



CITY COUNCIL MEETING MINUTES

August 07, 2024 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Mayor Jeremy Grimm called the regular meeting of the Sandpoint City Council to order at 5:31 p.m. on Wednesday, August 7, 2024, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Mayor Jeremy Grimm
Councilor Deb Ruehle
Councilor Joel Aispuro
Councilor Justin Dick
Councilor Kyle Schreiber
Councilor Pam Duquette
Councilor Rick Howarth

Following roll call, Mayor Grimm announced that Police Chief Corey Coon would serve as sergeant-at-arms for the meeting.

Pledge of Allegiance

Mayor Grimm led all present in the Pledge of Allegiance.

Announcements and Reports

Mayor Grimm provided instructions for the public regarding the budget process, with public testimony on budget and funding related items reserved for the public hearing scheduled for August 21.

1. Presentation: SPOT Bus Funding

Donna Griffin, Executive Director of Selkirks-Pend Oreille Transit (SPOT Bus), gave a presentation on the history of SPOT Bus and funding. Information only; no Council action.

Following the SPOT Bus presentation, at the Mayor's request and invitation, City department directors reported on activities and projects from their respective departments.

Public Forum

Mayor Grimm provided instructions for comments during public forum and other opportunities for public comment during the meeting, including a summary of the City's rules of civility and public decorum at meetings, followed by public forum, with several members of the public addressing the Mayor and Council on Consent Calendar items or City of Sandpoint relevant topics not on the agenda.

At 6:53 p.m., Mayor Grimm stepped down and Council President Ruehle presided during the time when members of the public attending remotely commented during public forum. Following remote comment, the Mayor returned to the dais and reclaimed the gavel at 6:56 p.m.

Information only; no Council action.

Consent Calendar - action item

Council removed from the Consent Calendar Item 5, Proposed Resolution for approval of Change Order No. 3 to Dreamland Skateparks' Agreement for Travers Park Skatepark Expansion, and Item 6, Proposed Resolution for the Fifth Amendment/Change Order No. 5 to Ginno Construction's Agreement for Travers Park Renovations Phase 1. The Mayor announced that these items would be taken up at the end of New Business.

Motion to approve the Consent Calendar as amended.

Motion made by Councilor Dick, Seconded by Councilor Aispuro.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

2. The minutes from Council's July 17, 2024, meeting were approved as presented.
3. Bills approved for payment: \$2,907,627.98 (\$2,177,443.34 for regular payables and \$730,184.64 for payroll)
4. Resolution 24-053 CHANGE ORDER NO. 2 TO SCADA UPGRADES PROFESSIONAL SERVICES AGREEMENT WITH B & E ELECTRIC, INC. (CITY AGREEMENT A24-3401) - approved
5. Proposed Resolution: Change order #3 to Dreamland Skateparks, LLC, Agreement for Travers Park Skatepark Expansion (City Agreement #A23-5300-4)
This item was removed from the Consent Calendar. See New Business.
6. Proposed Resolution: Fifth Amendment and Change Order #5 to Agreement with Ginno Construction Co. for Travers Park Renovations Phase 1 (City Agreement A23-5300-5)
This item was removed from the Consent Calendar. See New Business.
7. Resolution 24-056 MEMORANDUM OF UNDERSTANDING FOR AMENDMENT TO ARTICLE 16 OF THE 2021-2024 COLLECTIVE BARGAINING AGREEMENT WITH THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 2319 - approved

Following approval of the Consent Calendar, Mayor Grimm called for a brief recess at 6:57 p.m. When the meeting reconvened at 7:03 p.m., the Mayor requested, and Council was agreeable, to move Item 10 under New Business, Proposed Resolution approving the Agreement with Keller Associates for the Wastewater Treatment Plant Preliminary Engineering Report, to be taken up next on the agenda, ahead of Old Business.

New Business – Item 10

10. Resolution 24-057 PROFESSIONAL SERVICES AGREEMENT WITH KELLER ASSOCIATES FOR WASTEWATER TREATMENT PLANT PRELIMINARY ENGINEERING REPORT (CITY AGREEMENT #A24-3257-1) - approved

Civil Engineer Brandon Staglund, along with Kyle Meschko from Keller Associates, provided information on this item and fielded questions from the Council members.

Motion to approve the Resolution for the Agreement with Keller Associates for the Wastewater Treatment Plant Preliminary Engineering Report.

