



City of Sidney, MT
City Council Regular Meeting
August 05, 2024 6:30 PM
115 2nd Street SE | Sidney, MT 59270

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order
2. Pledge of Allegiance
3. Aldermen Present
4. Correction or Approval of Minutes
 - a. [July 15th, 2024 Regular Meeting Minutes](#)
 - b. [July 23rd, 2024 Budget and Finance Committee Meeting Minutes](#)
 - c. [July 23rd, 2024 Water and Sewer Committee Meeting Minutes](#)
 - d. [July 24th, 2024 Street and Alley Committee Meeting Minutes](#)
 - e. [July 24th, 2024 Sanitation Committee Meeting Minutes](#)
5. Visitors
 - a. 406 Freedom-Indoor Shooting Range at 725 W Holly
 - b. Other Visitors:
6. Public Hearing
7. Mayor Norby
 - a. Update:
8. Committee Meeting Work
 - a. **Budget and Finance Committee:** Oil and Gas Donations

- b. **Water and Sewer Committee:** Water and Water Impact Free Preliminary Budget
- c. **Water and Sewer Committee:** Sewer and Sewer Impact Free Preliminary Budget
- d. **Street and Alley Committee:** Streets Preliminary Budgets and Rate Increase
- e. **Street and Alley Committee:** Sweeping Preliminary Budget
- f. **Street and Alley Committee:** Street Lighting Preliminary Budget
- g. **Sanitation Committee:** Solid Waste Preliminary Budget and Rate Increase
- h. **Call for Budget and Finance Committee-FY24-25 Budget**

9. **Alderman Requests and Committee Reports**

Parks and Recreation – Chairman DiFonzo – Christensen, Stevenson | **Water and Sewer** – Chairman Koffler – Godfrey, Christensen

Street and Alley – Chairman Christensen– DiFonzo, Rasmussen | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

City Buildings & Street Lighting – Chairman Stevenson– Koffler, Godfrey | **Police and Fire** – Chairman Godfrey, DiFonzo, Rasmussen

Budget and Finance – Chairman Christensen – DiFonzo, Koffler

10. **Unfinished Business**

11. **New Business**

12. **City Planner**

13. **City Attorney**

- a. Update:

14. **Chief of Police**

- [a.](#) Confirmation of Jeffrey Kuylen

- b. Update:

15. **Public Works Director**

- [a.](#) Interstate Engineering Red River Drive Drainage Report

- [b.](#) American Tower Lease

- [c.](#) Interstate Engineering Short Form Agreement-Veteran's Park Irrigation System

d. Update:

16. Fire Marshal/Building Inspector

17. City Clerk/Treasurer

a. FY2024-2025 Taxable Valuation

b. Update:

18. Consent Agenda

[a.](#) Claims to be approved: \$269,116.92

[b.](#) Building Permits to be approved: RC2025-01, RC2025-02 and RC2025-04; 2024-085, 2025-003, 2025-004, 2025-010

19. Adjournment



City of Sidney, MT
 City Council Regular Meeting
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1. Call to Order

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

2. Pledge of Allegiance

The Pledge of Allegiance was stated by all present.

3. Aldermen Present

Christensen, Godfrey, Stevenson, Koffler, Rasmussen (via phone) and DiFonzo.

4. Correction or Approval of Minutes

a. July 1st, 2024 Regular Meeting Minutes

Motion was made to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

b. July 1st, 2024 Closed Meeting Minutes

Clerk/Treasurer Chamberlin stated the closed meeting minutes were printed and provided to the City Council for review and must be returned to her to destroy.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson,

Alderwoman Godfrey, Alderwoman Christensen

c. July 9th, 2024 Budget and Finance Committee Meeting Minutes

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

5. Visitors

a. Visitors:

Jacky Gonzales, Mackenzie (Round-Up), Jody Wells (Round-Up), Letty Buxbaum, Trenton Buxbaum and Dani Buxbaum. Via zoom: James Falcon (Sidney Herald),

6. Public Hearing

Nothing.

7. Mayor Norby

a. Update:

Nothing.

8. Committee Meeting Work

a. Preliminary Budget Approval Committee Meetings:

Budget and Finance Committee: Tuesday July 23rd, 2024 at 5:30pm

Water and Sewer Committee: Tuesday July 23rd, 2024 at 6:00pm

Street and Alley Committee: Wednesday July 24th, 2024 at 5:30pm

Sanitation Committee: Wednesday July 24th, 2024 at 6:15pm

Mayor Norby announced the posted committee meetings to review the FY24-25 preliminary budget.

9. Alderman Requests and Committee Reports

Parks and Recreation – Chairman DiFonzo – Christensen, Stevenson | **Water and Sewer** – Chairman Koffler – Godfrey, Christensen

Street and Alley – Chairman Christensen– DiFonzo, Rasmussen | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

City Buildings & Street Lighting – Chairman Stevenson– Koffler, Godfrey | **Police and Fire** – Chairman Godfrey, DiFonzo, Rasmussen

Budget and Finance – Chairman Christensen – DiFonzo, Koffler

Alderman Godfrey stated she has a conflict the next 3 months for the REDC Meetings if anyone is interested in attending them in her place and Alderman Christensen stated she can fill in.

10. Unfinished Business

Nothing.

11. New Business

Nothing.

12. City Planner

a. Review Preliminary Capital Improvement Plan

City Planner Sanderson stated he is in front of the City Council to present the preliminary draft of the proposed capital improvement plan which is a financial document and planning tool for project planning. He stated the preliminary draft has a lot of the financial information in red that is not updated, but he has the information now to fill in and move forward. He stated he hopes to have an updated draft in the next 15-30 days but is asking the project list be reviewed during the preliminary budget process to ensure all known projects and their prioritizations are how the Council feels they should be in respect to these projects. He stated if there are changes, he will get them updated for a final draft for the Council to approve and it will be approximately 60-days for the final draft is completed and is presented for approval.

Alderman DiFonzo stated in the sidewalk section has the 22nd Avenue Bike and Pedestrian Path Project estimate around \$203,000 but recent estimates have been around \$1,000,000 and PWD Hintz stated the project has been updated to go further up 22nd Avenue and the financial numbers need to be updated for these projects. Alderman DiFonzo asked if the grant can be applied for next year, why does the CIP have 2028 for the project and PWD Hintz stated they will apply as soon as possible for the grant but once is granted takes years to finalize the plan, such as the pedestrian bridge project. City Planner stated they have heard loud and clear the importance of this project, especially with school district and zoning change request public hearing and that we get a head of the infrastructure. He further stated final numbers for financials was worked on today and will be updated. Mayor Norby stated we should know about grant authorization sooner and PWD Hintz stated no sooner than August 2025. Alderman DiFonzo asked if we are able to obtain grant, can the project be move up in the plan? City Planner Sanderson stated absolutely, the timeline is based on the state MDT grant which is not as easy a process as it once was but there is a bigger pot of money. Clerk/Treasurer Chamberlin stated projects can go early as the CIP is just a plan for budgeting and is a working document that can be changed as the years go on.

Alderman DiFonzo stated the City needs to stress that is a safety issue and Mayor Norby stated it is a high priority for all.

Alderman DiFonzo stated he does like the CIP and how it gives a plan to look at and Alderwoman Christensen agreed.

13. City Attorney

a. Update:

Nothing.

14. Chief of Police

a. June 2024 Police Department Report

Clerk/Treasurer Chamberlin provided the June 2024 Police Department Report on behalf of Chief Kraft. Alderman DiFonzo asked if our parking ordinances are being enforced as the parking violations in Chief Kraft's monthly report dropped in the last several months. Clerk/Treasurer Chamberlin stated the Compliance Officer Report shows parking on street violations and Alderman DiFonzo stated he is speaking about parking on wrong side of street, yellow zones, etc. but he will address with it Chief Kraft.

15. Public Works Director

a. Anderson Drainage Project Vendor Invoice for \$510.75

PWD Hintz presented the Anderson Drainage Project Vendor Invoice for \$510.75. He stated they did have the bid opening for this project and bids came in \$125,000 over the engineering estimate and all but one of the four bids were done improperly. He stated they have consulted with City Attorney Kalil about how to proceed and the project may need to be re-bid.

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

b. June 2024 Public Works Report

PWD Hintz presented the June 2024 Public Works Report. He stated 6th Street was completed prior to the Pie Social and Sunset Festival. He stated the Franz plant is having new electric lines installed by and to their plant, which could cause it to be shut down for the entire week, but Franz is trying to get it running with a generator so the City can continue with the paving projects. He further stated he and Clerk/Treasurer Chamberlin have submitted further information on the Impact Fee Study but there is more information they have indicated they need that they will get to them.

Alderman DiFonzo stated on 9th Ave where they milled out the road, there is still a substantial lip and PWD Hintz stated they will be laying more pavement at this location to correct that.

c. Compliance Officer Report for FYE 23-24

PWD Hintz presented the Fiscal Year End Compliance Officer Report. He stated Compliance Officer Schroeder will provide monthly reports to the City Council moving forward.

16. Fire Marshal/Building Inspector

a. June 2024 Fire Run Report

Clerk/Treasurer Chamberlin presented the June 2024 Fire Run Report on behalf of FM/BI Rasmussen.

17. City Clerk/Treasurer

a. May-June 2024 Water/Sewer Bank Transfer \$151,073.86

Clerk/Treasurer Chamberlin stated the purpose of the water/sewer transfer is to account for the expenditures being paid of the city repurchase/checking account when the revenue for those departments is deposited into the water/sewer bank account. She stated with the new credit card processor and numerous other changes that have happened, to do the transfer computing based off the expenditures has become to convoluted and not accurate as deposits and payments are coming out of both accounts. She stated in order to better compute the transfer, they will be basing the amount in the water/sewer bank account off of the cash balance in the accounting software. She stated because of the ebb and flow of revenue and expenditures in the water and sewer funds, they will be doing this transfer quarterly instead of monthly and the transfer may be transferring money into or from the water/sewer bank account.

Clerk/Treasurer Chamberlin presented the May-June 2024 Water/Sewer Bank Transfer from the repurchase/checking into the water/sewer bank account of \$151,073.86.

Motion was made to approve.

Motion made by Alderman Stevenson, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

b. June 2024 JV Report

Clerk/Treasurer Chamberlin presented the June 2024 JV Report and stated that these JV's include the FY23-24 budgeted transfers that where approved.

Motion made by Alderwoman Godfrey, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

c. Local Government Review: Webinar for interested parties July 24th at 11:00am

Clerk/Treasurer Chamberlin stated for those who are interested in running for the Local Government Review Board or interested in what the Local Government Review entails there is a webinar on July 24th, 2024 at 11am. She stated she will be streaming the webinar in the Council Chambers for any/all to attend and she has also extended that invitation to the Town of Fairview for any of their constituents who are interested.

Alderwoman Godfrey asked if anyone has filed for the board and Clerk/Treasurer Chamberlin stated there are 2-4 interested parties but she is not sure if any have filed yet.

18. Consent Agenda

Motion was made to approve the claims and building permits.

Motion made by Alderman Koffler, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

a. **Claims to be approved:** \$219,946.89

b. **Building Permits to be approved:** 2025-001, 2025-006 to 2025-008

19. Adjournment

at 6:55pm.



City of Sidney, MT
 Budget and Finance Committee Meeting
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Committee Members Present: Christensen, Koffler, DiFonzo

Other's Present: Mayor Norby, PWD Hintz, Clerk/Treasurer Chamberlin, Deputy Clerk/Treasurer Schmierer and Chief Kraft

1. New Business

a. FY24-25 Budget: General Fund and Mill Levies Preliminary Budget

Clerk/Treasurer Chamberlin reviewed the proposed preliminary budget for the general fund and what the mill levies look like based off of last fiscal years taxable valuation. She stated the general fund is approximately \$20,000 aware from balancing, which is a very good spot to be in for the general fund budget at this point. She stated the Local Government Review mill levies to receive \$31,000 to pay for this two year review will be in addition to the allowed mill levies. With no questions or concerns from the Budget and Finance Committee, Clerk/Treasurer Chamberlin stated they will not be asked to give approval of the preliminary general fund budget until after the taxable valuation is receive, likely on Monday August 5th. She will call for another Budget and Finance Committee meeting at that time.

b. FY24-25 Budget: Oil and Gas Fund Donations, Expenditures and Transfers Preliminary Budget

Clerk/Treasurer Chamberlin reviewed the previous fiscal years donations out of the oil royalties in the oil and gas fund. Alderman Koffler asked if Richland Economic Development should receive the same amount as last year, or if it should be reviewed to be reduced. Alderwoman Christensen stated she feels seeing the \$5,000 split between Richland Economic Development and the Sidney Chamber of Commerce. Mayor Norby agreed and stated the Chamber has done a lot of work for the community, including grants, and currently receives no monetary contribution from the City.

Motion was made to approve the donations from the oil royalties in the oil and gas fund with the amendment that Richland Economic Development receives \$3,500 and the Sidney Chamber of Commerce received \$2,500.

Motion made by DiFonzo, Seconded by Koffler.
Voting Yea: Christensen, Koffler, DiFonzo

Clerk/Treasurer Chamberlin reviewed the other expenditures and transfers out of the oil and gas fund, again stating that until the preliminary budget could be reviewed by the other Committees and she will have final preliminary budget review for the oil and gas fund before the Budget and Finance Committee after the taxable valuation is received.

c. 2025 Preliminary CIP-Review Projects for Parks

Clerk/Treasurer Chamberlin reviewed the proposed parks projects for the 2025 CIP and asked the committee if they have any additional projects that they would like to see added or if they would like the priority changed for the projects, keeping in mind that it is a working plan that the priorities can and likely will shift based off of funding availability.

Alderman Koffler stated the kids park next to the skate park and the tennis courts has limited equipment and the equipment itself is in need of upgrading. He stated the use of that park will only increase with the use of the skate park and especially the tennis courts. He stated he would like to see improvements to that park equipment added to the CIP.

Alderman DiFonzo stated the back stops at the South Meadow Park do not properly prevent foul balls from getting into the bleacher areas and he would like to see updates to those backstops added to the CIP, which would be a minimal project and cost. PWD Hintz stated he would have to look at the regulations on what could be done according to the American Softball Association/Federation.

Meeting was adjourned at 5:59pm.



City of Sidney, MT
 Water and Sewer Committee Meeting
 July 23, 2024 6:00 PM
 115 2nd Street SE | Sidney, MT 59270

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Committee Members Present: Christensen, Godfrey, DiFonzo

Other's Present: Mayor Norby, PWD Hintz, Clerk/Treasurer Chamberlin, Deputy Clerk/Treasurer Schmierer and Water Commissioner Elletson

1. New Business

a. FY2024-25 Preliminary Budget-Water Fund

Clerk/Treasurer Chamberlin reviewed the proposed preliminary budget for the water funds. She stated the largest capital purchase would be the water tower project that will hopefully commence next spring, but it is SRF funded so the revenue matches the expenditures. She stated the bond payment for that project would not start until January 2026 at the earliest so would not need to be budgeted for until next fiscal year, which is part of the reason why there is approximately \$500,000 in the water fund being put into cash savings. Clerk/Treasurer Chamberlin stated the water impact fee fund has expenditures to use all of the cash available in that fund, which will be used towards the water tower project.

Motion was made to recommend approval of the water and water impact fee funds preliminary budgets.

Motion made by Godfrey, Seconded by Christensen.

Voting Yea: Koffler, Godfrey, Christensen

b. FY2024-25 Preliminary Budget-Sewer Fund

Clerk/Treasurer Chamberlin reviewed the proposed preliminary budget for the sewer fund. She stated the WWTP Phase 4 project will be the largest capital expenditure, which is the final phase of the treatment plant project and removes the sludge. She stated they are attempting to keep the project costs low by land applying the sludge locally. PWD Hintz stated he was just informed that the nitrogen levels on the land they were wanting to apply the sludge to is too high to do

so. He stated they are currently looking at other options. Water Commissioner Elletson stated the levels could be high because when they were tested the land had already been fertilized. PWD Hintz stated they will retest the land and hope it will work. Alderman Koffler asked how much sludge needs to be removed and PWD Hintz stated it is 1.2-2.5 feet deep and Water Commissioner Elletson stated it would be around 6,000 semi truck loads.

Clerk/Treasurer Chamberlin stated the sewer impact fee fund has expenditures to use all of the cash available in that fund, which will be used towards the WWTP Phase 4 project.

Motion was made to recommend approval of the sewer and sewer impact fee preliminary budgets.

