



CITY COUNCIL MEETING AGENDA

March 04, 2026 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Roll Call

Pledge of Allegiance

Announcements and Reports

1. Report/Presentation: Audited Financial Statements for the Fiscal Year ending September 30, 2025 (for information only)
2. Report: FY 2025 4th Quarter Financial and Capital Report (for information only)

Public Comments

Consent Calendar - action item

3. Approval of Minutes from Council's February 4, 2026, Regular Meeting - **action item**
4. Approval of Minutes from Council's February 11, 2026, Special Meeting - **action item**
5. Approval of Minutes from Council's February 18, 2026, Regular Meeting - **action item**
6. Payables Report / Approval of Bills for Payment - **action item**
7. Proposed Resolution: Amending City Fees Schedule to add Commercial Property Assessed Capital Expenditure (C-PACE) Program Application Fee - **action item**
8. Proposed Resolution: Amending City Fees Schedule to add James E. Russell Sports Center Membership Pause and Reactivation Fees - **action item**
9. Proposed Resolution: University Place Subdivision PS20-0003 / PFP25-0002, Phase 4, First Amendment to Development Agreement (No. 991044) and Phase 4 Final Plat - **action item**
10. Proposed Resolution: Professional Services Agreement with Century West Engineering for Woodland Drive Water Main Replacement Project (City Agreement No. A26-3452-2) - **action item**
11. Proposed Resolution: Third Amendment to Professional Services Agreement with Stantec Consulting Services, Inc. (No. A25-3257-2), and Issuance of Task Order No. 4 for WWTP Screw Press Engineering Services during Construction - **action item**

Public Hearing

12. Public Hearing: Proposal to Amend City Fees Schedule to add James E. Russell Sports Center Corporate Membership - **action item**
13. Proposed Resolution: Amending City Fees Schedule to add James E. Russell Sports Center Corporate Membership Fee - **action item**

Old/Unfinished Business

14. Proposed Resolution: Authorizing Application to Western States Fire Managers Wildland Urban Interface (WUI) Grant Program for Little Sand Creek Watershed Fire Mitigation Funding - **action item**
15. Proposed Resolution: Authorization for Mayor to Execute Contract with IPS Group, Inc., for Parking Management System Implementation - **action item**

New Business

16. Council Direction: Request from Sandpoint Sailing Association for longer-term Windbag Marina Moorage MOU - **action item**

Executive Session

17. Vote to Convene in Executive Session pursuant to Idaho Code § 74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need and § 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated - **action item**

18. Executive Session will be held pursuant to Idaho Code §§ 74-206(1)(a) and (f), as noted above.

Reconvene and Adjourn

Public Participation Options and Information

Before the meeting, comment in writing: Email cityclerk@sandpointidaho.gov or deliver to City Hall.
Attend in person: See above for meeting location. Seating available on first-come, first-served basis.
Attend remotely: Register at <https://www.sandpointidaho.gov/meetings>.
After the meeting, view the recording on YouTube: <https://www.youtube.com/c/CityofSandpoint>.
For questions or requests for special accommodation: At least 48 hours prior to the meeting, send a message to the email address above or call (208) 263-3310.