



URBAN FORESTRY COMMISSION MEETING MINUTES

December 03, 2024 at 10:00 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Following a welcome from Mayor Jeremy Grimm, staff liaison Erik Bush called the meeting of the Sandpoint Urban Forestry Commission to order at 10:04 a.m. on Tuesday, December 3, 2024, in Council Chambers at City Hall, 1123 W. Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Mose Dunkel
Chase Youngdahl
Geoff Gregory
Paige Belfry
Preston Andrews

During the meeting, the Commission members introduced themselves and provided information on their experience and background and their reasons for wanting to participate as a member of this Commission. Also present were City Councilor Kyle Schreiber, who will serve as Council liaison to the Commission, City legal counsel Zach Jones, board clerk Samantha Branscome, and City Clerk Melissa Ward.

Meeting Minutes Approval – none

Old/Unfinished Business – none

New Business

3. Orientation and Training

Commission members reviewed the Sandpoint Citizen Advisory Board Handbook, with City legal counsel Zachary Jones and City Clerk Melissa Ward providing training and an overview of the Idaho Open Meeting Law, Public Records Law, and Ethics in Government law and rules. Commission members were encouraged to obtain and provide City staff with an email address to be used exclusively for commission/city related business. Erik Bush also reviewed the list of the Commission's duties, as reflected in the City Code, as well as a list he prepared of possible agenda items.

4. Election of Board Chair

Nomination of Mose Dunkel as Board Chair.

Motion made by Youngdahl, Seconded by Andrews.

Voting Yea: Dunkel, Youngdahl, Gregory, Belfry, Andrews

5. Election of Board Vice Chair

Nomination of Chase Youngdahl as Board Vice Chair.

Motion made by Dunkel, Seconded by Gregory.

Voting Yea: Dunkel, Youngdahl, Gregory, Belfry, Andrews

6. Selection of Regular Meeting Day / Time

Following discussion, the Board selected the fourth Thursday of the month at 3:00 p.m. as their regular meeting day/time.

Motion made by Dunkel, Seconded by Belfry.

Voting Yea: Dunkel, Youngdahl, Gregory, Belfry, Andrews

The next meeting is scheduled for Thursday, January 23, 2025, at 3:00 p.m. in Council Chambers at City Hall.


Board Roundtable

7. The Commission discussed several possible agenda topics for the next meeting.

Adjourn

With no further business before the Commission, the meeting adjourned at 11:31 p.m.

I presided over this meeting and confirm that these minutes prepared by Board Clerk were approved by the Sandpoint Urban Forestry Commission on January 23, 2025.



Mose Dunkel, Chairman



Attest: Samantha Branscome, Board Clerk