Motion made by Christensen, Seconded by Godfrey.
Voting Yea: Koffler, Godfrey, Christensen

c. 2025 Preliminary CIP-Review Projects for Water

Clerk/Treasurer Chamberlin reviewed the proposed water projects for the 2025 CIP and asked the committee if they have any additional projects that they would like to see added or if they would like the priority changed for the projects, keeping in mind that it is a working plan that the priorities can and likely will shift based off of funding availability. No changes were recommended.

d. 2025 Preliminary CIP-Review Projects for Wastewater

Clerk/Treasurer Chamberlin reviewed the proposed wastewater projects for the 2025 CIP and asked the committee if they have any additional projects that they would like to see added or if they would like the priority changed for the projects, keeping in mind that it is a working plan that the priorities can and likely will shift based off of funding availability. No changes were recommended.

e. 2025 Preliminary CIP-Review Projects for Storm Water

Clerk/Treasurer Chamberlin reviewed the proposed water projects for the 2025 CIP and asked the committee if they have any additional projects that they would like to see added or if they would like the priority changed for the projects, keeping in mind that it is a working plan that the priorities can and likely will shift based off of funding availability. No changes were recommended.

Clerk/Treasurer Chamberlin stated there has been discussions over several years for the need to create a storm water utility that would assess a fee to all properties in the city limits, but it has not progressed due to grant funding for projects and planning. She stated as the projects are completed the management of the new systems and the operation costs will continue to increase and the need to have money available for matching the grants makes the need to create the utility now imperative. She stated they are at the point now that by creating the utility the rates can be kept low but will also stop the use of sewer funds going to these projects and operations, which

could cause a need for a rate increase in that department. She stated this will be something they work on over the next year and would not be implemented until next fiscal year at the earliest.



City of Sidney, MT
 Street and Alley Committee Meeting
 July 24, 2024 5:30 PM
 115 2nd Street SE | Sidney, MT 59270

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Committee Members Present: Christensen, Rasmussen, DiFonzo

Other's Present: Mayor Norby, PWD Hintz, Clerk/Treasurer Chamberlin and Deputy Clerk/Treasurer Schmierer

1. **New Business**

a. **FY2024-25 Preliminary Budget-Streets Funds**

Clerk/Treasurer Chamberlin presented the preliminary budget for the Streets Funds that includes the street maintenance fund, snow removal fund, gas tax fund, street equipment CIP and street construction CIP. She stated the street maintenance fund, which is the property tax assessment fund, pays primarily for payroll and operations of the street department with capital projects or purchases coming out of the other funds. She stated overall there is approximately \$1,600,000 in capital being spent on streets this year, most of which coming out of the gas tax fund that received a large payment last year when the BARSAA fuel tax account was closed out by the State of Montana. Clerk/Treasurer Chamberlin stated she is seeking approval of the preliminary budget except the CIP that requires a transfer from the oil and gas fund, which will be approved by the Budget and Finance Committee once the taxable valuation is delivered.

Motion was made to recommend approval of the streets preliminary budget, except the CIP street fun 4030, by Alderman DiFonzo and seconded by Alderwoman Rasmussen. All present voted aye.

Clerk/Treasurer Chamberlin stated due to increased operations and payroll costs, there does need to be an increase in the fee assessment. She stated the previous assessment was \$160/year per property and to cover the increased costs it would need to be raised to \$180/year per property. Clerk/Treasurer Chamberlin stated also the snow removal fee assessment needs to be increased from \$50/year per property to \$75/year per property. Alderwoman Christensen stated they knew the increase was coming for the snow removal as it was discussed in the last budget process and Clerk/Treasurer Chamberlin stated that was correct and to avoid doing the increase

all in one year they transferred money from the oil and gas fund to the snow removal fund to cover the additional costs.

Alderman DiFonzo asked how much increase in property taxes there is anticipated, total across all areas and Clerk/Treasurer Chamberlin stated the proposed increases beyond the mill levy increase approved with the local government review is: \$20 for street maintenance, \$25 for snow removal and \$50 for garbage, so a total of \$95 increase per year.

Alderman DiFonzo asked why so much of an increase for the garbage fund and PWD Hintz informed him that it is mainly due to the increase costs in garbage trucks but also fuel and truck maintenance increased costs are factors. He stated in 2017 a new garbage truck cost \$280,000 and in 2024 it had increased to \$440,000-\$480,000. Clerk/Treasurer Chamberlin stated these garbage rates are still low compared to the garbage services in the county. It was discussed how county garbage is being brought in to city cans and increasing city costs, but there really are not feasible solutions to stop this.

Alderwoman Rasmussen stated streets improvements are always what people ask about and the increase to the street maintenance and snow removal is something that has to be done. Alderman DiFonzo stated a less than \$10 increase per month won't affect most but will affect some on fixed income. Clerk/Treasurer Chamberlin stated the PWD Hintz has pursued all options to keep costs low, including doing most of the streets projects in house, saving 50% or more of project costs.

Motion was made to recommend approval of the increase to the street maintenance assessment fee of \$20 and the snow removal fee of \$25.

Motion made by DiFonzo, Seconded by Rasmussen.
Voting Yea: DiFonzo, Christensen, Rasmussen

b. FY2024-25 Preliminary Budget-Sweeping Fund

Clerk/Treasurer Chamberlin reviewed the proposed preliminary budget of the sweeping fund, which includes the purchase of a new sweeper. She stated the current rates and cash are in line for the capital purchase this fiscal year and the planned capital purchases for in the future, there is no need to do any increases to that fee assessment.

Motion was made to recommend approval of the preliminary sweeping budget.

Motion made by Rasmussen, Seconded by DiFonzo.
Voting Yea: DiFonzo, Christensen, Rasmussen

c. FY2024-25 Preliminary Budget-Street Lighting Fund

Clerk/Treasurer Chamberlin reviewed the proposed preliminary budget of the street lighting fund, which pays the electric bill for the street lights. She stated the current rates and cash are in line

for the current since no increases are necessary and there is no need to do any increases to that fee assessment.

Motion was made to recommend approval of the preliminary street lighting budget.

Motion made by Rasmussen, Seconded by DiFonzo.

Voting Yea: DiFonzo, Christensen, Rasmussen

d. 2025 Preliminary CIP-Review Projects for Streets

Clerk/Treasurer Chamberlin reviewed the proposed street projects for the 2025 CIP and asked the committee if they have any additional projects that they would like to see added or if they would like the priority changed for the projects, keeping in mind that it is a working plan that the priorities can and likely will shift based off of funding availability. No changes were recommended.

e. 2025 Preliminary CIP-Review Projects for Sidewalks

Clerk/Treasurer Chamberlin reviewed the proposed sidewalk projects for the 2025 CIP and asked the committee if they have any additional projects that they would like to see added or if they would like the priority changed for the projects, keeping in mind that it is a working plan that the priorities can and likely will shift based off of funding availability. The committee requested moving the priority for the projects to be: #1-22nd Sidewalk/Bike Path, #2-Veteran's Park Sidewalks, #3-Quillings Park Sidewalks.

Adjourned: 6:15pm



City of Sidney, MT
Sanitation Committee Meeting
July 24, 2024 6:15 PM
115 2nd Street SE | Sidney, MT 59270

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Committee Members Present: Christensen, Koffler, Rasmussen

Other's Present: Mayor Norby, PWD Hintz, Clerk/Treasurer Chamberlin and Deputy Clerk/Treasurer Schmierer

1. New Business

a. FY2024-25 Preliminary Budget-Solid Waste Fund

Clerk/Treasurer Chamberlin reviewed the proposed solid waste budget which includes the purchase of the new garbage truck. She stated the current budget is almost \$300,000 in the hole with \$557,000 in cash available, leaving an anticipated FYE cash balance of approximately \$257,000. She stated in PWD Hintz proposed capital expenditure budget, he provided anticipated costs for future capital purchases of garbage trucks and how much would need to be saved each year to be able to purchase them out of cash. She stated PWD Hintz is also looking at cutting costs by just replacing the body of the trucks between purchases, which would only cost \$230,000 instead of the \$480,000 for a new truck. She stated to save the necessary cash to for these capital purchases, the City would have to save cash if over \$200,000/fiscal year, instead the city is spending \$300,000 in cash this fiscal year, and those numbers include the fee assessment increase of \$50/year.

Clerk/Treasurer Chamberlin stated without a sincere evaluation of the rates, the City will not be able to keep up on the capital purchases necessary. Alderwoman Rasmussen stated the city should look into creating a 5-year plan similar to the water rate increases with input from the public and asked how much the rate would have to be at to just break even for the fiscal year. Clerk/Treasurer Chamberlin stated the rate would have to go from \$200/year to at least \$340/year to break even this fiscal year. Alderman Koffler stated the increase in costs has been crazy and Alderwoman Rasmussen stated she agrees with doing the \$50 increase this year and evaluating to make a plan for upcoming rate increases being transparent with the public about the extreme costs for this department. Mayor Norby agreed a rate increase plan is the right idea and the increases do not have to happen. Clerk/Treasurer Chamberlin stated PWD Hintz has

attempted to guess at inflation, but no one could guess it would be this high and agreed with Mayor Norby that the plan would be evaluated to see if the increases still need to happen each budget cycle.

Motion was made to recommend approval of the preliminary budget for the solid waste department with the rate increase of \$50/year.

Motion made by Christensen, Seconded by Koffler.
Voting Yea: Koffler, Rasmussen, Christensen

b. 2025 Preliminary CIP-Review Projects for Solid Waste

Clerk/Treasurer Chamberlin reviewed the proposed solid waste projects for the 2025 CIP and asked the committee if they have any additional projects that they would like to see added or if they would like the priority changed for the projects, keeping in mind that it is a working plan that the priorities can and likely will shift based off of funding availability. No changes were recommended.



MARK E. KRAFT
Chief of Police

300 12th Avenue NW, Suite 5
Sidney, Montana 59270

406-433-2210 - Phone
406-433-6990 - Fax

July 19, 2024

Mayor Rick Norby
215 2nd St. SE
Sidney, MT 59270

RE: Confirmation of Jeffrey Kuylen

Mayor Norby:

I respectfully request that the Sidney City Council, upon your recommendation, confirm Probationary Officer Jeffrey Kuylen to the rank of Confirmed Patrol Officer with the Sidney Police Department effective July 19, 2024.

Officer Kuylen has attended and graduated from the Montana Law Enforcement Academy and had successfully completed the Sidney Police Department Field Training Program. I believe he will be a great addition to our department and to the City of Sidney.

Thanks to you and the members of the Sidney City Council for your continued support of this department.

Respectfully,

Mark E. Kraft, Chief of Police
SIDNEY POLICE DEPARTMENT

cc: personnel file

July 25, 2024

To: City of Sidney – Jeff Hintz, Public Works Director

From: Interstate Engineering, Inc. – Tyler J. Lindbloom, EI | Jordan Mayer, PE

Re: Engineering Design Report – Red River Drive Stormwater Passage

Project No. WR24-04-050

To whom it may concern,

Interstate Engineering has reviewed existing stormwater drainage characteristics surrounding the intersection of Red River Drive and Silurian Lane, mainly focused on the southeastern corner of the intersection surrounding the Sidney Millwork Co. (SMC) shop building. The primary items of concern are sedimentation against the northwest corner of the SMC shop and erosion along the ditch flow lines running east and south from this intersection. Areas east of Cambrian Lane and south of the SMC property were not analyzed as part of this scope. The long-term protection of the City roadways and embankments surrounding the SMC property are a primary objective as well in the design of these proposed improvements.



Currently, several inches of sediment deposition exist above the concrete foundation wall of the SMC shop, localized to the northwest building corner. Also, rilling and pronounced flow-line erosion are evident along the road shoulder ditches leaving the intersection in both directions along the building. Acute erosion is evident at the downspouts along the north side of the SMC building as well.

Conveniently, a significant rainstorm occurred the Wednesday prior to the June 3rd site visit. This rainstorm, along with the hydrant on the north side of the intersection being recently flowed to observe drainage characteristics along the road curbs, showed no evidence of roadway stormwater drainage contributing to the flows and subsequent erosion/sedimentation occurring along the SMC property. There was no evidence of curb overtopping along the entire project corridor. Furthermore, survey data confirmed the observations made during hydrant flowing; being that the western curb line of Silurian Lane draws curb flow down Silurian Lane rather than across the valley gutter at the Red River Drive – Silurian Lane intersection.

The road shoulders separating the SMC building foundation from the roadway along this corridor are relatively steep - being as steep as 2:1 (H:V). Little to no vegetation exists on these gravel embankments. These factors lead to the road shoulders being prone to erosion. As can be observed in site pictures included herein, several inches of vertical separation exist between the top-back-of-curb and the top-of-gravel against the backside of those concrete curbs along both curb lines. It can be inferred that, over the years since construction of the paved roadway, gravel along those slopes has been washed downslope during rain events and deposited against the sheet metal exterior of the SMC building. In doing so, differential deposition has compromised the uniformity of the ditch flow lines surrounding the intersection. Some evidence of ponding was observed in both the eastward- and southward-flowing ditches (mainly the southward-flowing ditch).



Interstate Engineering has designed drainage flow lines to correct ponding and re-establish consistent drainage along both road shoulders. The eastward ditch has been re-graded to a uniform 2% slope between the building corner and the existing culvert inlet. The southward flow line has been set at a 1.5% slope between the building corner and the driveway for the haul-off dumpster on the southwest corner of the SMC building. This proposed drainage configuration will require some excavation and removal of existing sediment, as would be expected. Currently, 6-8 inches of silt exist against the northwest corner of the SMC shop building. This material must be excavated and removed from site prior to further work taking place. Finished grades for the proposed valley gutter have been provided in the attached construction exhibits.

Interstate Engineering proposes the construction of a modular concrete block retaining wall extending 35 LF in both directions from the Red River Drive – Silurian Lane intersection, as shown in the exhibits included at the end of this report. This retaining wall will act to lessen the shoulder slope through its steepest existing stretch and halt the acute sediment deposition immediately surrounding the northwest building corner. As shown in the included construction exhibits, the retaining wall shall be installed with a perforated pipe drain system to lessen hydrostatic pressures. To further eliminate sedimentation potential, Interstate Engineering proposes a concrete valley gutter be constructed between the bottom of the retaining wall and the foundation wall of the SMC building extending in each direction 45 LF from the northwest building corner. This concrete valley gutter is designed with rebar reinforcement to withstand any potential loading during maintenance operations, as well as resist cracking from shrinkage and freeze-thaw cycles. The valley gutter is generally 10-ft wide with a 2% cross slope and a longitudinal slope of 1.5% and 2% respectively, as previously discussed. As introduced above, the retaining wall drainpipes are intended to daylight into the concrete valley gutter at the

downstream retaining wall extents in either direction. The combination of the retaining wall system and concrete valley gutter will eliminate, or greatly reduce, future erosion and deposition issues. Minor maintenance should be expected on an annual basis.

DISCLAIMER: Interstate Engineering states on sheet D-1 of the attached exhibit set that general structural assumptions were made when designing the modular retaining wall as shown. Prior to installation, the project owner shall consult a licensed geotechnical engineer for a final review of applicable design specifications relating to existing soil/loading conditions.

Lastly, two (2) erosion control products have been proposed to resist sediment runoff along the road shoulders, at existing downspout outlets, and at the inlet of the existing culvert under Cambrian Lane along Red River Drive:

A non-vegetated Polypropylene Turf Reinforcement Mat (TRM) is proposed to protect the road shoulders from further erosion/sediment transfer; that product shall be East Coast Erosion Control ECP-3, or an approved equal. ECP-3 is UV-stabilized to withstand long-term outdoor exposure. With proper anchoring and installation, this product is designed to function properly on slopes as steep as 1:1 (H:V). With the proposed slope grading of no more than 2:1 (H:V), this product exhibits a RUSLE Cover Management (C-) Factor of 0.020; which is well below the EPA threshold for "final stabilization" - being a C-factor ≤ 0.050 . The RUSLE C-factor is a means of measuring soil loss and, therefore, erosion control effectiveness.

Turf Reinforcement Mat (ECP-3) is proposed at the inlet side of the existing Cambrian Lane CMP culvert. This culvert should first be cleaned of sediment and the inlet side re-graded for uniformity, with the existing flared end section exposed without constriction. The inlet side, as shown on the attached exhibit set, should then be outfitted with a single 8-ft width of ECP-3 TRM extending approximately 15-ft in length upstream of the culvert opening. The TRM should be installed on the upslope along the sides of the culvert to be at least even with the existing top-of-pipe. A 6"x6" key-in trench should be utilized on the upstream end of the TRM length, with a 0.7 staples/yd anchoring scheme generally followed. Two (2) polypropylene-netting excelsior wattles, spaced as shown on the attached exhibit, are also recommended upstream of the existing culvert. This configuration is proposed to halt further siltation within the CMP culvert. The proposed TRM will halt further localized erosion upstream of the culvert while the excelsior wattles will act to decelerate ditch flows and catch silt flowing from further up-ditch prior to it entering the culvert. With this approach, silt may be excavated as needed by hand (upstream of the culvert) rather than requiring a water jet to wash silt from the culvert barrel.



