



CITY COUNCIL MEETING MINUTES

March 18, 2026 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Mayor Jeremy Grimm called the regular meeting of the Sandpoint City Council to order at 5:30 p.m. on Wednesday, March 18, 2026, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Mayor Jeremy Grimm
Councilor Joel Aispuro
Councilor Kyle Schreiber
Councilor Pam Duquette
Councilor Joe Tate
Councilor Joshua Torrez

ABSENT

Councilor Deb Ruehle

As required by the City's adopted Code of Ethics and Civility, as the presiding officer, Mayor Grimm identified law enforcement personnel serving as sergeant-at-arms for the meeting: Police Chief Corey Coon.

Pledge of Allegiance

Mayor Grimm led all present in the Pledge of Allegiance.

Announcements and Reports

Mayor Grimm made some initial brief remarks and provided instructions for members of the public who wished to speak during opportunities for public comment/testimony during the meeting.

Councilors provided reports from the City's citizen advisory boards on which they serve as Council liaison and Department Directors provided brief updates on projects and activities in their respective departments and fielded questions from Council members.

Public Comments

Mayor Grimm recited the rules and procedure for public comment during the meeting and offered an opportunity for members of the public to speak on items included on the Consent Calendar and Old and New Business topics on the agenda or other general matters not relevant to the business of the City of Sandpoint.

Mayor Grimm noted for the record the amount of bills for payment approval, and the Consent Calendar was approved by a unanimous vote of Council.

Motion made by Councilor Schreiber, Seconded by Councilor Aispuro.

Voting Yea: Councilor Aispuro, Councilor Schreiber, Councilor Duquette, Councilor Tate, Councilor Torrez

1. The minutes from Council's March 4, 2026, meeting were approved as presented.

2. The bills presented were approved for payment: \$1,024,432.65 for regular payables.

Old/Unfinished Business - none

New Business

3. Confirmation of Mayor's Appointment for City Clerk/Risk Manager

Mayor Grimm introduced Meri Jane Bohn to the Councilors, who then unanimously confirmed the Mayor's appointment as City Clerk/Risk Manager, as follows:

Motion made by Councilor Aispuro, Seconded by Councilor Duquette.

Voting Yea: Councilor Aispuro, Councilor Schreiber, Councilor Duquette, Councilor Tate, Councilor Torrez

4. **Resolution 26-018** Amending City of Sandpoint Personnel Policy

Central Services Director Cheryl Huges provided a presentation for Council members and fielded questions from Council. Community Planning and Development Deputy Director Bill Dean, Public Works Director Holly Ellis, and Finance Director Sarah Lynds also provided information and fielded questions from Councilors.

Councilor Schreiber made a motion to approve the resolution to amend the City of Sandpoint Personnel Policy, with the first closure date of April 10, 2026. Seconded by Councilor Aispuro, the motion was approved unanimously by Council members present.

Motion made by Councilor Schreiber, Seconded by Councilor Aispuro.

Voting Yea: Councilor Aispuro, Councilor Schreiber, Councilor Duquette, Councilor Tate, Councilor Torrez

5. **Resolution 26-019** Idaho's State Revolving Fund Grant and Loan Program - Wastewater Treatment Plant Reconstruction

Mayor Grimm announced that the next item on the agenda was a proposed resolution authorizing an application submission to the Idaho Department of Environmental Quality (DEQ) for the Wastewater Treatment Plant (WWTP) Reconstruction Project. Director Ellis provided an overview of the program and fielded questions from Council members.

Councilor Duquette made a motion to authorize the submission of the SRF-02 Construction Funding Application to the DEQ for the WWTP Reconstruction Project and adoption of Resolution 26-019.

Motion made by Councilor Duquette, Seconded by Councilor Aispuro.

Voting Yea: Councilor Aispuro, Councilor Schreiber, Councilor Duquette, Councilor Tate, Councilor Torrez

6. 2026 Stormwater Management Study Update

Project Manager Rachel McKinley provided a presentation on the 2026 Stormwater Management Study and fielded questions from Council members. Information only; no Council action.

Executive Session

7. Vote to Convene in Executive Session pursuant to Idaho Code § 74-206(1)(a) to consider hiring a public officer employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general, Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student and Idaho Code § 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Motion made by Councilor Aispuro, Seconded by Councilor Schreiber.
Voting Yea: Councilor Aispuro, Councilor Schreiber, Councilor Duquette, Councilor Tate,
Councilor Torrez

8. Executive Session will be held pursuant to Idaho Code §§ 74-206(1)(a)(b) and (f), as noted above.

Reconvene and Adjourn

Following conclusion of the executive session, the regular meeting was reconvened and then immediately adjourned at 7:37 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the Deputy City Clerk, were approved by City Council during their meeting held April 1, 2026.



Deb Ruehle, Council President



Attest: Hayley Keys, Deputy City Clerk