



## **CITY COUNCIL MEETING MINUTES**

**November 19, 2025 at 5:30 PM**

**Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho**

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### **Call to Order**

Mayor Jeremy Grimm called the regular meeting of the Sandpoint City Council to order at 5:30 p.m. on Wednesday, November 19, 2025, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

### **Roll Call**

As required by the City's adopted Code of Ethics and Civility, as the presiding officer, Mayor Grimm identified law enforcement personnel serving as sergeant-at-arms for the meeting: Police Chief Corey Coon.

### **PRESENT**

Mayor Jeremy Grimm  
Councilor Deb Ruehle  
Councilor Joel Aispuro  
Councilor Justin Dick  
Councilor Kyle Schreiber  
Councilor Pam Duquette  
Councilor Rick Howarth

### **Pledge of Allegiance**

Mayor Grimm led all present in the Pledge of Allegiance.

### **Announcements and Reports**

Mayor Grimm announced that the Boyer culvert repair project was wrapping up, with the road reopened following engineer inspection.

Following a statement from Mayor Grimm regarding agenda item #8, an ordinance proposing to repeal and replace Sandpoint City Code 5-2-10, Discrimination Prohibited, Councilors provided reports from the meetings of the citizen advisory boards on which they serve.

### **Public Comments**

Mayor Grimm provided instructions for members of the public who wished to speak during the Public Comments portion of the meeting.

### **Consent Calendar**

Mayor Grimm recited for the record the amount bills for payment approval, and Councilor Schreiber removed item #5, Final Plat of University Park (Place) Subdivision, Phase 3 (City File PS20-0003), which was moved to the end of New Business. The Consent Calendar was then unanimously approved as amended, following remarks from Councilors Schreiber and Duquette regarding item #7, Agreement with Big Sky ID Corporation for Bridge Street Sidewalk and Retaining Wall Construction Contract (City Agreement A25-3170-2).

Motion made by Councilor Dick, Seconded by Councilor Howarth.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Howarth

Voting Nay: Councilor Schreiber, Councilor Duquette

1. The minutes from Council's November 5, 2025, regular meeting were approved as presented.
2. The minutes from Council's November 12, 2025, special meeting were approved as presented.
3. The bills presented were approved for payment in the amount of \$296,944.81 for regular payables.
4. The Mayor's reappointment of Geoff Gregory to the Urban Forestry Commission for a term of three years, December 1, 2025, through November 30, 2028, was confirmed.
5. *(removed from Consent - see New Business)*
6. **Resolution 25-046** Establishing ICDBG Redevelopment Area for the Downtown Revitalization Project, Phase 3b - approved
7. **Resolution 25-047** Agreement with Big Sky ID Corporation for Bridge Street Sidewalk and Retaining Wall Construction Contract (City Agreement A25-3170-2) - approved

Following approval of the Consent Calendar, as amended, Councilor Ruehle made a motion to move item #8 to the end of the agenda, seconded by Councilor Schreiber and approved by a majority of Council, with Councilor Howarth dissenting.

Motion made by Councilor Ruehle, Seconded by Councilor Schreiber.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

Voting Nay: Councilor Howarth

Councilor Ruehle then made a motion to amend the agenda pursuant to Idaho Code § 74-204(4)(c), seeking the addition of an item for discussion regarding a city administrator position, citing that Council requested an amendment to the agenda on Monday, November 17, with the Mayor declining to grant the request. Councilor Ruehle's motion was seconded by Councilor Aispuro. Councilor Dick stated he would like the discussion to occur following Item #8 at the end of the agenda, with all Councilors in agreement, creating a new agenda item #12.

Motion made by Councilor Ruehle, Seconded by Councilor Aispuro.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette

Voting Nay: Councilor Howarth

### **Old/Unfinished Business**

9. **Ordinance 1434** Open Container Law

Following Council's passage of the first reading, by title only, of the proposed ordinance amending Sandpoint City Code 3-2-9, Open Container Law, during the November 5, 2025, meeting, staff revised the ordinance as requested by Council, with the packet reflecting an ordinance with those revisions for consideration. With no questions or further discussion, Councilor Schreiber moved that the rules requiring three separate readings, once in the Ordinance's entirety, be suspended and that the Ordinance pass its second and third readings under suspension of the rules and that the Summary be approved, seconded by Councilor Aispuro, and approved unanimously as follows:

Motion made by Councilor Schreiber, Seconded by Councilor Aispuro.  
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber,  
Councilor Duquette, Councilor Howarth

### **New Business**

10. Proposed Resolution: Request to Award Professional Services Agreement for Downtown Revitalization Phase 3

Councilor Schreiber moved to table this agenda item until the next regularly scheduled Council meeting, seconded by Councilor Duquette and approved by a majority of Council, with Councilor Howarth dissenting.