ECP-3 and Excelsior Wattles are proposed in tandem to mitigate downspout outlet scour. Multiple wattle alternatives are acceptable based on supplier availability; more resilient option such as East Coast Erosion Control ECWattle – 100% Aspen Wood Fibers will extend the product’s life on site. Small patches of ECP-3 are recommended to be installed at the outlets of each SMC roof downspout along the project corridor - because this product is already recommended for larger scale slope stability purposes, it has been adapted for downspout protection based on cost savings and efficiency. These mats are recommended to be cut to 4’ W x 5’ L

(width being half of an 8' roll) and installed at each downspout within the project area. It is recommended that these small mats be anchored with the manufacturer-supplied staples but without a key-in trench for easier maintenance. For this "as-needed" maintenance, the staples may be pulled, mats removed for minor earthwork, then re-installed re-using both the mat and hardware. To protect the roadway shoulder from downspout scour, as was observed when on site, it is recommended that polypropylene-netting excelsior wattles be installed parallel to the roadway along the slope toe, directly across from the downspout outlet. These wattles will act as a "backstop" to decelerate downspout flows. It is Interstate Engineering's judgement that these downspouts will require maintenance on a more frequent interval than the other measures proposed above.

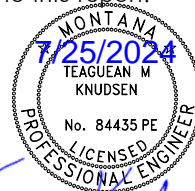
In the attached exhibits, Interstate Engineering recommends a well-draining stabilized drive approach section. Depending on material availability and pricing, there are multiple comparable alternatives to select from. The goal of this system is to stabilize this driveway, avoiding rutting from tires if driven on when saturated and to eliminate rilling/channelization from shallow concentrate flow through the ditch transporting water north-to-south along the road shoulder. Either an impermeable hard surface driveway (likely reinforced concrete) or a well-draining large aggregate solution will accomplish this. The exhibit set calls for 8 inches of 3-6" crushed angular rock over top of high-strength non-woven geotextile separation fabric. Should this classification of crushed angular rock not be locally available, an 8-inch Polyethylene GeoCell product would act as a good substitute – utilizing a ¾" washed crushed gravel as the fill material and installed over top a geotextile separation fabric per the manufacturer's instructions. Regardless of the selected driveway stabilization alternative, the specified grading in the exhibit set should be met. Should installation of one of these methods not be selected and the owner opt to maintain the existing driving surface, frequent maintenance and re-grading should be expected in this area. Please note that a rounded or semi-rounded aggregate classification will not offer the proper stability to allow vehicle loading on the proposed driveway. If crushed angular rock is not available, opt for another solution.

The recommendations contained within the report above were made with considerations to cost and material availability. The extents of fabric placed along the road shoulders could be increased, at additional materials and installation cost, for a more robust erosion control solution. Under the same reasoning, the extents of the concrete valley gutter could also be extended further downstream than is shown in the exhibits; the flow line grading would remain consistent with what is currently specified in the proposed earthen swales. This would come with a greater up-front construction cost but would act to maintain ditch grade more reliably into the future and reduce maintenance costs in the long term. The area of greatest concern surrounds the northwest corner of the SMC building, thus has been the focus of the design recommendations.

Because the recommendations included herein extend onto private property from the City rights-of-way, coordination must be had between the city of Sidney and Sidney Millwork Co. in implementing these improvements. It is Interstate Engineering's understanding that the property owner, being Sidney Millwork Co., shall be responsible for the maintenance of these improvements in their entirety upon completion of construction.

Please contact Tyler Lindbloom with Interstate Engineering for any follow-up items relating to this report.

Tyler Lindbloom, EI
Staff Engineer



Teague Knudsen, PE
Project Engineer



Proud Member and Participant of:

www.eastcoasterosion.com

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Material and Performance Specification

ECP-3™ Polypropylene Turf Reinforcement Mat

Description:

The ECP-3™ is made with uniformly distributed 100% green polypropylene fiber and three heavyweight polypropylene nets securely sewn together with UV stabilized thread. The tightly compressed blankets are wrapped and include a product label, code and installation guide. The blankets are palletized for easy transportation. The ECP-3™ is a permanent turf reinforcement mat and is suitable for 1:1 slopes and high-flow channels. The ECP-3™ meets Type 5.A, 5.B, 5.C and 5.D specification requirements established by the Erosion Control Technology Council (ECTC) and Federal Highway Administration's (FHWA) FP-03 Section 713.18.

Matrix:	1	2	
	Green or Tan Polypropylene Fiber	N/A	
Netting:	Type	Net Color	
	Top: Heavyweight 24# PMSF UV Stabilized Polypropylene	Black	
	Middle: Heavyweight 24# PMSF UV Stabilized Polypropylene		
	Bottom: Heavyweight 24# PMSF UV Stabilized Polypropylene		
Net Opening:	Top	Middle	Bottom
	0.4" x 0.5"	0.4" x 0.5"	0.4" x 0.5"
Thread:	Type	Color	
	UV Stabilized Thread	Black	
Roll Sizes:	Standard	"A" Size	Mega
Width:	8 ft 2.4 m	4.00 ft 1.2 m	16 ft 4.9 m
Length:	112.5 ft 34.3 m	225 ft 68.6 m	112.5 ft 34.3 m
Weight:*	125 lbs 56.7 kg	125 lbs 56.7 kg	250 lbs 113.4 kg
Area:	100 yd ² 83.6 m ²	100 yd ² 83.6 m ²	200 yd ² 167.2 m ²
#/Pallet:	6	9	4

*Weight at time of manufacturing within specified tolerances.

Index Value Properties*:

Property	Test Method	Typical	
Mass/Unit Area	ASTM D6566	19.00 oz/yd ²	644.2 g/m ²
Thickness	ASTM D6525	0.41 in	10.41 mm
Tensile Strength-MD	ASTM D6818	1232 lb/ft	17.98 kN/m
Elongation-MD	ASTM D6818	17 %	
Tensile Strength-TD	ASTM D6818	1192 lb/ft	17.40 kN/m
Elongation-TD	ASTM D6818	19.0 %	
Light Penetration	ASTM D6567	15 %	
Density / Specific Gravity	ASTM D792	0.913 g/cm ³	
Water Absorption	ASTM D1117	0 %	
Resiliency	ASTM D6524	93 %	
UV Resistance	ASTM D4355	100 %	1000 hours

*May differ depending upon raw material variations

Slope Performance Design Values*:

Property	Test Method	Value	
C-Factors	ASTM D6459	0.00	
Slope Length (L)	≤ 3:1	3:1-2:1	≥ 2:1
< 50 ft (15 m)	0.000	0.001	0.020
50 ft – 100 ft	0.001	0.003	0.024
>100 ft (30 m)	0.003	0.006	0.027

*Large-Scale Results obtained by 3rd Party GAI Accredited Independent Laboratory

Bench-Scale Testing* (NTPPEP***):

Test Method	Parameters	Results
	50mm (2in) / hr-30 min	SLR**=7.68
ECTC Method 2 Rainfall	100mm (4in) / hr-30 min	SLR**=10.42
	150mm (6in) / hr-30 min	SLR**=14.15
ECTC Method 3 Shear Resistance	Shear at .50 in soil loss	3.51 lb/ft ²
ECTC Method 4 Germination	Top soil; Fescue; 21 day incubation	426 %

*Bench scale tests should not be used for design purposes.

**Soil Loss Ratio=Soil Loss Bare Soil/Soil Loss with RECP=1/C-Factor

***The preceding test data excerpts were reproduced with the permission of AASHTO, however, this does not constitute endorsement or approval of the product, material or device by AASHTO

Channel Performance Design Values*:

Property	Test Method	Value	
Unvegetated Shear Stress	ASTM D 6460	3.80 lbs/ft ²	181.94 Pa
Unvegetated Velocity	ASTM D 6460	12.1 ft/s	3.69 m/s
Vegetated Shear Stress	ASTM D 6460	14.0 lbs/ft ²	670.32 Pa
Vegetated Velocity	ASTM D 6460	25.0 ft/s	7.62 m/s
Manning's N (Value Represents a Range)		0.028	

*Large-Scale Results obtained by 3rd Party GAI Accredited Independent Laboratory

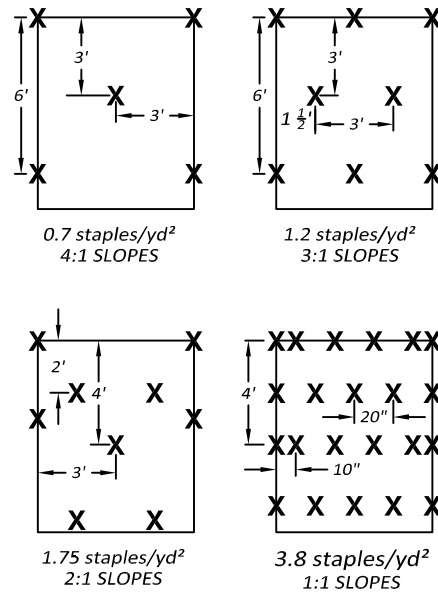
The values presented are for guidance purposes and do not constitute the practice of engineering. East Coast Erosion Blankets LLC (ECEB) ascertains that at the time of manufacture, all information presented herein is accurate and reliable and falls within the ECEB manufacturing product specification variances. If the product does not meet the stated values and ECEB is notified in writing prior to installation, the product will be replaced at no cost to the purchaser. ECEB will not be held liable for any type of damage or losses, directly, or indirectly for failure of this product. Current revision supersedes all previous versions for this product.

Slope Installation Guidelines:

These guidelines are recommendations only. Any questions with the installation should be confirmed with your local distributor.

1. Dig a 6" by 6" trench both up-slope and down-slope of the area the matting is to be applied. Prepare the slope soil surface (raking, seeding and fertilizing).
2. Begin by placing the blanket a minimum of 12" down-slope of the up-slope trench. Secure the blanket at the bottom of the trench with staples placed 12" apart. Backfill and compact the trench. Apply seed, and fold the blanket over soil, secure with a row of staples placed 12" apart across the width of the blanket. (See Diagram A)
3. Roll the blanket vertically down the slope. Secure using the appropriate staple pattern below, specified by slope. (See Staple Patterns)
4. Parallel blankets must be overlapped by a minimum of 4", and secured with a row of staples placed approximately 3'-0" apart. (See Diagram B)
5. Additional vertical blankets can be joined using a minimum 4" overlapping or shingle style (See Diagrams C) in the direction of water flow. Connect the blankets by placing staples approximately 12" apart across the width of the blankets.
6. For maximum performance a check slot should be placed at 25'-40' intervals. Place a row of staples 4" apart along the entire width of the slope. A second row should be placed 4" below in a staggered pattern. Then continue with general installation. (See Diagrams D)
7. The end of blanket must be secured in a 6" x 6" trench with a row of staples placed at 12" intervals. (Diagram E)

Staple Patterns:



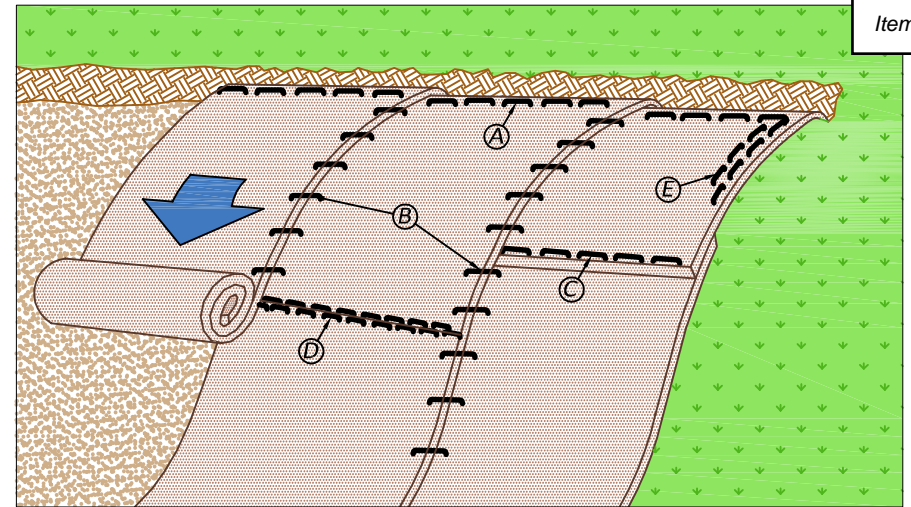
Specifications and Equivalency:

All product material and performance specifications are available from East Coast Erosion Blankets via the product specification sheet. Utilization of a 11 gauge staple, a minimum 6" long by 1" crown, is recommended. The tightly compressed blankets are wrapped and include a product label, code and installation guide.

In addition to meeting all data available on the specification sheet, equivalent products shall meet the following requirements:

- The product must be listed with the NTPEP database.
- The product must meet the Type 2.C specification requirements established by the Erosion Control Technology Council (ECTC).
- The product must meet the Federal Highway Administrations's (FHWA) FP-03 Section 713.17 specification.

Slope Installation Detail



Item a.

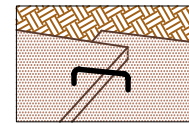


DIAGRAM B

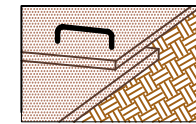


DIAGRAM C

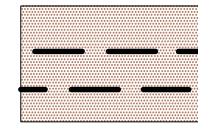
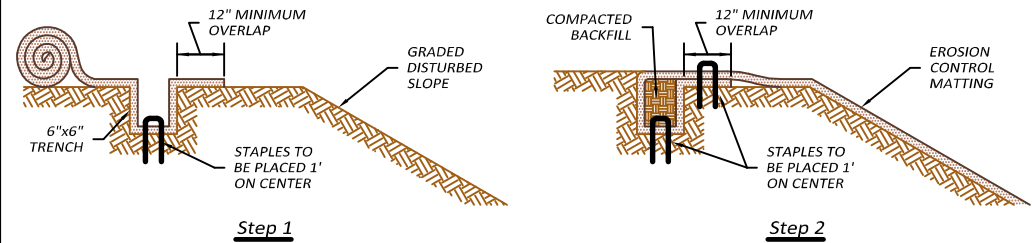


DIAGRAM D

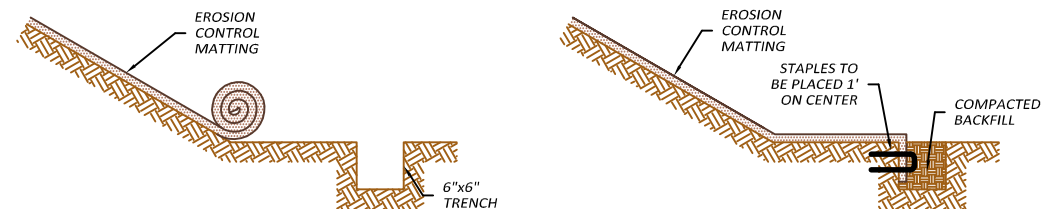
Up-slope Trench Installation Detail (Diagram A)



Step 1

Step 2

Down-slope Trench Installation Detail (Diagram E)



Step 1

Step 2



443 Bricker Road Bernville, PA 19506

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Item a.



Material and Performance Specification

Sediment Retention Fiber Rolls

100% Aspen Wood Fibers

Description:

ECWATTLES are flexible, cylindrical Sediment Retention Fiber Rolls (SRFRs) comprised of various types of compressed matrixes, designed to reduce hydraulic energy and filter sediment-laden stormwater runoff on slopes and in channels. Each pallet is shrink-wrapped and labeled. SRFRs are designed to be used as perimeter controls, slope interceptor devices, check dams, around temporary soil stockpiles, at curb cuts and drain inlets. SRFRs should be installed in accordance to East Coast Erosion Blankets, LLC's Wattle Installation Guidelines and secured with wooden stakes.

