



CITY COUNCIL SPECIAL MEETING/WORKSHOP MINUTES

July 01, 2026 at 1:00 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Mayor Grimm called the special meeting of the Sandpoint City Council to order at 1:00 p.m. on Wednesday, July 1, 2026, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Mayor Jeremy Grimm
Councilor Deb Ruehle, Council President
Councilor Joel Aispuro
Councilor Kyle Schreiber
Councilor Pam Duquette
Councilor Joe Tate
Councilor Joshua Torrez

As required by the City's adopted Code of Ethics and Civility, as the presiding officer, Mayor Grimm identified law enforcement personnel serving as sergeant-at-arms for the meeting: Police Lieutenants Michael Aerni and Steven Chamberlain.

Mayor Grimm announced that there would be no general public comment period during the meeting. He provided opening remarks and outlined the procedures for members of the public wishing to speak during the public comment portion of the agenda related to the RV Park and City Beach Parking Lot community engagement item.

Pledge of Allegiance

Mayor Grimm welcomed and introduced special guests from the local Girl Scouts, noting that the Council was honored to have them lead the Pledge of Allegiance.

1. The Local Girl Scouts led all present in the Pledge of Allegiance

Budget Workshop

Mayor Grimm and Finance Director Sarah Lynds opened the workshop with an overview of the agenda.

Finance Director Sarah Lynds provided some introductory information regarding the annual budget.

2. Department Budgets - Public Works (PW) Department, and Community Planning and Development Department.

Ms. Lynds presented an overview of the City's fiscal well-being, including current financial conditions, budget considerations, and factors affecting the City's financial outlook. The presentation provided Council with information to support ongoing budget discussions and long-term financial planning.

Public Works Director Holly Ellis, Community Planning and Development Director Jason Welker, and Ms. Lynds presented the proposed FY2027 budgets for their respective departments and funds, including the Fiber Fund, Recreation Fund, Park Capital Improvement Fund, Capital

Improvement Fund, Park Maintenance and Government Buildings, and Community Planning and Development Administration, Planning, and Building.

Council discussed the proposed budgets and asked questions which were addressed by Mayor Grimm, Ms. Ellis, Mr. Welker, and Ms. Lynds. No Council action was taken.

Mayor Grimm announced Councilor Aispuro needed to depart the meeting at 2:30 p.m. and called for a brief recess, with the meeting reconvening at 2:42 p.m.

Announcements and Reports

Mayor Grimm reported that the City's new downtown and City Beach parking program is in its soft launch phase. Parking enforcement will issue warnings during the transition period, with full enforcement to begin in the coming weeks. He thanked City staff for assisting the public and encouraged residents to contact the city with any questions.

Councilors provided reports from the citizen advisory boards on which they serve as Council liaison.

At the request and invitation of the Mayor, Department directors provided updates and reports on activities in their respective departments. Staff fielded questions from Council members.

3. Report: Cash and Investment Transactions Financial Report – May 2026 (for information only)

No Council questions or comments regarding this item.

Consent Calendar

Mayor Grimm noted for the record the amount of bills for payment approval, and the Consent Calendar was approved by a unanimous vote of Council members present.

Motion made by Councilor Schreiber, Seconded by Councilor Duquette

Voting Yea: Councilor Schreiber, Councilor Ruehle, Councilor Tate, Councilor Duquette, Councilor Torrez

4. The Minutes from Council's June 17, 2026, special meeting were approved as presented.
5. The Minutes from Council's June 17, 2026, regular meeting were approved as presented.
6. Bills in the total amount of \$1,782,474.84, reflecting \$985,809.84 for regular payables and \$796,665.00 for payroll, were approved for payment.
7. **Resolution 26-049:** Approving contract with Apollo, Inc. for the Wastewater Treatment Plant (WWTP) Screw Press Improvements Project (Agreement A26-3257-1)

New Business

8. Council Update: RV Park and City Beach Parking Lot Community Engagement Update

Mr. Welker, Dan Tadic with HMM Engineering, and Jeff Stiltz with MTLA Landscape Architects of Spokane provided an update and presentation on the community engagement for the RV Park and City Beach Parking Lot. They also fielded questions from the Council members. Information only; no Council action.

Public Comment – RV Park and City Beach Parking Lot

9. Mayor Grimm opened the meeting for public comment regarding the RV Park and City Beach Parking Lot community engagement only. He reviewed the City's public meeting decorum guidelines and asked attendees to remain respectful, avoid disruptive behavior, and limit comments to the topic at hand. He noted that public comment is for comments only and not for questions or debate.

Old/Unfinished Business

10. Council Direction: RV Park and City Beach Parking Lot Community Engagement Direction from Council

Mr. Welker requested Council direction on the RV Park and City Beach Parking Lot project. Council discussed the proposed RV park concepts and provided feedback on RV circulation, parking, amenities, access, and future parking lot design.

Council supported moving forward with Concepts B and C, with continued refinement of the entrance location, EV charging, lift station, restroom facilities, tent camping, and pet area. Council requested consideration of preserving green space, improving site circulation, and coordinating future parking lot and boat launch improvements.

Mr. Welker provided an update on potential grant funding and future design considerations. He noted that additional public and committee/commission review will occur before final design.

A motion was made to direct staff to proceed with refinement of concepts B and C, incorporating council feedback.

Motion made by Councilor Ruehle, Seconded by Councilor Torrez
Voting Yea: Councilor Duquette, Councilor Tate, Councilor Torrez, Councilor Schreiber, Councilor Ruehle

Adjourn

With no further business before the Council, the meeting was adjourned at 4:44 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their meeting held July 15, 2026.



Jeremy Grimm, Mayor

Attest: Meri Jane Bohn, City Clerk