Motion made by Councilor Dick, Seconded by Councilor Duquette.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

Old/Unfinished Business

8. Fiscal Year 2025 Department Budget Presentations

Staff presentations and information on the FY2025 City Budget provided by Finance Director Sarah Lynds, Utilities Supervisor Rod Berget, Streets Supervisor Chet Jackman, Wastewater

Treatment Supervisor Deven Hull, Police Chief Corey Coon, Fire Chief Gavin Gilcrease, Community Planning and Development Director Jason Welker, and Central Services Director Cheryl Hughes, with questions from the Mayor and Council fielded by staff.

Information only; no Council action. Public testimony will be taken during the public hearing on August 21, 2024, at which time Council will make final decisions and adopt the FY2025 Budget.

9. Updated Fee Changes

Mr. Welker provided information on the fees proposed for the new James E. Russell Sports Center, which had changed from their first introduction at Council's last meeting on July 17, and fielded questions from the Council members.

Information only; no Council action. Public testimony will be taken during the public hearing on August 21, 2024, at which time Council will make final decisions and approve the final fees schedule.

New Business - continued

11. Ordinance 1424 MUNICODE CITY CODE REPUBLICATION - Ordinance & Summary approved

Mayor Grimm introduced this item, relaying that the City was in the process of implementing a new website, along with two related and integrated services purchased from the new website host, CivicPlus. One is the new agenda / meeting management platform that has been in use now for the past few months, and the new website will be launched this month. The third and final piece is a transition to Municode, the City's new codifier. Adoption of this ordinance will provide official approval from the City Council for republication of the City Code by Municode.

The City Clerk read the title of the ordinance, followed by a motion that the ordinance pass its first reading by title only and the summary is approved.

Motion made by Councilor Schreiber, Seconded by Councilor Dick.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

The Mayor announced that the ordinance had passed its first reading by title only, and the summary was approved, followed by a motion that the rules requiring three separate readings, once in the ordinance's entirety, be suspended and that the ordinance pass its second and third readings under suspension of the rules.

Motion made by Councilor Schreiber, Seconded by Councilor Aispuro.

Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

The Mayor announced that the motion passed, and the ordinance was considered read, passed and adopted under suspension of the rules. It will become effective following publication of the summary in the newspaper.

The Mayor called for a brief recess at 9:03 p.m., with the meeting reconvening at 9:11 p.m.

12. Proposed Local Option Tax to Fund Street & Sidewalk Construction

Mayor Grimm introduced this item and provided a presentation on his request for Council to consider seeking voter approval of a local option sales tax for the purpose of funding street and sidewalk construction.

Information only; no Council action at this time. A proposed resolution for ballot language will be presented at Council's August 21, 2024, meeting.

5. Resolution 24-054 CHANGE ORDER NO. 3 TO AGREEMENT WITH DREAMLAND SKATEPARKS, LLC (CITY AGREEMENT #A23-5300-4) – approved

Mr. Welker fielded questions from Council members Schreiber and Duquette regarding items 5 and 6, which they had removed from the Consent Calendar, followed by separate motions to approve both resolutions.

Motion to approve Item 5 made by Councilor Schreiber, Seconded by Councilor Aispuro.
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

6. Resolution 24-055 AGREEMENT AMENDMENT AS CHANGE ORDER NO. 5 WITH GINNO CONSTRUCTION COMPANY FOR CM/GC SERVICES FOR TRAVERS PARK RENOVATIONS, PHASE 1 (CITY AGREEMENT NO. 23-5300-5) – approved

Motion to approve the Resolution for an Agreement Amendment as Change Order No. 5 with Ginno Construction Company for CM/GC Services for Travers Park Renovations, Phase 1 (City Agreement No. 23-5300-5)

Motion made by Councilor Schreiber, Seconded by Councilor Aispuro.
Voting Yea: Councilor Ruehle, Councilor Aispuro, Councilor Dick, Councilor Schreiber, Councilor Duquette, Councilor Howarth

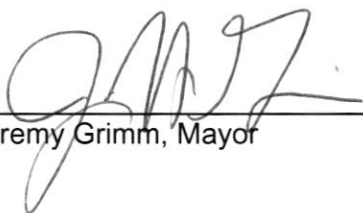
Executive Session

13. Motion to convene in executive session pursuant to Idaho Code § 74-206(1)(c) to acquire an interest in real property not owned by a public agency.
14. The executive session was held as noted under Item 13.

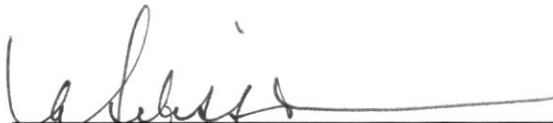
Adjourn

Following conclusion of the executive session, the Mayor reconvened and then immediately adjourned the meeting at 10:20 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the City Clerk, were approved by the Sandpoint City Council on August 21, 2024.



Jeremy Grimm, Mayor



Attest: Melissa Ward, City Clerk