TYPE: 100% Aspen Wood Fibers

Netting: UV Degradable Polyethylene

Standard Product Specifications

Diameter:	6.0 in (15.2 cm)	8.0 in (20.3 cm)	9.0 in (22.9 cm)
Length:	N/A	N/A	N/A
Weight +10%:	N/A	N/A	N/A
Density:	N/A	N/A	N/A
#/Pallet:	N/A	N/A	N/A
Pallets/truck	N/A	N/A	N/A

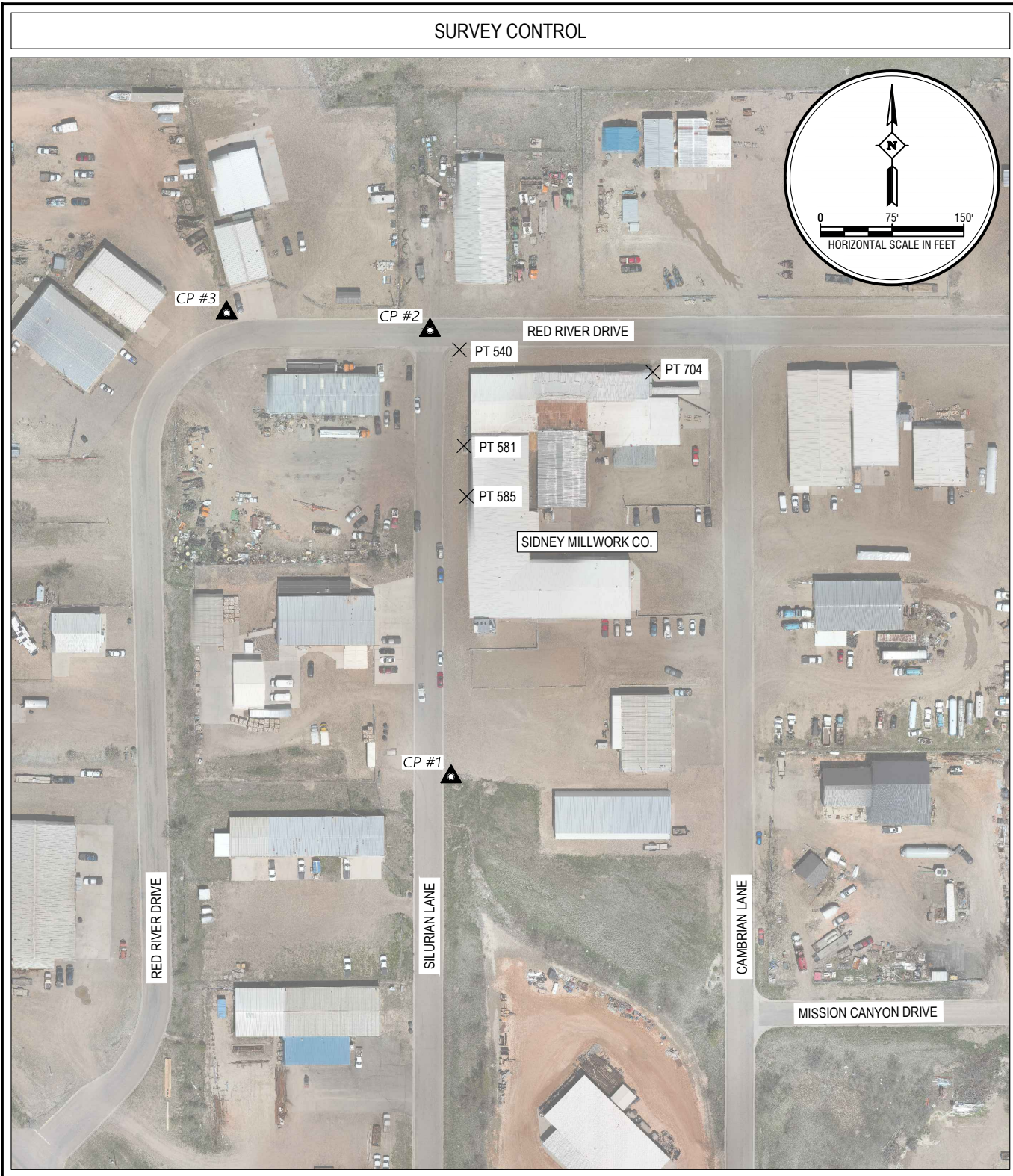
Diameter:	12.0 in (30.5 cm)	16.0 in (40.6 cm)	20.0 in (50.8 cm)
Length:	10 ft (3.05 m)	N/A	10 ft (3.05 m)
Weight +10%:	25 lbs	N/A	45 lbs
Density:	3.18 lb/ft ³ (50.94 kg/m ³)	N/A	2.08 lb/ft ³ (33.32 kg/m ³)
#/Pallet:	20	N/A	10
Pallets/truck	28	N/A	28

The values presented are for guidance purposes and do not constitute the practice of engineering. East Coast Erosion Blankets LLC (ECEB) ascertains that at the time of manufacture, all information presented herein is accurate and reliable and falls within the ECEB manufacturing product specification variances. If the product does not meet the stated values and ECEB is notified in writing prior to installation, the product will be replaced at no cost to the purchaser. ECEB will not be held liable for any type of damage or losses, directly, or indirectly for failure of this product. Current revision supersedes all previous versions for this product.

Item a.

COORDINATE SYSTEM & DATUM	
COORDINATE SYSTEM GROUP	RMTCRS
ZONE	INTERSTATE OBLIQUE MERCATOR
EPSG	5703
HORIZONTAL DATUM	NAD 1983 (CONUS)
VERTICAL DATUM	GEOID 18 (CONUS)
COORDINATE VALUE	GRID
FOOT DEFINITION	INTERNATIONAL FOOT
RESERVED	

POINT TABLE					
POINT #	NORTHING	EASTING	ELEVATION	TYPE	DESCRIPTION
CP #1	985525.5121	767278.8288	2093.78	PCR	OPC
CP #2	985992.1708	767256.7655	2110.86	BM	MAG NAIL
CP #3	986010.5787	767044.0306	2115.64	BM	TEMP NAIL
PT #704	985948.735	767489.650	2102.06	INFO	BUILDING CORNER (FF ELEV)
PT #540	985971.862	767287.555	2110.67	INFO	EXST. TOP BACK OF CURB
PT #581	985871.533	767292.017	2103.63	INFO	CONC. PAD CORNER
PT #585	985818.827	767295.072	2102.34	INFO	CONC. PAD CORNER



LEGEND			
EXST	ABBR	SET	DESCRIPTION
##	▲	##	▲
	×		
	CP		SURVEY CONTROL POINT
	PT		INFORMATIONAL POINT

REV NO	DATE	BY	DESCRIPTION

RED RIVER DRIVE DRAINAGE AND EROSION CONTROL
 CITY OF SIDNEY
 SIDNEY, MONTANA

SURVEY CONTROL

DRAWN BY: WJS
 CHECKED BY: TK

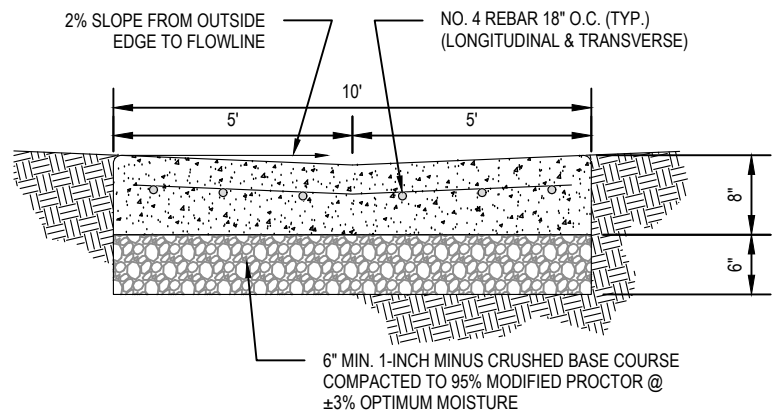
SURVEYED BY: PT
 DESIGNED BY: TJJ

PROJECT NO.: WR24-04-050
 DATE: 07/25/2024

Interstate Engineering
 2177 Lincoln Ave SE
 PO Box 648
 Sidney, MT 59270
 (406) 433.8617
 www.interstateeng.com

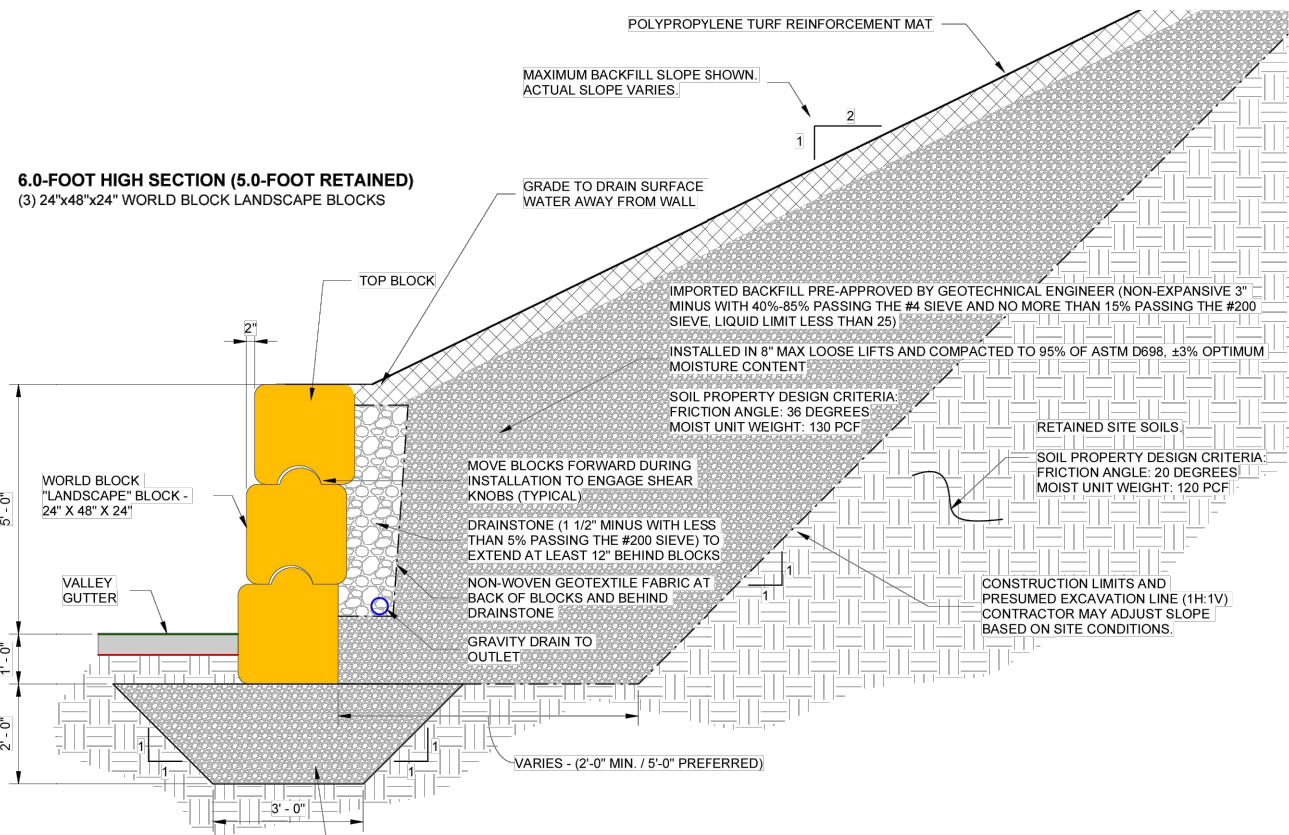
INTERSTATE ENGINEERING
 Professionals You Need, People You Trust.

SECTION
 V
 1
 SHEET NO.



- NOTES:**
- DOWELS AND REBAR SHALL BE PLACED WITH MINIMUM 2-1/2" OF COVER.
 - TESTING REQUIREMENTS FOR CONCRETE VALLEY GUTTER AND CRUSHED BASE COURSE SHALL BE AS FOLLOWS:
 - CONCRETE: 1 TEST PER 50 CY; 1 TESTS TOTAL
 - CRUSHED BASE COURSE: 1 TEST PER 500 SF; 2 TESTS TOTAL
 - TESTING PROCEDURES PER MPWSS (7TH EDITION)

1 VALLEY GUTTER DETAIL
SCALE: N.T.S.



LEVELING PAD
(NON-EXPANSIVE 3" MINUS WITH 40%-85% PASSING THE #4 SIEVE AND NO MORE THAN 15% PASSING THE #200 SIEVE, LIQUID LIMIT LESS THAN 25)
INSTALLED IN 8" MAX LOOSE LIFTS AND COMPACTED TO 98% OF ASTM D698, ±3% OPTIMUM MOISTURE CONTENT
SOIL PROPERTY DESIGN CRITERIA:
FRICTION ANGLE: 36 DEGREES
MOIST UNIT WEIGHT: 130 PCF

2 RETAINING WALL DETAIL
SCALE: N.T.S.

PREPARATION

- A. FILL SOIL**
1. THE CONTRACTOR SHALL VERIFY THAT ANY FILL SOIL INSTALLED IN THE FOUNDATION AND RETAINED SOIL ZONES OF THE RETAINING WALL SATISFIES THE SPECIFICATION OF THE RETAINING WALL DESIGN ENGINEER AS SHOWN ON THE CONSTRUCTION DRAWINGS.
- B. EXCAVATION**
1. THE CONTRACTOR SHALL EXCAVATE TO THE LINES AND GRADES REQUIRED FOR CONSTRUCTION OF THE PRECAST MODULAR BLOCK RETAINING WALL AS SHOWN ON THE CONSTRUCTION DRAWINGS. THE CONTRACTOR SHALL MINIMIZE OVER-EXCAVATION. EXCAVATION SUPPORT, IF REQUIRED, SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
2. OVER-EXCAVATED SOIL SHALL BE REPLACED WITH COMPACTED FILL IN CONFORMANCE WITH THE SPECIFICATIONS OF THE RETAINING WALL DESIGN ENGINEER AND THE PROJECT SPECIFICATIONS.
3. EMBANKMENT EXCAVATIONS SHALL BE BENCH CUT OR SLOPED AS DIRECTED BY THE GEOTECHNICAL ENGINEER AND INSPECTED BY THE GEOTECHNICAL ENGINEER FOR COMPLIANCE.
- C. FOUNDATION PREPARATION**
1. PRIOR TO CONSTRUCTION OF THE PRECAST MODULAR BLOCK RETAINING WALL, THE LEVELING PAD AREA AND UNDERCUT ZONE (IF APPLICABLE) SHALL BE CLEARED AND GRUBBED. ALL TOPSOIL, BRUSH, FROZEN SOIL AND ORGANIC MATERIAL SHALL BE REMOVED. ADDITIONAL FOUNDATION SOILS FOUND TO BE UNSATISFACTORY BEYOND THE SPECIFIED UNDERCUT LIMITS SHALL BE UNDERCUT AND REPLACED WITH APPROVED FILL AS DIRECTED BY THE GEOTECHNICAL ENGINEER. THE CONTRACTOR SHALL ENSURE THAT THE UNDERCUT LIMITS ARE CONSISTENT WITH THE REQUIREMENTS OF THE GEOTECHNICAL ENGINEER AND THAT ALL SOIL FILL MATERIAL IS PROPERLY COMPACTED ACCORDING TO PROJECT SPECIFICATIONS. THE CONTRACTOR SHALL DOCUMENT THE VOLUME OF UNDERCUT AND REPLACEMENT.
2. FOLLOWING EXCAVATION FOR THE LEVELING PAD AND UNDERCUT ZONE (IF APPLICABLE), THE GEOTECHNICAL ENGINEER SHALL EVALUATE THE IN-SITU SOIL IN THE FOUNDATION AND RETAINED SOIL ZONES.
a. THE GEOTECHNICAL ENGINEER SHALL VERIFY THAT THE SHEAR STRENGTH OF THE IN-SITU SOIL ASSUMED BY THE RETAINING WALL DESIGN ENGINEER IS APPROPRIATE. THE GEOTECHNICAL ENGINEER SHALL IMMEDIATELY STOP WORK AND NOTIFY THE OWNER IF THE IN-SITU SHEAR STRENGTH IS FOUND TO BE INCONSISTENT WITH THE RETAINING WALL DESIGN ASSUMPTIONS.
b. THE GEOTECHNICAL ENGINEER SHALL VERIFY THAT THE FOUNDATION SOIL EXHIBITS SUFFICIENT ULTIMATE BEARING CAPACITY TO SATISFY THE REQUIREMENTS INDICATED ON THE RETAINING WALL CONSTRUCTION SHOP DRAWINGS.
- D. LEVELING PAD**
1. THE LEVELING PAD SHALL BE CONSTRUCTED TO PROVIDE A LEVEL, HARD SURFACE ON WHICH TO PLACE THE FIRST COURSE OF PRECAST MODULAR BLOCK UNITS. THE LEVELING PAD SHALL BE PLACED IN THE DIMENSIONS SHOWN ON THE RETAINING WALL CONSTRUCTION DRAWINGS AND EXTEND TO THE LIMITS INDICATED.
2. CRUSHED STONE LEVELING PAD. CRUSHED STONE SHALL BE PLACED IN UNIFORM MAXIMUM LOOSE LIFTS OF 8 INCHES. THE CRUSHED STONE SHALL BE COMPACTED BY A MINIMUM OF 3 PASSES OF A VIBRATORY COMPACTOR CAPABLE OF EXERTING 2,000 LB OF CENTRIFUGAL FORCE. COMPACTION SHALL REACH THE PERCENTAGE SPECIFIED IN THE CONSTRUCTION DRAWINGS AND TESTED PER ASTM D698 AND A MINIMUM OF 1 TEST PER 50 LF OF RETAINING WALL.
3. UNREINFORCED CONCRETE LEVELING PAD. THE CONCRETE SHALL BE PLACED IN THE SAME DIMENSIONS AS THOSE REQUIRED FOR THE CRUSHED STONE LEVELING PAD. THE CONTRACTOR SHALL ERECT PROPER FORMS AS REQUIRED TO ENSURE THE ACCURATE PLACEMENT OF THE CONCRETE LEVELING PAD ACCORDING TO THE RETAINING WALL CONSTRUCTION DRAWINGS.

