PARKING COMMITTEE MEETING MINUTES

October 30, 2026 at 7:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Chair Luke Omodt called the meeting of the Sandpoint Parking Committee to order at 7:30 a.m. on Friday, October 30, 2026, in the Council chambers at City Hall, 1123 W. Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT
Scott Wilburn
Brynn Williams-Woodruff
Luke Omodt, Chair
Erin Riseborough
Bob Clark, Vice Chair

Meeting Minutes Approval

1. Approval of Minutes from the Committee's October 16, 2026, Meeting

   Committee member Riseborough made a motion to approve the Committee's October 16, 2026, meting minutes. Committee member Wilburn seconded the motion, and the minutes were approved by a unanimous vote of the Committee.

   Motion made by Riseborough, Seconded by Wilburn.
   Voting Yea: Wilburn, Woodruff, Omodt, Riseborough, Clark

Old/Unfinished Business

2. Recommendation: Annual Daytime Off-Street Parking Permits

   Community Planning and Development Director Jason Welker provided a presentation on the annual parking permit policy alternatives for Council recommendation. Director Welker and Lt. Aerni fielded questions from Committee members.

   Committee members discussed staff's recommendation of extending the existing 2026 annual daytime parking permits, and unanimously agreed that permits should be extended through February 28, 2027, while Council deliberates and staff prepares implementation.

   Following discussion, Committee member Riseborough made a motion to recommend an alternative parking program where City residents receive two free virtual parking permits per household and an annual permit available to anyone is $35.00. Following remarks and deliberation, Committee member Wilburn seconded the motion, and the recommendation was passed unanimously by Committee members.

   Motion made by Riseborough, Seconded by Wilburn.
   Voting Yea: Wilburn, Williams-Woodruff, Omodt, Riseborough, Clark

Following this item, the Committee unanimously agreed to extend the meeting to allow sufficient time to address the remaining action item on the agenda and to revise the order of business to consider Item No. 4 before Item No. 3.

Committee member Wilburn departed from the meeting at 8:58 a.m.

New Business

4. Proposed Remaining Committee Priorities

   Director Welker presented the proposed remaining meeting schedule to accommodate the holidays in the upcoming months. After a brief discussion, the Committee members present agreed to the proposed meeting schedule.

3. Discussion: Off-Street Hourly Rates and Payment Increments

   Committee members agreed to table this item for consideration at its next regularly scheduled meeting.

General Announcements/Comments

No Committee members provided any general announcements or comments.

Public Comment

No members of the public were present.

Adjourn

With no further business on the agenda, the meeting was adjourned at 9:09 a.m.

I presided over this meeting and can confirm that these minutes, prepared by the clerk, were approved by the Sandpoint Parking Committee during their meeting held on _____, 2026.

Luke Omodt, Chair

Attest: Hayley Keys, Deputy City Clerk