet at intersections, aligning with recommendations from the Intersection Committee, to slow vehicle turns and improve pedestrian safety."

Motion made by Heller, Seconded by Weber.

Voting Yea: Billings, Heller, Perchynski, O'Reilly, Weber

5. Discuss Fourth Avenue Sidewalk Project

The committee plans to revisit this agenda item at their next regularly scheduled meeting.

6. Discuss North Division Crosswalk Location

Mr. Staglund provided brief remarks on the location of this sidewalk and that the audit recommended Fir St. as the location. Mr. Staglund also indicated there may be funds available in this year's budget to install ADA ramps at this location.

7. Staff Liaison Private Development Update – none


General Announcements/Comments

Committee members brought up potential agenda items for future discussion, including the Pine St. crosswalk at the corner of Pine St. Park, the Fourth Avenue crosswalk, and the Fifth and Pine southbound crossing. Ms. O'Reilly provided the committee with NACTO's Urban Bikeway Design Guide on intersections as a resource.

Adjourn

With no further business before the committee, the meeting adjourned at 1:00 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Committee during their meeting on June 12, 2025.


Molly O'Reilly, Board Vice Chair


Attest: Samantha Branscome, Board Clerk