DRAINSTONE

A. DRAINAGE AGGREGATE SHALL BE A DURABLE CRUSHED STONE CONFORMING TO NO. 57 SIZE PER ASTM C33 WITH THE FOLLOWING PARTICLE-SIZE DISTRIBUTION REQUIREMENTS PER ASTM D422:

US STANDARD SIEVE SIZE	% PASSING
1-1/2"	100
1"	95-100
1/2"	25-60
NO. 4	0-10
NO. 8	0-5
NO. 200	0-5

GENERAL

- A. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH OSHA SAFETY STANDARDS, STATE AND LOCAL BUILDING CODES AND MANUFACTURER'S REQUIREMENTS.
B. THE CONTRACTOR IS RESPONSIBLE FOR THE LOCATION AND PROTECTION OF ALL EXISTING UNDERGROUND UTILITIES. ANY NEW UTILITIES PROPOSED FOR INSTALLATION IN THE VICINITY OF THE RETAINING WALL, SHALL BE INSTALLED CONCURRENT WITH RETAINING WALL CONSTRUCTION. THE CONTRACTOR SHALL COORDINATE THE WORK OF SUBCONTRACTORS AFFECTED BY THIS REQUIREMENT.
C. NEW UTILITIES INSTALLED BELOW THE RETAINING WALL SHALL BE BACKFILLED AND COMPACTED TO A MINIMUM OF 98% MAXIMUM DRY DENSITY PER ASTM D698 STANDARD PROCTOR.
D. THE CONTRACTOR IS RESPONSIBLE TO ENSURE THAT SAFE EXCAVATIONS AND EMBANKMENTS ARE MAINTAINED THROUGHOUT THE COURSE OF THE PROJECT.
E. ALL WORK SHALL BE OBSERVED BY THE OWNER OR THE RESIDENT PROJECT REPRESENTATIVE AS DIRECTED BY THE OWNER.
F. INSTALL BLOCK UNITS PER MANUFACTURE'S REQUIREMENTS, DETAILS, SPECIFICATIONS AND RECOMMENDATIONS.

DRAINAGE PIPE

- A. DRAINAGE PIPE
1. DRAINAGE COLLECTION PIPE SHALL BE A 4 INCH DIAMETER, 3-HOLE PERFORATED, HDPE PIPE WITH A MINIMUM PIPE STIFFNESS OF 22 PSI PER ASTM D2412.
2. THE DRAINAGE PIPE SHALL BE MANUFACTURED IN ACCORDANCE WITH ASTM D1248 FOR HDPE PIPE AND FITTINGS.
- B. PREAPPROVED DRAINAGE PIPE PRODUCTS
1. ADS 3000 TRIPLE WALL PIPE AS MANUFACTURED BY ADVANCED DRAINAGE SYSTEMS.

IMPORTED BACKFILL REQUIREMENTS

- A. INSTALL CLEAN MATERIAL.
B. GRADATION
1. SOURCE GRADATION MUST BE PROVIDED TO GEOTECHNICAL ENGINEER FOR REVIEW PRIOR TO INSTALLATION.
NON-EXPANSIVE 3" MINUS
NO. 4 SIEVE: 40%-85%
NO. 200 SIEVE: 0-15%
LIQUID LIMIT LESS THAN 25
C. SITE EXCAVATED SOILS: ACCEPTABLE WHEN SPECIFIED REQUIREMENTS CAN BE MET.
D. DO NOT USE UNSUITABLE SOILS, INCLUDING HIGH-PLASTIC CLAYS OR ORGANIC SOILS, FOR BACKFILL OR IN REINFORCED SOIL MASS.
E. PLACE AND COMPACT REINFORCED BACKFILL IN MAXIMUM 8-INCH LOOSE LIFTS.
F. DECREASE LIFT THICKNESS TO ACHIEVE REQUIRED DENSITY, IF NECESSARY.
G. COMPACT REINFORCED BACKFILL TO 95 PERCENT OF MAXIMUM DENSITY IN ACCORDANCE WITH ASTM D 698.
H. ENSURE MOISTURE CONTENT OF REINFORCED BACKFILL BEFORE AND DURING COMPACTION IS UNIFORMLY DISTRIBUTED THROUGHOUT EACH LAYER AND IS WITHIN PLUS 3 PERCENT, MINUS 3 PERCENT OF OPTIMUM MOISTURE CONTENT.
I. CONSTRUCTION EQUIPMENT:
1. ALLOW ONLY LIGHTWEIGHT HAND-OPERATED EQUIPMENT WITHIN 3 FEET FROM SOIL SIDE OF CONCRETE LANDSCAPE BLOCKS.
2. AVOID SUDDEN BRAKING AND SHARP TURNING WITH RUBBER-TIRED EQUIPMENT.
3. SLOPE LAST LIFT OF REINFORCED BACKFILL AWAY FROM CONCRETE LANDSCAPE BLOCKS TO DIRECT RUNOFF AWAY FROM RETAINING WALL FACE, AT END OF EACH DAY'S OPERATION.
J. DO NOT ALLOW SURFACE RUNOFF FROM ADJACENT AREAS TO ENTER RETAINING WALL FILL ZONE.

Item a.

REV. NO.	DATE	DESCRIPTION

RED RIVER DRIVE DRAINAGE AND EROSION CONTROL
CITY OF SIDNEY
SIDNEY, MONTANA

PROJECT NO.: WR24-04-050
DATE: 07/25/2024

DESIGNED BY: _____
CHECKED BY: _____

DRAWN BY: WJS
SURVEYED BY: _____

PT. _____
TJL. _____

DETAIL SHEET

Interstate Engineering
2177 Lincoln Ave SE
PO Box 648
Sidney, MT 59270
(406) 433-8617
www.interstateeng.com

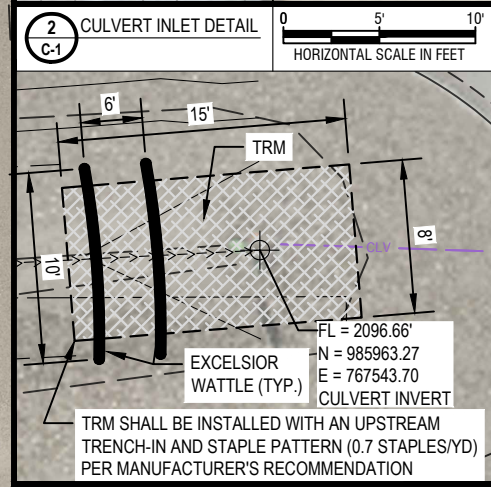
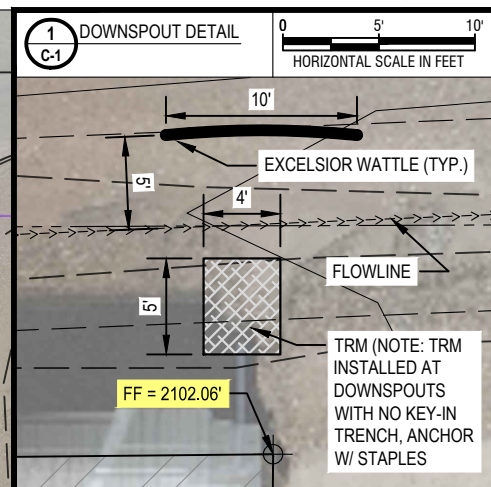
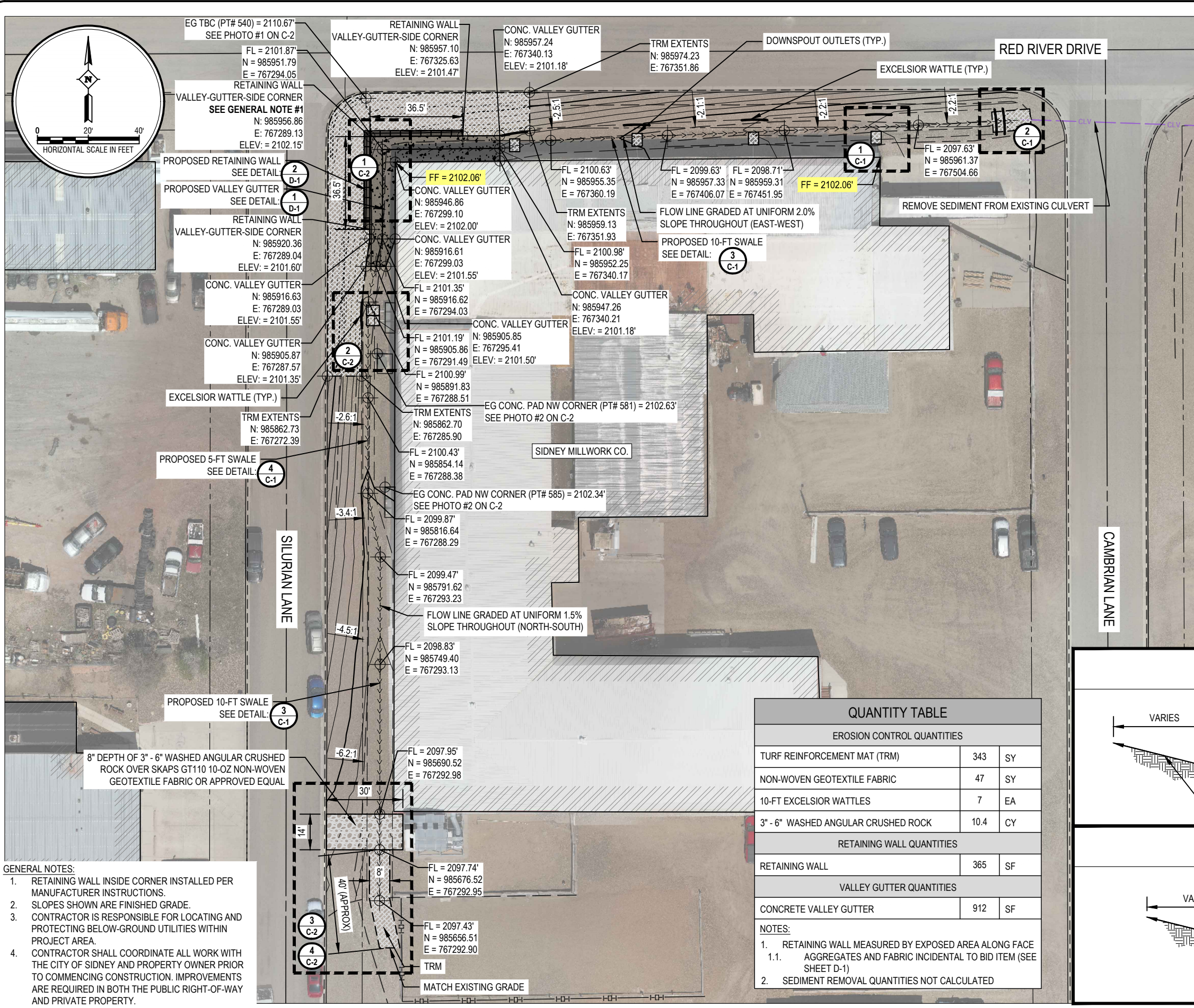
INTERSTATE ENGINEERING
Professionals You Need. People You Trust.

SECTION
D

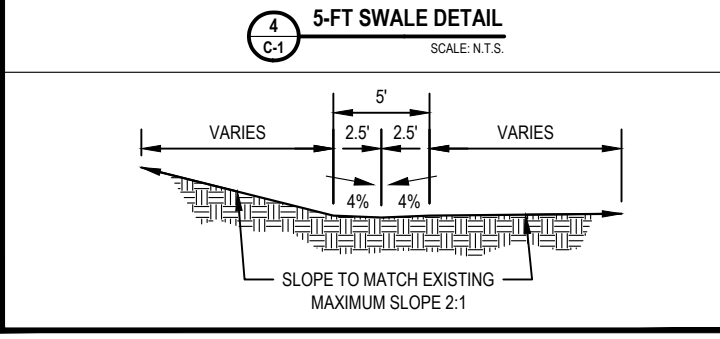
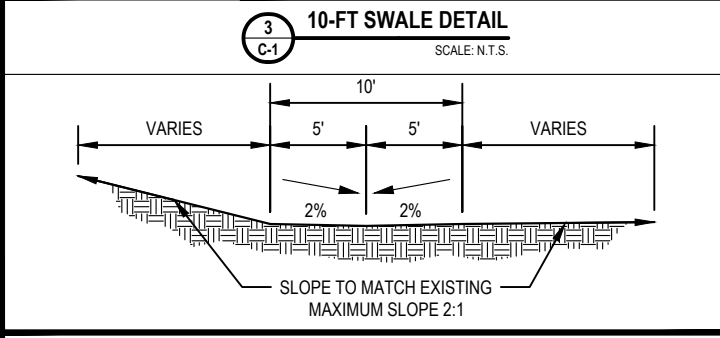
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SHEET NO.
30

Item a.



LEGEND	
FF	FINISH FLOOR
FL	FLOW LINE
N	NORTHING
E	EASTING
TRM	TURF REINFORCEMENT MAT ECP-3, OR APPROVED EQUAL



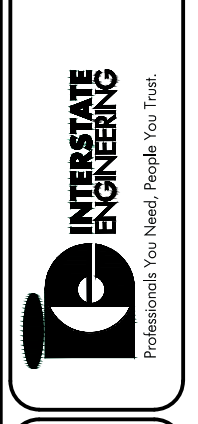
QUANTITY TABLE		
EROSION CONTROL QUANTITIES		
TURF REINFORCEMENT MAT (TRM)	343	SY
NON-WOVEN GEOTEXTILE FABRIC	47	SY
10-FT EXCELSIOR WATTLES	7	EA
3" - 6" WASHED ANGULAR CRUSHED ROCK	10.4	CY
RETAINING WALL QUANTITIES		
RETAINING WALL	365	SF
VALLEY GUTTER QUANTITIES		
CONCRETE VALLEY GUTTER	912	SF
NOTES:		
1. RETAINING WALL MEASURED BY EXPOSED AREA ALONG FACE		
1.1. AGGREGATES AND FABRIC INCIDENTAL TO BID ITEM (SEE SHEET D-1)		
2. SEDIMENT REMOVAL QUANTITIES NOT CALCULATED		

- GENERAL NOTES:**
- RETAINING WALL INSIDE CORNER INSTALLED PER MANUFACTURER INSTRUCTIONS.
 - SLOPES SHOWN ARE FINISHED GRADE.
 - CONTRACTOR IS RESPONSIBLE FOR LOCATING AND PROTECTING BELOW-GROUND UTILITIES WITHIN PROJECT AREA.
 - CONTRACTOR SHALL COORDINATE ALL WORK WITH THE CITY OF SIDNEY AND PROPERTY OWNER PRIOR TO COMMENCING CONSTRUCTION. IMPROVEMENTS ARE REQUIRED IN BOTH THE PUBLIC RIGHT-OF-WAY AND PRIVATE PROPERTY.