Motion made by Councilor Schreiber, Seconded by Councilor Duquette.  
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber,  
Councilor Duquette  
Voting Nay: Councilor Howarth

11. Project Update and Council Direction: Cedar Street Reconstruction, Lincoln Ave. to Division Ave.

Councilor Schreiber moved to table this agenda item to the next regularly scheduled Council meeting, seconded by Councilor Duquette and approved by a majority of Council, with Councilor Howarth dissenting.

Motion made by Councilor Schreiber, Seconded by Councilor Duquette.  
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber,  
Councilor Duquette  
Voting Nay: Councilor Howarth

5. Final Plat: University Park (Place) Subdivision, Phase 3 (City File PS20-0003)

Councilor Schreiber moved to table this agenda item until the next regularly scheduled Council meeting, seconded by Councilor Aispuro and approved by a majority of Council, with Councilor Howarth dissenting. Per Council request, this item will be included under regular business, not on the Consent Calendar.

Motion made by Councilor Schreiber, Seconded by Councilor Aispuro.  
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber,  
Councilor Duquette  
Voting Nay: Councilor Howarth

### **Old/Unfinished Business - continued**

8. **Ordinance 1433** Repeal and Replace Sandpoint City Code 5-2-10, Discrimination Prohibited

Mayor Grimm announced the public comment guidelines for this agenda item, where comments would be allowed for three hours, ending at 9:00 p.m.

During the public comment period, Mayor Grimm called for a brief recess at 7:01 p.m., with the meeting reconvening at 7:06 p.m. and public comments resuming.

During the public comment period, Mayor Grimm called for a brief recess at 8:36 p.m., with the meeting reconvening at 8:41 p.m. and public comments resuming through 9:01 p.m.

Council discussion ensued, with City legal counsel Zachary Jones fielding questions from the Councilors.

Councilor Schreiber made a motion to postpone this agenda item until February 4, 2026, with instructions for staff to prepare a presentation for referring this proposal to Sandpoint voters, seconded by Councilor Duquette. The motion failed, with the Mayor breaking a tie vote of Council, as follows:

Motion made by Councilor Schreiber, Seconded by Councilor Duquette.

Voting Yea: Councilor Ruehle, Councilor Schreiber, Councilor Duquette

Voting Nay: Councilor Aispuro, Councilor Dick, Councilor Howarth, and Mayor Grimm

Councilor Duquette made a motion to postpone the amendment until the second meeting in January 2026 for community input, seconded by Councilor Ruehle. The motion failed, with the Mayor breaking a tie vote of Council, as follows:

Motion made by Councilor Duquette, Seconded by Councilor Ruehle.

Voting Yea: Councilor Ruehle, Councilor Schreiber, Councilor Duquette

Voting Nay: Councilor Aispuro, Councilor Dick, Councilor Howarth, and Mayor Grimm

The Mayor then asked the Clerk to read aloud the title of the ordinance as follows:

AN ORDINANCE OF THE CITY OF SANDPOINT, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, REPEALING AND REPLACING CITY CODE 5-2-10, DISCRIMINATION PROHIBITED; PROVIDING FOR REPEAL AND SEVERABILITY; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

Councilor Aispuro made a motion that the Ordinance pass its first reading by title only, and that the Summary is approved, seconded By Councilor Howarth. Motion passed, with the Mayor breaking a tie vote of Council, as follows:

Motion made by Councilor Aispuro, Seconded by Councilor Howarth.

Voting Yea: Councilor Aispuro, Councilor Dick, Councilor Howarth, and Mayor Grimm

Voting Nay: Councilor Ruehle, Councilor Schreiber, Councilor Duquette

Mayor Grimm announced that the Ordinance had passed its first reading by title only, and the Summary was approved.

Councilor Howarth made a motion that the rules requiring three separate readings, once in the Ordinance's entirety, be suspended and that the Ordinance pass its second and third readings under suspension of the rules, seconded by Councilor Aispuro. Motion passed, with the Mayor breaking a tie vote of Council, as follows:

Motion made by Councilor Howarth, Seconded by Councilor Aispuro.

Voting Yea: Councilor Aispuro, Councilor Dick, Councilor Howarth, and Mayor Grimm

Voting Nay: Councilor Ruehle, Councilor Schreiber, Councilor Duquette

Mayor Grimm announced that the motion passed, and the Ordinance was considered read, passed and adopted under suspension of the rules.

### **New Business - continued**

Mayor Grimm called for a brief recess at 10:05 p.m., with the meeting reconvening at 10:10 p.m.

#### 12. City Administrator Discussion


Councilor Ruehle made a motion to table the discussion on the City Administrator position until the next regularly scheduled meeting on December 3, 2025. Seconded by Councilor Duquette. Motion passed unanimously, as follows:

Motion made by Councilor Ruehle, Seconded by Councilor Duquette.  
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber,  
Councilor Duquette, Councilor Howarth

**Adjourn**


With no further business before the Council, the meeting was adjourned at 10:13 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the Deputy City Clerk, were approved by City Council during their meeting held December 3, 2025.



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Jeremy Grimm, Mayor



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Attest: Melissa Ward, City Clerk