



SUSTAINABILITY COMMITTEE MEETING MINUTES

September 17, 2024 at 12:00 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Following a welcome from Mayor Jeremy Grimm, staff liaison Kathryn Keeney called the meeting of the Sandpoint Sustainability Committee to order at 12:09 p.m. on Tuesday, September 17, 2024, in Council Chambers at City Hall, 1123 W. Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Wayne Benner

Katrina Pielli

Christine Moon

Deborah Dickerson

Diana Duke

Mary Wilkosz

During the meeting, the Committee members introduced themselves and provided information on their experience and background and their reasons for wanting to participate as a member of this board. Also present were City Councilor Pam Duquette, who will serve as Council liaison to the Committee, and Samantha Branscome, Public Works Administrative Assistant, who will serve as board clerk.

Meeting Minutes Approval - none

Old/Unfinished Business - none

New Business

3. Orientation and Training

Committee members reviewed the Sandpoint Citizen Advisory Board Handbook, with City legal counsel Zachary Jones and City Clerk Melissa Ward providing training and overview on the Idaho Open Meeting Law, Public Records Law, and Ethics in Government laws and rules. Board members were encouraged to obtain and provide to City staff an email address to be used exclusively for committee/city business. Ms. Keeney also reviewed the list of the Committee's duties, as reflected in City Code.

4. Election of Board Chair

Following discussion regarding Chairperson and Vice Chairperson duties, nomination of Wayne Benner as Board Chair.

Motion made by Duke, Seconded by Dickerson.

Voting Yea: Benner, Pielli, Moon, Dickerson, Duke, Wilkosz

5. Election of Board Vice Chair

Nomination of Katrina Pielli as Board Vice Chair.

Motion made by Wilkosz, Seconded by Duke.

Voting Yea: Benner, Pielli, Moon, Dickerson, Duke, Wilkosz

6. Selection of Regular Meeting Day/Time

Following discussion, the Board selected the fourth Tuesday of the month at 12:30 p.m. as their regular meeting day/time.

Motion made by Benner, Seconded by Pielli.

Voting Yea: Benner, Pielli, Moon, Dickerson, Duke, Wilkosz

The next meeting is scheduled for Tuesday, October 22, at 12:30 p.m. in Council chambers at City Hall.

Board Roundtable

7. Councilor Duquette distributed a document containing information regarding the Sandpoint Forward! Project, which seeks “to build a durable climate resilience capacity for Sandpoint by facilitating the Steps to Resilience Framework and completing the Sandpoint climate adaptation planning process.”

The Committee discussed several possible agenda topics for the next meeting, including a determination of the definition of “sustainability”. Ms. Keeney and Ms. Branscome will collaborate on a summary of the portions of the newly adopted Sandpoint Comprehensive Plan that reference “sustainability” and provide to the committee.

Adjourn

With no further business before the Committee, the meeting adjourned at 1:15 p.m.

I presided over this meeting and confirm that these minutes prepared by Board Clerk were approved by the Sandpoint Sustainability Committee on _____, 2024.

Wayne Benner, Chairman

Attest: Samantha Branscome, Board Clerk