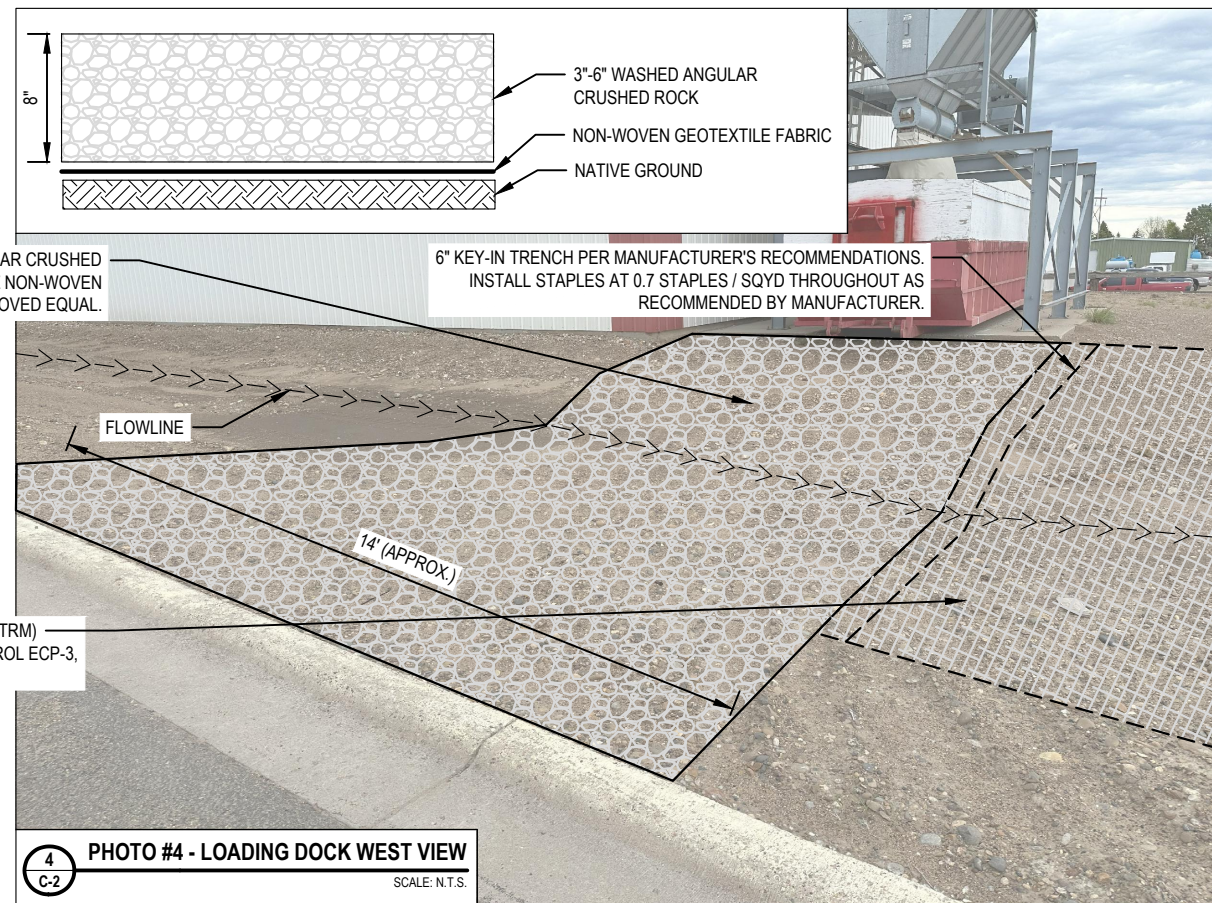
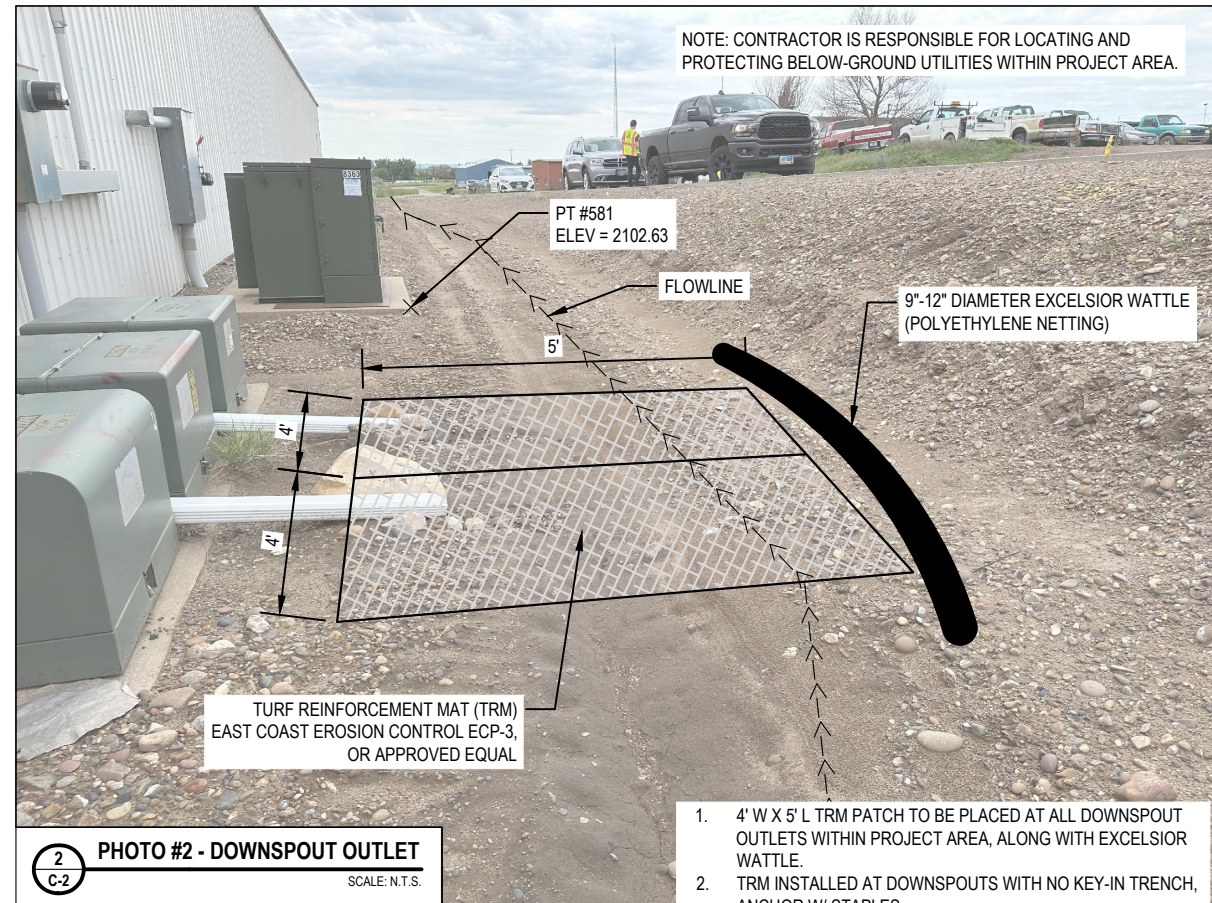
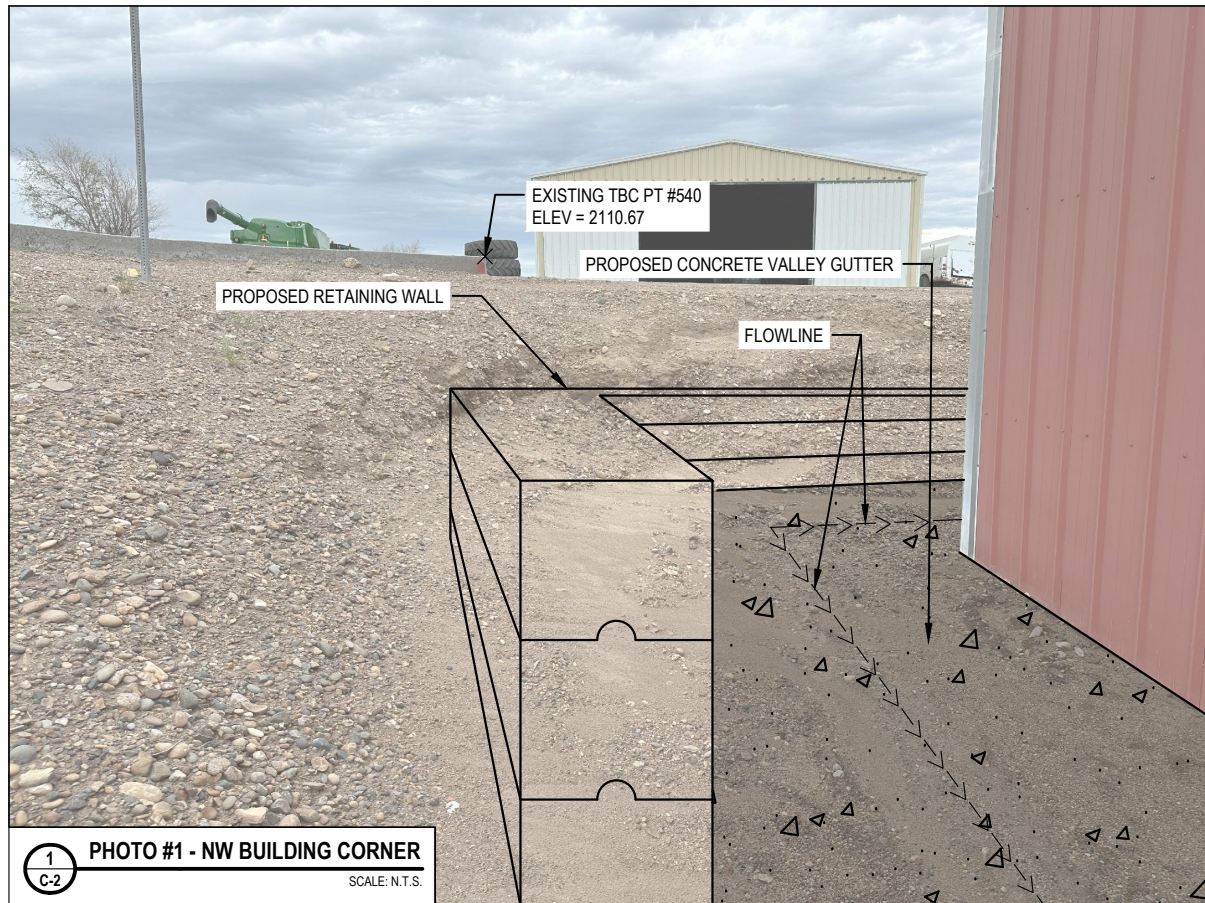
REV. NO.	DATE	DESCRIPTION

RED RIVER DRIVE DRAINAGE AND EROSION CONTROL
 CITY OF SIDNEY
 SIDNEY, MONTANA
GRADING PLAN
 DRAWN BY: WJS
 CHECKED BY: TK
 SURVEYED BY: PT
 DESIGNED BY: TJJ
 PROJECT NO.: WR24-04-050
 DATE: 07/25/2024

Interstate Engineering
 2177 Lincoln Ave SE
 PO Box 648
 Sidney, MT 59270
 (406) 433-8617
 www.interstateeng.com



SECTION
C
 1
 SHEET NO.



Item a.

REV NO	DATE	BY	DESCRIPTION

RED RIVER DRIVE DRAINAGE AND EROSION CONTROL
CITY OF SIDNEY
SIDNEY, MONTANA

ANNOTATED SITE PHOTOS

DRAWN BY: WJS SURVEYED BY: PT PROJECT NO.: WR24-04-050
CHECKED BY: TK DESIGNED BY: DATE: 07/25/2024

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2177 Lincoln Ave SE
PO Box 648
Sidney, MT 59270
(406) 433.8617
www.interstateeng.com

INTERSTATE ENGINEERING
Professionals You Need. People You Trust.

SECTION	C
SHEET NO.	2

July 16, 2024

c/o American Tower
950 W. Bethany Dr. Ste. 700
Allen, TX 75013

MD7



AMERICAN TOWER

City of Sidney Montana Attn: Public Works Dept.
115 2nd St SE
Sydney, MT 59270

RE: American Tower Site No. 420099 / 420099 ("Tower Site")

Dear Valued Landlord,

As the leading independent operator of wireless and broadcast communication sites, American Towers LLC (together with its affiliates and subsidiaries, "American Tower") understands the importance of maintaining productive long-term relationships with its landlords. American Tower has therefore engaged MD7 to reach out to its landlords to review ways to grow and develop those relationships.

Based upon current market conditions, we need to adjust the financial terms of this Tower Site's contract in order to ensure the long-term stability of the Tower Site and allow all parties to benefit. The proposal below outlines two options available for the tower on your property:

Option 1: Rent Reduction

- A one-time signing bonus of \$10,000.00
- \$1,000.00 per month commencing second rental payment after close
- 2% annual escalation will continue

Option 2: Perpetual Easement

- One-time payment of \$175,500.00 in exchange for a perpetual real estate interest.
- This can also be structured as a set number of guaranteed monthly or annual installments payments with interest, personalized to fit your long-term financial needs.

I look forward to working with you to secure this mutually beneficial relationship for the years to come. After you review the options outlined above, please contact me to discuss further.

Respectfully,

Jamie Sullivan
JSullivan@md7.com
(469) 656-3617

MD7 | Lease Consultant

An authorized vendor of American Towers LLC and its subsidiaries and affiliates

****PLEASE NOTE:** All proposals are good for a limited time and for discussion purposes only. The parties will not be bound in any respect and with regard to any proposal until and unless a written agreement is signed by all applicable parties. Further, all proposals are contingent upon: 1) American Tower's confirmation, review and approval, in its sole discretion, of a title report and if necessary, a land survey of the property; and 2) final approval and authorization by American Tower's Executive Team. Nothing contained herein shall be construed as, or deemed to create, an agency, joint venture, or partnership relationship between American Tower and MD7.

**SHORT FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES**

This is an Agreement between City of Sidney (Owner) and
Interstate Engineering, Inc. (Engineer).

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as:
Veteran's Memorial Park Irrigation Design (Project).

Engineer's services under this Agreement (Services) are generally identified as:

See Scope of Services Letter Dated July 2, 2024 (Services).

Owner and Engineer further agree as follows:

1.01 Services of Engineer

- A. Engineer shall provide or furnish the Services set forth in this Agreement, and any Additional Services authorized by Owner and consented to by Engineer.

2.01 Owner's Responsibilities

- A. Owner shall provide Engineer with existing Project-related information and data in Owner's possession and needed by Engineer for performance of Engineer's Services. Owner will advise the Engineer of Project-related information and data known to Owner but not in Owner's possession. Engineer may use and rely upon Owner-furnished information and data in performing its Services, subject to any express limitations applicable to the furnished items.
1. Following Engineer's assessment of initially-available Project information and data, and upon Engineer's request, Owner shall obtain, furnish, or otherwise make available (if necessary through retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Services; or, with consent of Engineer, Owner may authorize the Engineer to obtain or provide all or part of such additional information and data as Additional Services.
- B. Owner shall provide necessary direction and make decisions, including prompt review of Engineer's submittals, and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance. Owner shall give prompt notice to Engineer whenever Owner observes or otherwise becomes aware of (1) any relevant, material defect or nonconformance in Engineer's Services, or (2) any development that affects the scope or time of performance of Engineer's Services.

3.01 Schedule for Rendering Services

- A. Engineer shall complete its Services within the following specific time period: N/A. If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

4.01 Invoices and Payments

- A. Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt.
- B. Payment: As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in this Paragraph 4.01, Invoices and Payments. If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.
- C. Failure to Pay: If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; (2) in addition Engineer may, after giving 7 days' written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges, and in such case Owner waives any and all claims against Engineer for any such suspension; and (3) if any payment due Engineer remains unpaid after 90 days, Engineer may terminate the Agreement for cause pursuant to Paragraph 5.01.A.2.
- D. Reimbursable Expenses: Engineer is entitled to reimbursement of expenses only if so indicated in Paragraph 4.01.E or 4.01.F. If so entitled, and unless expressly specified otherwise, the amounts payable to Engineer for reimbursement of expenses will be the Project-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external expenses allocable to the Project, including Engineer's subcontractor and subconsultant charges, with the external expenses multiplied by a factor of [15%].
- E. Basis of Payment
 - 1. Lump Sum. Owner shall pay Engineer for Services as follows:
 - a. A Lump Sum amount of \$15,500.
 - b. In addition to the Lump Sum amount, reimbursement of the following expenses: None.
 - c. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.
- F. Additional Services: For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred

in connection with providing the Additional Services. Engineer's standard hourly rates are attached as Appendix 1.

5.01 Termination

A. Termination for Cause

1. Either party may terminate the Agreement for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of the Agreement, through no fault of the terminating party.
 - a. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 5.01.A.1 if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30-day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.
2. In addition to its termination rights in Paragraph 5.01.A.1, Engineer may terminate this Agreement for cause upon 7 days' written notice (a) if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional, (b) if Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, (c) if payment due Engineer remains unpaid for 90 days, as set forth in Paragraph 4.01.C, or (d) as the result of the presence at the Site of undisclosed Constituents of Concern as set forth in Paragraph 6.01.I.
3. Engineer will have no liability to Owner on account of any termination by Engineer for cause.

B. Termination for Convenience: Owner may terminate this Agreement for convenience, effective upon Engineer's receipt of notice from Owner.

C. Payments Upon Termination: In the event of any termination under Paragraph 5.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement, and to reimbursement of expenses incurred through the effective date of termination. Upon making such payment, Owner will have the limited right to the use of all deliverable documents, whether completed or under preparation, subject to the provisions of Paragraph 6.01.F, at Owner's sole risk.

1. If Owner has terminated the Agreement for cause and disputes Engineer's entitlement to compensation for services and reimbursement of expenses, then Engineer's entitlement to payment and Owner's rights to the use of the deliverable documents will be resolved in accordance with the dispute resolution provisions of this Agreement or as otherwise agreed in writing.
2. If Owner has terminated the Agreement for convenience, or if Engineer has terminated the Agreement for cause, then Engineer will be entitled, in addition to the payments identified above, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with

Engineer's subcontractors or subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Paragraph 4.01.F.

6.01 General Considerations

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor will Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions of probable construction cost (if any) are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Engineer.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Engineer grants to Owner a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the deliverable documents, and subject to the following limitations:
 1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;

2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and subconsultants;
 3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and subconsultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
 4. such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer agree to transmit, and accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. Waiver of Damages; Limitation of Liability: To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute will be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. This Agreement is to be governed by the laws of the state in which the Project is located.
- L. Engineer's Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

7.01 Definitions

- A. **Constructor**—Any person or entity (not including the Engineer, its employees, agents, representatives, subcontractors, and subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. **Constituent of Concern**—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), lead based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to laws and regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

8.01 Successors, Assigns, and Beneficiaries

A. Successors and Assigns

1. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 8.01.A.2 the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
2. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

- B. **Beneficiaries:** Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

9.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Attachments: Scope of Services Letter Dated July 2, 2024

This signature page is attached only to the Short Form Agreement for the Veteran's Memorial Park Irrigation Design project.

This Agreement's Effective Date is July 23, 2024.

Owner: City of Sidney
(name of organization)

By: _____
(authorized individual's signature)

Date: _____
(date signed)

Name: Jeff Hintz
(typed or printed)

Title: Public Works Director
(typed or printed)

Address for giving notices:
115 2nd Street SE
Sidney, MT 59270

Designated Representative:
Name: _____
(typed or printed)

Title: _____
(typed or printed)

Address: _____

Phone: _____

Email: _____

Engineer: Interstate Engineering, Inc.
(name of organization)

By: 
(authorized individual's signature)

Date: July 23, 2024
(date signed)

Name: Jordan Mayer
(typed or printed)

Title: Client Manager
(typed or printed)

Address for giving notices:
PO Box 648, Sidney, MT 59270

Designated Representative:
Name: Gordon Lemmel
(typed or printed)

Title: Project Manager
(typed or printed)

Address: 1403 27th Street NW, Mandan, ND 58554

Phone: 701.663.5455

Email: Gordon.Lemmel@InterstateEng.com



July 2, 2024
Jeff Hintz
Public Works Director
115 2nd Street SE
Sidney, MT 59270

RE: Veterans Memorial Park Irrigation Design

Dear Jeff,

Thank you for the opportunity to provide landscape architectural services. Based on our conversations, we have prepared the following scope of work.

Irrigation System Design: \$15,500

Interstate Engineering will design a new irrigation system for Veterans Memorial Park that considers water conservation (through technology and design), cost, and the previous design completed by Peaks to Plains Design in 2018. Maintenance needs and goals are unique to each organization, and we will work with you to determine the best irrigation strategies (e.g. zoning, equipment, etc.) that work within the City’s and the property’s operations and maintenance. Interstate Engineering will develop a base map of the proposed areas to be irrigated to provide us with the necessary information for determining potential obstacles, developing the layout, and ensuring sufficient coverage. We have included two (2) meetings to discuss the check progress and discuss final plans.

The project deliverables are:

- Sealed and signed construction drawings for the irrigation system in a PDF format,
- Specifications will be provided as notes on the drawing sheets,
 - Bid package is excluded from this scope of work
- Opinion of Probable Cost, and
- Meetings & Notes (2)
 - Mid-point (50%) Progress Meeting, and Final Plan Review Meeting

Services Not Included:


Services not included in this scope of work, unless otherwise contracted, are bid package development or bidding assistance, redesign efforts after the progress meeting ($\pm 50\%$ level of design), construction contract administration, field observation, permitting, planting design, site design, irrigation design beyond the park boundary, or utility design beyond what is necessary for a complete irrigation system. These items may be included for an additional fee.

If the above-described scope of work is acceptable, we can provide you with a formal contract for review and approval, and we can begin work immediately. We look forward to working with you on this project.

Sincerely,



Jordan Mayer, PE
Client Manager



Gordon Lemmel, PLA, ASLA
Project Manager

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42826	E	399 VERIZON WIRELESS	893.93					
	9968785968	07/10/24 WATER CELL PHONE	130.23			5210 430500	300	101000
	9968785968	07/10/24 SEWER CELL PHONE	136.12			5310 430600	300	101000
	9968785968	07/10/24 PARKS CELL PHONE	50.60			1000 460430	300	101000
	9968785968	07/10/24 STREETS CELL PHONE	70.22			2565 430200	300	101000
	9968785968	07/10/24 GARBAGE CELL PHONE	62.13			5410 430830	300	101000
	9968785968	07/10/24 FIRE CELL PHONE	71.13			1000 420400	300	101000
	9968758968	07/10/24 CITY PHONE SYSTEM	373.50			1000 411200	300	101000
42827		35 LEE'S TIRE CENTER, INC.	235.64					
	160569	06/25/24 TIRE MOUNTS #SKIDDER	220.00			2565 430200	200	101000
	160664	07/02/24 TUBES- #GRASSHOPPER	15.64			1000 460430	200	101000
42828		249 MID-RIVERS COMMUNICATIONS	532.65					
	07/30/24	WATER- PHONE/INTERNET	88.77		NA	5210 430500	300	101000
	07/30/24	SEWER- PHONE/INTERNET	88.77		NA	5310 430600	300	101000
	07/30/24	CITY SHOP- PHONE/INTERNET	88.77		NA	5410 430830	300	101000
	07/30/24	FIREHALL- PHONE/INTERNET	88.77		NA	1000 420400	340	101000
	07/30/24	CITY HALL- PHONE/INTERNET	88.77		NA	1000 411200	300	101000
	07/30/24	SWIMMING POOL- INTERNET/PHONE	88.80		NA	1000 460445	300	101000
42829		25 AUTO VALUE PARTS STORE	429.93					
	440110173	07/10/24 BATTERY- "99 TOMMYLIFT	168.48			2565 430200	200	101000
	440110587	07/22/24 CONNECTORS & WIRING	68.47			2565 430200	200	101000
	440110458	07/17/24 TEMP GUN	192.98			2565 430200	200	101000
42830	E	1038 WEX BANK	3,848.95					
	98489517	07/26/24 SPD FUEL- JULY 2024	3,848.95			1000 420100	230	101000
		*** Claim from another period (6/24) ****						
42831		1445 D & L PLUMBING SUPPLY	389.85					
	05/06/24	FIXED LEAKS @ MOOSE PARK	389.85			1000 460430	300	101000
42832		859 SIGNS OF SIDNEY	211.00					
	7973	07/18/24 VINVYL GRAPHICS- CITY HALL	211.00			4010 470100	920	102000
42833		38 NORMONT EQUIPMENT	2,458.45					
	07/25/24	CITY SHOP SUPPLIES	819.48			2565 430200	200	101000
	07/25/24	CITY SHOP SUPPLIES	819.48			5210 430500	200	101000
	07/25/24	CITY SHOP SUPPLIES	819.49			5310 430600	200	101000

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42834		489 YELLOWSTONE CHIROPRACTIC CLINIC	90.00					
	5780	07/22/24 CHRIS VOLK- DOT PHYSICAL	90.00			2565 430200	300	101000
42835		263 BOSS INC.	430.60					
	634867	06/27/24 CANNON COPY COUNT	145.74			1000 410540	300	101000
	635544	07/01/24 BINDERS	11.98			5210 430500	200	101000
	636234	07/08/24 PAPER & FOLDERS & TONER	232.93			1000 410550	200	101000
	636237	07/10/24 COVERS	39.95			1000 410550	200	101000
42836		1159 TBID	5,473.50					
	#W9926	07/11/24 WAG PROPERTIES-2ND QUARTER OF	5,473.50			2101 460440	700	101000
42837		1452 ZACH BAYLESS	520.79					
		07/16/24 NUISCANCE MOWING #1260	116.66			2584 430200	300	101000
		07/16/24 NUISCANCE MOWING #1254	75.00			2584 430200	300	101000
		07/16/24 NUISCANCE MOWING #1270	33.32			2584 430200	300	101000
		07/16/24 NUISCANCE MOWING #1271	100.00			2584 430200	300	101000
		07/19/24 NUISCANCE MOWING #1276	58.33			2584 430200	300	101000
		07/19/24 NUISCANCE MOWING #1253	50.00			2584 430200	300	101000
		07/19/24 NUISCANCE MOWING #1275	37.48			2584 430200	300	101000
		07/19/24 NUISCANCE MOWING #1282	50.00			2584 430200	300	101000
42838		1435 HOLMLUND MOBILE LOCK & KEY	338.50					
	96896	07/10/24 SERVICE BROKEN LOCK - PARK	338.50			1000 460430	300	101000
42839		1109 AE2S	648.50					
	96084	07/09/24 IMPACT FEE REVIEW & UPDATE	324.25*			5211 430500	300	101000
	96084	07/09/24 IMPACT FEE REVIEW & UPDATE	324.25*			5311 430600	300	101000
42840		1346 MONTANA DEPARTMENT OF LABOR	47.10					
	700342	07/18/24 SIDNEY1	47.10		NA	1000 410210	200	101000
42841		100 MONTANA MUNICIPAL INTERLOCAL	2,837.50					
	WC00084	07/16/24 24-25 WC PRESUMPTION COVERAGE	2,837.50*		NA	1000 420400	142	101000
42842		966 KLJ ENGINEERING LLC	907.30					
	10209035	07/09/24 PLANNING SERVICES- JUNE 2024	181.46			1000 411030	300	102000
	10210268	07/25/24 PLANNING SERVICES- JULY 2024	725.84			1000 411030	300	101000

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42843		1180 KIWANIS CLUB OF SIDNEY	230.00					
	07/30/24	MEMBER DUES- NORBY	115.00			1000 411200	300	101000
	07/30/24	MEMBER DUES- KRAFT	115.00			1000 410210	300	101000
42844		1070 HELENA AGRI-ENTERPRISES, LLC	780.00					
	213224280	07/15/24 FULL DECK & GLUFOSINATE	780.00			1000 460430	200	101000
42845		1406 ACE HARDWARE	370.94					
	9515 07/03/24	BOX OF RIVETS	26.99			5310 430600	200	101000
	9542 07/05/24	FUEL CANS	129.96			2565 430200	200	101000
	9710 07/10/24	LEB BULBS	34.99			1000 460445	200	101000
	10147 07/23/24	VACUM CLEANER	179.00			1000 411200	200	101000
42847		107 MIDLAND IMPLEMENT	1,331.89					
	260281001 07/25/24	FALCON & 5000 SERIES SPRINK	423.57			1000 460430	200	101000
	260281002 07/29/24	FALCON 1'' SPRINKLERS`	908.32			1000 460430	200	101000
42848		105 FRANZ CONSTRUCTION, INC.	80,269.68					
	74608 07/18/24	HOTMIX- PARK PLAZA	78,716.40*			2820 430200	200	101000
	74613 07/18/24	HOTMIX- LINCOLN AVE	1,553.28			5310 430600	200	101000
42849		3 MONTANA DAKOTA UTILITIES	216.74					
	07/17/24	1101 3RD ST NW	216.74			2425 430263	300	101000
42850		535 ASSOCIATED POOL BUILDERS	142.16					
	A104762 07/09/24	POOL CHEMICALS	65.95			1000 460445	200	101000
	A104902 07/23/24	POOL CHEMICALS	76.21			1000 460445	200	101000
42851		307 MORRISON MAIERLE, INC.	516.00					
	243989 07/25/24	MEADOW VILALGE SUB.	516.00*			5310 430600	952	101000
42852		480 FERGUSON WATERWORKS #1701	4,718.11					
	0893782 07/01/24	VALVE BOX RISERS & RISERS	4,335.19			5210 430500	200	101000
4								
	0893782-1 07/24/24	VALVE BOX RISER	382.92			5210 430500	200	101000
42853		207 HAWKINS INC	5,659.16					
	6819709 07/25/24	CHLORINE & POT PERM	5,659.16			5210 430500	200	101000

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42854	E	1122 STOCKMAN BANK - BANK FEES	435.49					
		06/28/24 SERVICE CHARGE #0173	30.00			1000 410540	300	101000
		06/28/24 SERVICE CHARGE #0486	30.00			1000 410540	300	101000
		06/03/24 MERCH. SERVICE CHARGE #2929	84.99			1000 410540	300	101000
		07/02/24 SERVICE CHARGE #5410	15.00			1000 410540	300	101000
		07/02/24 SERVICE CHARGE #5410	15.00			1000 410540	300	101000
		07/01/24 RETURN W/S NSF ITEMS	62.50			1000 410540	300	101000
		07/01/24 RETURN W/S NSF ITEMS	62.50			1000 410540	300	101000
		07/02/24 ACH FILE FEES & ENTRY FEES	21.25			1000 410540	300	101000
		07/02/24 ACH FILE FEES & ENTRY FEES	20.25			1000 410540	300	101000
		06/07/24 RETURN DEPOSIT ITEMS #0173	94.00			1000 410540	300	101000
42855		1027 MFCP INC	70.42					
		9169533 07/03/24 20 FT HOSE	57.53			5310 430600	200	101000
		9194092 07/26/24 HOSE FITTINGS	12.89			5310 430600	200	101000
42856		1102 JACKSON GROUP	120.44					
		95817BL 07/07/24 HOSE ELBOW	120.44			5410 430830	200	101000
42857		843 HANSON INDEPENDENT	37,450.00					
		34 07/25/24 REPLACED TWO LEAD LINES- 3RD S	5,300.00			5210 430500	951	101000
		35 07/25/24 INSTALLED TWO MANHOLES- VET	32,150.00*			5310 430600	951	101000
42858		458 POWER PLAN OIB	7,405.21					
		P31650 06/27/24 SIDE & CENTER FLAPS	710.21			2565 430200	200	101000
		R14981 07/22/24 RENTAL- TANDEM ROLLER	3,605.00			2820 430200	300	101000
		R14982 07/22/24 RENTAL- 52'' ROLLER	3,090.00			2820 430200	300	101000
42859		1454 VERIZON- CONNECT	20.10					
		3760000626 06/03/24 RECURRING SERVICE- BASE PR	4.12			5710 430252	200	101000
		6000000614 07/01/24 RECURRING SERVICE- BASE PR	15.98			5710 430252	200	101000
42860		1455 POWER SYSTEMS WEST	2,574.30					
		SI24660026 07/26/24 MAJOR PM SERVICE- GENERATO	2,574.30			5310 430600	300	101000
42861		1452 ZACH BAYLESS	137.48					
		07/29/24 NUISANCE MOWING #1283	62.50			2584 430200	300	101000
		07/29/24 NUISANCE MOWING #1288	37.49			2584 430200	300	101000
		07/29/24 NUISANCE MOWING #1287	37.49			2584 430200	300	101000

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42862		1456 CHEMTEK, INC	1,978.16					
	428266	07/16/24 PAVEPRO GREEN	1,978.16			2565 430200	200	101000
42863		5 CITY CLERK PETTY CASH	426.85					
	643	07/10/24 RICHLAND COUNTY FAIR BUTTONS	50.00			1000 410210	200	101000
	643	07/10/24 RICHLAND COUNTY FAIR BUTTONS	50.00			2565 430200	200	101000
	643	07/10/24 RICHLAND COUNTY FAIR BUTTONS	50.00			5210 430500	200	101000
	643	07/10/24 RICHLAND COUNTY FAIR BUTTONS	50.00			5310 430600	200	101000
	643	07/10/24 RICHLAND COUNTY FAIR BUTTONS	50.00			5410 430830	200	101000
	643	07/10/24 RICHLAND COUNTY FAIR BUTTONS	50.00			5710 430252	200	101000
	643	07/10/24 RICHLAND COUNTY FAIR BUTTONS	50.00			1000 420100	200	101000
	643	07/10/24 RICHLAND COUNTY FAIR BUTTONS	50.00			1000 460445	200	101000
	644	07/26/24 USPS- COMPLAINE OFFICER LETTER	26.85			1000 420180	300	101000
42864		402 UTILITIES UNDERGROUND LOCATION	116.96					
	4075110	07/31/24 EXCAVATION NOTIF. & COST OF B	58.48		NA	5210 430500	300	101000
	4075110	07/31/24 EXCAVATION NOTIF. & COST OF B	58.48		NA	5310 430600	300	101000
42865		105 FRANZ CONSTRUCTION, INC.	55,424.40					
	74635	07/26/24 HOTMIX- 4TH ST SE	28,787.76*			2820 430200	200	101000
	74636	07/26/24 HOTMIX- 3RD ST SE	26,636.64*			2820 430200	200	101000
42866		1408 PEAKS PLANNING & CONSULTING	6,091.81					
	7312024-7	07/31/24 JULY 2024 PLANNING SERVICES	6,091.81			1000 411030	300	101000
42867		1317 RECSUPPLY	18.92					
	528245	07/31/24 LAMOTTE- PH REAGENT	18.92			1000 460445	200	101000
42868		244 BADGER METER INC.	229.41					
	80167244	07/30/24 BEACON MOBILE HOSTING	114.70			5210 430500	300	101000
	80167244	07/30/24 BEACON MOBILE HOSTING	114.71			5310 430600	300	101000
42869		165 TRI-COUNTY IMPLEMENT	4,274.95					
	CT72513	07/01/24 BELTS & WHEELS	236.05			1000 460430	200	101000
	CT72975	07/08/24 ELECTRICAL CONNECTORS	19.20			2565 430200	200	101000
	CT73105	07/17/24 BALL KITS & COUPLERS	1,486.58			1000 460430	200	101000
	CT73375	07/18/24 STUD & PINS	3.90			2565 430200	200	101000
	RO39130	07/31/24 OIL PAN & LABOR #421	2,529.22			5410 430830	200	101000

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42870		1114 PINE COVE	1,350.00					
	21841C	08/01/24 MONTHLY BILLING- JULY 2024	1,050.00			1000 411200	300	101000
	21815C	08/01/24 RESTORE FEE	300.00			1000 411200	300	101000
42871		77 RICHLAND COUNTY TREASURER	1,320.00					
	07/31/24	CRIMINAL CONVICTION	315.00		NA	7467 212300		101000
	07/31/24	TECHNOLOGY SURCHARGE	290.00		NA	7458 212200		101000
	07/31/24	VICTIM WITNESS SURCHARGE	715.00		NA	2917 212500		101000
42872		859 SIGNS OF SIDNEY	544.99					
	8032	07/31/24 PLAQUE & SIGNS FOR PARKS	544.99			1000 460430	200	101000
42873		27 JOHNSON HARDWARE	689.19					
	3777	07/02/24 WATER SUPPLIES	22.05			5210 430500	200	101000
	3781	07/02/24 PVC FITTINGS	31.33			1000 460430	200	101000
	3784	07/02/24 WATER SUPPLIES	11.98			5210 430500	200	101000
	3787	07/02/24 CLAMPS & COUPLINGS	3.28			5210 430500	200	101000
	3993	07/09/24 SPRINKLERS	29.95			1000 460430	200	101000
	4001	07/11/24 ALLEN WRENCH & SET SCREW	12.05			5210 430500	200	101000
	4010	07/11/24 OUTLET & COVER	27.78			1000 460430	200	101000
	3979	07/10/24 ADDRESS NUMBEERS	19.17			1000 460445	200	101000
	4140	07/16/24 DEWALT IMPACT & BOLTS	390.91			5210 430500	200	101000
	4229	07/19/24 GRASS SEED	15.99			5210 430500	200	101000
	4355	07/24/24 SUPPLY HOSE	10.49			5210 430500	200	101000
	4458	07/29/24 CALBE TIES	12.73			1000 420180	200	101000
	4390	07/25/24 CITY HALL SUPPLIES	26.05			1000 411200	200	101000
	4470	07/29/24 SPRINKLERS	75.43			1000 411200	200	101000
42874	E	1213 SIDNEY WATER DEPARTMENT	1,472.18					
	07/10/24	WATER BILL- JULY 2024	654.96		NA	1000 420400	340	101000
	07/10/24	SEWER BILL- JULY 2024	817.22		NA	1000 420400	340	101000
42875		1411 SIDNEY POLICE DEPARTMENT	1,000.00					
	08/02/24	PETTY CASH	1,000.00			1000 420100	200	101000
42876		1429 GEM CITY MOTORS- TOWING	153.00					
	CVCB227802	07/31/24 TOWING FEE- INVESTIGATION	153.00			1000 420100	300	101000
42877		1450 STRYKER SALES, LLC	4,663.88					
	5971441	08/01/24 AUTOMATED EXTERNAL DEFIBRILATOR	4,663.88*			4020 420100	200	102250

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42878		329 ROCKY MOUNTAIN INFORMATION	50.00					
	26107	07/29/24 ANNUAL RMIN MEMBERSHIP DUES	50.00			1000 420100	300	101000
42879		1410 GUARDIAN ALLIANCE TECHNOLOGIES	500.00					
	24501	06/03/24 ANNUAL PLATFORM FEE	500.00			1000 420100	300	101000
42880		263 BOSS INC.	286.95					
	639540-0	07/25/24 TONER- SPD	286.95			1000 420100	200	101000
42881		564 MONTANA LAW ENFORCEMENT ACADEMY	1,620.00					
	24238	08/02/24 MLEA LEOB #184 TUITION	1,620.00			1000 420100	300	101000
42882		1457 FOXFURY, LLC	2,629.90					
	50643	08/01/24 SHIEF LIGHTS	2,629.90*			4020 420100	200	102250
42883		445 EAGLE COUNTRY FORD	211.41					
	71043	07/10/24 OIL CHANGE #6238	73.45*			1000 420100	210	101000
	70968	07/01/24 OIL CHANGE & AIR FILTERS #6224	137.96*			1000 420100	210	101000
42884		83 ACTION AUTO INC.	79.95					
	74132	07/16/24 OIL CHANGE #9309	79.95*			1000 420100	210	101000
42885		999999 JONATHAN RYAL	146.50					
	08/02/24	MEAL PER DIEM- TRAINING	146.50			2390 420100	300	101000
42886		999999 TANNER GOMKE	109.75					
	08/02/24	MEAL PER DIEM- TRAINING	109.75			2390 420100	300	101000
42887		999999 BRETT NORBY	109.75					
	08/02/24	MEAL PER DIEM TRAINING	109.75			2390 420100	300	101000
42888		999999 MAX FLETCHER	409.75					
	08/02/24	MEAL PER DIEM- TRAINING	116.50			2390 420100	300	101000
	08/02/24	MEAL PER DIEM- TRAINING	109.75			2390 420100	300	101000
	08/02/24	MEAL PER DIEM- TRAINING	183.50			2390 420100	300	101000
42889		57 WESTERN TIRE	486.75					
	96328	07/08/24 REPLACE REAR SHOCKS #6278	450.75*			1000 420100	210	101000
	96445	07/25/24 TIRE REPAIR #8245	36.00*			1000 420100	210	101000

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42890		1243 GRONDAHL RECREATION INC	3,761.00					
	06/20/24	TEETER TOTTER- VETS PARK	3,761.00			1000 460430	200	101000
42891	E	509 CARDMEMBER SERVICE - VISA	5,088.89					
	06/28/24	HINTZ- DEPOT & SUBWAY	65.05			2565 430200	200	101000
	07/02/24	ELLETSON- USPS & GOOGLE	134.70			5210 430500	300	101000
	07/18/24	ELLETSON- WEATHERTECH	146.95			5210 430500	200	101000
	06/20/24	HARRIS- AMAZON & TRI-STATE	295.74			2565 430200	200	101000
	06/24/24	RASMUSSEN- FIREPENNY	1,789.95			1000 420400	200	101000
	06/24/24	RASMUSSEN- PILOT INSTITUTE	79.50			1000 420400	200	101000
	06/24/24	RASMUSSEN- PILOT INSTITUTE	79.50			1000 420531	200	101000
	06/24/24	RAMUSSEN- AMAZON	826.35			1000 420531	200	101000
	06/20/24	BAST- USPS & RESTROX	238.36			5310 430600	300	101000
	06/24/24	BAST- USA BLUE BOOK & EXXON	131.30			5310 430600	200	101000
	06/20/24	CHAMBERLIN- AMAZON	839.49*			4010 470100	940	102000
	06/20/24	CHAMERRLIN- MSFT	462.00			1000 410540	300	101000
42892		1358 JOE JOHNSON EQUIPMENT	407.87					
	P02065 07/24/24	MOD-ELECTRIC FAN	407.87			5710 430252	200	101000
42893		1085 VESTIS	683.34					
	2550328964 05/28/24	CITY HALL RUGS CLEANED	178.63			5210 430500	300	101000
	2550340843 06/25/24	CITY HALL RUGS CLEANED	178.63			5310 430600	300	101000
	2550331242 06/04/24	CITY SHOP RUGS CLEANED	161.49			5410 430830	300	101000
	2550337873 06/18/24	CITY SHOP RUGS CLEANED	164.59			2565 430200	300	101000
42894		1170 TRI-STATE TRUCK & EQUIPMENT, INC	104.11					
	01P39996 06/27/24	NOZZLE	104.11			5410 430830	200	101000
42895		153 GRAINGER INC	1,896.08					
	9190935214 07/23/24	WHITE TRAFFIC PAINT	1,896.08*			2820 430200	200	101000
42896		1458 CARROT TOP INDUSTRIES	159.21					
	INV131589 06/27/24	MONTANA STATE FLAG	159.21			1000 411200	200	101000
42897		207 HAWKINS INC	6,800.77					
	6825340 07/30/24	POOL CHEMICALS	150.00			1000 460445	200	101000
	6802236 07/08/24	WATER CHEMICALS	4,763.77			5210 430500	200	101000
	6802874 07/08/24	POOL CHEMICALS	1,887.00			1000 460445	200	101000
# of Claims 71			Total: 268,038.99					
Total Electronic Claims			11,739.44	Total Non-Electronic Claims		256299.55		

07/30/24
09:36:16

CITY OF SIDNEY
Claim Approval List
For the Accounting Period: 7/24

Page: 1 of 1
Report ID: AP100

For Doc # = 42846
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42846		70 U.S.P.O.	1,077.93					
	07/30/24	WATER BILLS- JULY 2024	538.96			5210 430500	300	101000
	07/30/24	SEWER BILLS- JULY 2024	538.97			5310 430600	300	101000
		# of Claims	1	Total:				1,077.93

*Paul
G. P. [unclear]
7/30/24*

*Jami Christensen
7/30/24*

City of Sidney

Page: 1
Claim #: 42846
Vendor #: 70
Check #: 07/30/24
09:24:47
7/24

Claimant U.S.P.O.
Address 101 WEST HOLLY ST
SIDNEY MT 59270

Breanna Shanks

Date	Invoice	Description	Amount	Fund Org Account	Object Proj
07/30/24		WATER BILLS- JULY 2024	538.96	5210 430500	300
07/30/24		SEWER BILLS- JULY 2024	538.97	5310 430600	300

Total: 1,077.93

USPS Generated

Note to Mailer: Your electronic postage statement has been submitted to the USPS PostalOne! system on Jul 30, 2024 09:15 AM.

The labels and electronic mailing information associated to this form, must match the physical mailing being presented to the USPS® with this form.

Postage Statement ID: 622777927
 Post Office of Permit: SIDNEY, MT 59270-9998
 Mailing Group ID: 481993069
 Account Holder: CITY OF SIDNEY
 Account Number: 244251
 Permit Holder: CITY OF SIDNEY
 Permit Type and Number: PI 3001
 Mail Agent: CITY OF SIDNEY
 Mail Owner Name: CITY OF SIDNEY
 Mail Owner's Permit Type and Number:
 CRID: 2528455
 Customer Reference ID:
 Mail Class and Price Eligibility: First-Class - Regular
 Processing Category: PostCards only
 Single Piece Weight Declared by Mailer: 0.0062 lbs (.10 oz)
 Total Mail Pieces: 2,478 pieces
 Total Weight: 15.3636 lbs
 Total Postage Amount: \$1077.93
 Permit Account for Insufficient Affixed Postage: \$0.00
 Total Postage Affixed: \$1077.93
 Total Postage Due:
 Handling Unit :

1' MM Trays	2' MM Trays	2' EMM Trays	Flat Trays	Sacks	Pallets	Other
	1					

Important: Please bring your mailing by - Aug 06, 2024

Post Office of Mailing SIDNEY BMEU 101 W HOLLY ST SIDNEY, MT 592709998	Hours
	Mon 08:00 AM - 05:00 PM
	Tue 08:00 AM - 05:00 PM
	Wed 08:00 AM - 05:00 PM
	Thu 08:00 AM - 05:00 PM
	Fri 08:00 AM - 05:00 PM
	Sat Closed
	Sun Closed

Note:

- *This mailing may be subject to additional verification at the time of acceptance.
- *This mailing cannot be processed at the self service terminal.

SCAN AT ACCEPTANCE



9275 7900 0000 0000 6227 7792 74

5 Digit Postnet Code	Count
NO POSTNET	1550
43218	2
58702	1
58784	1
58802	3
59215	2
59217	1
59221	1
59243	2
59270	911
59330	3
59702	1
Total Count	2478

3 Digit Postnet Code	Count
NO POSTNET	1550
432	2
587	2
588	3
592	917
593	3
597	1

Total Count: 2478

Description	COUNT	% Count	Rate in Cents	COST	% Cost
D2 5 DIGIT COUNT	911	37	40.600	369.866	37
D3 3 DIGIT COUNT	0	0	40.600	0.000	0
D5 MIXED AADC	17	1	40.600	6.902	1
D6 NO POSTNET - PRESORTED	1550	63	40.600	629.300	63
Totals:	2478	100		1006.07	100

*** You can double check your default rates under menu: [Actions](#) | [Postal Certification](#) | [Default Rate Information](#) ***

CITY OF SIDNEY
115 SECOND STREET SE
SIDNEY, MONTANA 59270
CLAIMS FUND 7930

FOR _____
PRESENTED
AND REGISTERED _____
(NOT PAID FOR WANT OF FUNDS)
TREASURER _____
BY DEPUTY _____
\$ _____ INT: _____ TOT: _____

STOCKMAN BANK
101 S CENTRAL AVE
SIDNEY, MT 59270
406-433-8600
93-524/929

40669

Item a.
WARRANT NO.

DATE

07/30/24

CLAIMS WARRANT

PAY THIS AMOUNT

PAY

One Thousand Seventy-Seven Dollars and Ninety-Three Cents

WILL
PAY
TO

U.S.P.O.
101 WEST HOLLY ST
SIDNEY MT 59270

\$1,077.93

Paul Jolley

Jami Christensen



THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT.

⑈040669⑈ ⑆092905249⑆3010010486⑈

DETACH AND RETAIN FOR YOUR RECORDS.

CITY OF SIDNEY - 115 2ND ST. S.E., SIDNEY, MT 59270

40669

70 Doc #	U.S.P.O. Invoice	Inv. Date	Description	#: 40669	\$1,077.93 Amount
42846		07/30/24	WATER BILLS- JULY 2024		\$538.96
42846		07/30/24	SEWER BILLS- JULY 2024		\$538.97

DETACH AND RETAIN FOR YOUR RECORDS.

CITY OF SIDNEY - 115 2ND ST. S.E., SIDNEY, MT 59270

40669

City Council Meeting 8-5-24

RC2024-5 ON HOLD
RC2024-10 ON HOLD
RC2024-11 ON HOLD
RC2024-12 ON HOLD

RC2025-01	SAIEA Freight	209 14th St SE	Alteration	S05 T22 N, R590 E, COS 890 parcal A1
RC2025-02	A to Z	Fairview	Garage	Newlon 2nd Add L16, B12
RC2025-03	ON HOLD			
RC2025-04	SAIEA Freight	209 14th St SE	Sign	S05 T22 N, R590 E, COS 890 parcal A1

2024-1 ON HOLD
2024-3 ON HOLD
2024-26 ON HOLD
2024-33 ON HOLD
2024-34 ON HOLD
2024-46 ON HOLD
2024-58 ON HOLD
2024-70 ON HOLD
2024-72 ON HOLD
2024-80 ON HOLD

2024-85	Ag West	210 14th Ave NW	Commercial Building	Richland Minor Lot 2
2025-002	ON HOLD			
2025-003	Mewadow Apt	307 10th St SE	Re-roof	L1-2, B4, Hanson Add
2025-004	Vaira	1101 Cedar Ave	Fence & Shed	L8A, B9, Peterson 2nd Add
2025-005	ON HOLD			
2025-009	ON HOLD			
2025-010	Cornwell	816 5th St SE	Fence	L12, B44, Kenoyer